

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 21st March 2022 at 7.30pm **note revised time & location**The maximum number of members of the public that can attend will be 10, due to us allowing some social distancing.**

Please read carefully & DO NOT attend if you have any of the COVID symptoms;

Please attend wearing a mask, and **only** remove it once seated. **Do not** move the chairs and sit where indicated.

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on **21st February 2022.**

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – James Bensly, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. HEMSBY IN BLOOM

5.1 To receive an update from the group.

6. NEIGHBOURHOOD PLAN

- 6.1 To receive an update from the Neighbourhood Planning Group.
- 6.2 To receive feedback regarding the Heritage Trail & for the Parish Council to consider the next steps.

7. CORRESPONDENCE- None require comment or consideration.

8. ADMINISTATIVE/DAY TO DAY MATTERS

- 8.1 To note the contents of the Clerks report.
- 8.2 Cllr Mogford to provide verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget.
- 8.3 Cllr Mogford to provide a verbal report on motorhome parking on Council owned land.
- 8.4 Cllr Taylor to provide update on Speed Watch project.
- 8.5 To receive the findings & recommendation from the Events committee meeting on 2nd March 2022:
 - 8.5.1 To note that it has been agreed not to hold the car show on the August bank holiday.
 - 8.5.2 To note that it was requested & agreed that the Events Committee to hold a mental health awareness event, 'Mind Charity' have offered to attend the Pavilion to hold the event. Tina has arranged this for 27th April from 10.30am at the Pavilion.
 - 8.5.3 The posters for the Easter Egg Trail have been published on Website, Facebook & village noticeboards via the Clerk.
 - 8.5.4 A rag wreath making workshop is being run by Tina at the pavilion on 24th March at the cost of £10 per person. She has donated the wreath rings, the material has been donated to the group from other sources. The funds raised will go into the events budget. Posters have also been published for this also.
 - 8.5.5 Cllr Nash has been looking into ways that cashless payments can be taken for events, this may require amendments to the Financial Regulations, Financial Risk Assessment & the Standing Orders.
- 8.6 To note that Cllr Bennett has resigned from the Events Committee, a substitute Cllr is sought to join the Committee.
- 8.7 To receive feedback from the Cllr volunteers for the parts of the assets on the asset register that they were allocated to check.
- 8.8 To note that NCC has not yet extended the contract for Kingsway Island maintenance, consider our dates for visits.
- 8.9 To note that the Environment Agency has contacted local PC's to hold Broadland Futures Initiative Public meetings, the Village Hall has offered to host this event.
- 8.10 To agree a date for the Parish Council litter pick as part of the Keep Britain Tidy Campaign.
- 8.11 To note that the presentations for the Youth provision will be delayed until April.
- 8.12 To consider reviewing the Social Media Policy to include resident members of Committees.
- 8.13 To note that Paul the new Village Ranger has commenced work on Monday 14th March 2022. The Parish Council to thank Mr Witheridge & Mrs King for their hard work over the years & we will continue to work with them on the summer beach cleaning, they have also kindly offered to provide holiday cover for Paul.

9. FINANCIAL MATTERS

- 9.1 To agree the payments as circulated on the schedule for March & accept bank statements.
- 9.2 Cllr Bowgen to provide an update on purchasing new batteries for the SAMS2's.
- 9.3 To consider the renewal of the Norfolk Association of Local Councils (NALC) annual subscription at a cost of £538.33.
- 9.4 To consider adopting a Norfolk Parish Training & Support (NPTS) annual subscription at a cost of £500.00.
- 9.5 To request delegation be granted to the RFO to source new energy supply contracts.
- 9.6 To note that the S.137 limit 2022/23 is £8.82, increased from £8.41.
- 9.7 To agree the instruction for minor repair to outdoor gym from Caloo cost £295 inc VAT
- 9.8 To agree the instruction of an independent insurance valuation for all premises for the upcoming insurance policy renewal at the cost of £250.00 plus VAT.
- 9.9 To note that GYBC BID has already been submitted by a 3rd Party in the name of Hemsby Parish Council to GYBCTIA for the 2022 beach cleaning season. The Parish Council should therefore consider accepting the payment as the beach cleaners are contractors of the Parish Council & request that the Grant should be paid to the Parish Council & then paid to the contractor on
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submission of their invoice to the Parish Council. To agree that all future applications should be submitted by the Parish Council themselves.

- 9.10 To consider assisting the Beach Cleaners to obtain enhanced DBS checks to undertake the work, cost £65 including VAT per beach cleaner.
- 9.11 To receive the quotations to repair/replace the entrances to the Playingfield under the barriers.
- 9.12 To discuss the Bottle bank provisions due to the supplier increasing the charges by 150% from 1 April 2022.
- 9.13 To note that the backing on three of the signs in the burial ground have rotted away & that the ranger has repaired some & one sign has had to be replaced entirely, cost of £82.91.
- 9.14 To note that the NJC pay claim (applicable to Clerk & RFO) has been finally settled & is applicable from April 2021.

10. PLANNING/TREE PRESERVATION ORDERS

10.1 Applications received which have already been responded to:

10.1.1 **06/22/0083/CD** Discharge of Condition 2 of pp 06/21/0490/F - Demolition of garage and sheds and erection of one chalet bungalow - details of slab levels. Location: 1 Beach Road Hemsby. GYBC advised on 15/3/2022 **No Objection.**

10.2 Planning application decisions issued by GYBC & NCC:

10.2.1 **06/22/0010/PA** 49 Stable Field Way Hemsby. Prior approval - notification of larger home extension - single storey side. **GRANTED**

10.2.2 To note that NCC have advised us of a modification order to add a public footpath from Bush Road, Winterton to Beach Road, Hemsby, the County Council has been forced to make an Order by an Inspector appointed by the Secretary of State.

10.3 Consider Planning applications circulated and requiring decision:

10.3.1 **06/22/0097/TRE** The Pines Development (former Pontins site) Beach Road Hemsby - Removal of T5 and T6 and G4 group of Pine trees to enable the installation of no. 2 large crate soakaways. Replanting a minimum of 1 Pine tree elsewhere on the site for every 1 removed.

10.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

11. Next Meeting: Monday 25th April 2022 at the Pavilion, Waters Lane

MUGA funding

Youth provision feedback.

Community Payback projects

To consider the adoption of the Strategic/forward plan.

Electric vehicle charging points.

Cllr Mogford setting up of Hemsby disaster fund & consider allocating funds from the existing budget.

Cllr Mogford to provide a verbal report on motorhome parking on Council owned land.

Payments for Hemsby Parish Council March 2022				
<u>Expenditure</u>				
Cheque	Payee	Net	VAT	Total
DD	Bonline - Telephone/Internet	£ 14.95	£ 2.99	£ 17.94
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus expenses plus overtime plus backdated pay award	£ 2,266.85	£ -	£ 2,266.85
BACS	Salary C Moore - 5 hours/week @ SCP26 plus expenses plus backdated pay award	£ 319.52	£ -	£ 319.52
BACS	HMRC PAYE	£ 993.60	£ -	£ 993.60
BACS	Norfolk Pension Fund	£ 1,011.80	£ -	£ 1,011.80
SO	Mr M Witheridge - Litter Picking	£ 100.00	£ -	£ 100.00
BACS	M M Witheridge - Beach Cleaning	£ 5,000.00	£ -	£ 5,000.00
DD	Norse - Burial Ground Bin	£ 28.60	£ 5.72	£ 34.32
DD	Lloyds - Purchasing Card	£ 175.55	£ 24.13	£ 199.68
BACS	James Charlton - Pavilion Cleaning	£ 220.00	£ -	£ 220.00
DD	URM - Recycling	£ 51.00	£ 10.20	£ 61.20
BACS	Collective Community Planning - Neighbourhood Plan	£ 1,500.00	£ 300.00	£ 1,800.00
BACS	Eon - Pavilion Electric	£ 245.81	£ 12.29	£ 258.10
BACS	JG Services - Grave Digging	£ 560.00	£ -	£ 560.00
BACS	Littlethorpe - Bus Shelter	£ 7,367.00	£ 1,493.40	£ 8,860.40
BACS	Hemsby Village Hall	£ 120.00	£ -	£ 120.00
BACS	ENGraphics - Foam Sign	£ 69.09	£ 13.85	£ 82.94
BACS	Bowers & Barr - Floodlight Inspection and Repairs	£ 2,171.90	£ 434.38	£ 2,606.28
BACS	Spalding & Co - Insurance Valuations	£ 250.00	£ 50.00	£ 300.00
BACS	Hugh Crane - Cleaning Materials	£ 108.83	£ 21.76	£ 130.59
BACS	Taurus Monitoring - Legionella Water Samples	£ 75.00	£ 15.00	£ 90.00
				£ -
	Total	£ 22,649.50	£ 2,383.72	£ 25,033.22
	<u>Overdue/Outstanding invoices</u>			£ -
				£ -
		£ -	£ -	£ -
	<u>Receipts since last meeting (16/02/2022 - 12/03/2022)</u>			
	R Wells - Memorial Fee	£120.00	£ -	£ 120.00
	Jary - Additional Inscription	£75.00	£ -	£ 75.00
	Jary - Burial Fee	£942.00	£ -	£ 942.00
	Jary - Memorial Fee	£120.00	£ -	£ 120.00
	Barber - Burial Fee	£1,358.00	£0.00	£ 1,358.00
	Social Club - Electric Tokens	£54.17	£10.83	£ 65.00
		£2,669.17	£10.83	£2,680.00
	<u>Pending Receipts (at 12/03/22)</u>			
	Social Club - Bowling Green Hire	£250.00	£ 50.00	£ 300.00
	Brownies - Pavilion Hire	£200.00	£ 40.00	£ 240.00
	Co-op - Memorial Fee	£120.00	£ -	£ 120.00
	Co-op - Burial Fee	£552.00	£ -	£ 552.00