

## **HEMSBY PARISH COUNCIL MEETING**

Held a meeting at the Pavilion, Waters Lane, Hemsby on Monday 14<sup>th</sup> April 2025 at 7.30pm

### **DRAFT MINUTES**

#### **1. ATTENDANCE**

1.1 Present Cllr Benett (Vice Chairman), Cllr Kern, Cllr Armfield & Cllr Long & GYBC/NCC Cllr Bensly, apologies Cllr Kyriacou & Cllr S Bensly, no apologies Cllr Chilvers & Cllrs Galer. 3 members of the public present. Clerk Mrs K Wilton

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Item 8.3 Cllr Bennett

Item 7.4 Cllr Kern

#### **3. MINUTES OF PREVIOUS MEETING**

3.1 The accuracy of the minutes of the Parish Council Meeting held on 17<sup>th</sup> March 2025 & 1st April 2025 was confirmed & they were duly signed by The Chairman.

#### **4. PUBLIC FORUM**

4.1 No reports recieved from NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly he gave an update from NCC, a new water strategy across the whole county, new homes, erosion, flooding, the availability of drinking water, this is across the whole of Norfolk. No report received from GYBC Cllr Noel Galer. Food waste collection is coming in soon. The ship fire that happened off Norfolk Coast & its impact to Norfolk Coastline & its move to Gt Yarmouth Port. Traffic orders are now taking 6-7 years for new double yellow line orders. GYBC new library 'The place' opens May 2025, GYBC have also been dealing with a traveller encampment in Shrublands. The Bus flag on North Road will be installed soon. Road sweepers visit to Hemsby has been delayed; they have visited one part only. A resident asked if the NCC highways can clear the gully's on Martham Road to prevent flooding, a note was made by Cllr Bensly.

4.2 Police. They will be holding the next SNAP meeting at the Pavilion, Hemsby on 17/4/2025 at 7pm - all welcome.

4.3 Les was present as a representative from The Church to ask for their donation request to be considered towards the running costs of the community fridge.

4.4 Derek the representative from Centre 81 advised that he was able to ask any questions.

**5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS** – Four seats remain vacant application forms available from the Clerk - No applications received.

#### **6. CORRESPONDENCE/DAY TO DAY MATTERS**

6.1 It was noted that the Parish Council Chairman & clerk were invited a coastal meeting on 8/4/2025 with representatives from Hemsby Lifeboat, this was in addition to the previous meeting held at the town hall on 18/3/2025, both were to discuss ways forward for beach visitor access & lifeboat access due to coastal erosion.

6.2 Cllr Bennett gave a verbal update on youth project she had a meeting with Caister Rabbit hutch, she is happy to help get it set up but will not be able to take the lead, so other volunteers will need to be sought between the Parish Council (at least two members) & other residents of Hemsby. It was agreed for Cllr Bennett to prepare an advert for the clerk to use to try to attract volunteers, insurance cover will need to be explored & DBS checks etc. **-Ongoing Cllr Bennett**

6.3 Cllr Bennett advised that she needs to get an update from the other Parish Councilor's as to the fireworks event on 7/11/2025. **-Ongoing**

6.4 The invitations to the Annual Meeting of the Parish on 19/5/2025 as only 5 of the 17 groups invited last year had submitted reports & only one representative (Chairman of Save Hemsby Coastline) had attended & no members of the public. It was agreed to invite all 17 groups again.  
**-Action Clerk**

6.5 duplicate item – see item 7.2

6.6 duplicate item – see item 6.4

## 7. ADMINISTRATIVE MATTERS

7.1 The contents of the Clerks report was noted. It was agreed to ask the public to assist with help to trace the person who had left a handwritten note in the defibrillator case at the phone box Kingsway, the clerk will place a message on the Parish Council's Facebook page. **-Action Clerk**

7.2 Discussions were held again regarding the pavilion broadband supplier as the contract length had been confirmed by FOCUS as two year minimum (£42.50 plus VAT) as there offering of £34.99 was for a 5yr contract & this then was the same price as the current one with BT £43.15, now rising to £45.92 plus VAT, it was agreed to remain with BT. **-Action RFO**

7.3 It was noted that the solicitor was advised to cease investigating the land ownership that the Martham Road bus shelter stands on as agreed at the 17/3/2025 meeting & an invoice for services to date has been received.

7.4 Flegg CLT's use of the Pavilion meeting room for 2025 was discussed & it was agreed that another 12 months free hire would be offered to them. **-Action Clerk**

7.5 It was agreed to the adoption of the Standing Orders & Financial Regulations Policy as presented.

## 8. PLANNING & TREE PROTECTION ORDERS

### 8.1 Planning/Tree application decisions issued by GYBC:

8.1.1 **06/25/0906/F** Lucky Numbers 6 Ormesby Glebe Hemsby Norwich NR29 4JW - Demolition of the existing 1-bedroom bungalow; Erection of a replacement bedroom 2-storey dwelling. (Re-consultation due to changed description): Amended description of development) **The applicant has withdrawn the application.**

8.1.2 **06/24/1004/F** 1 Medeswell (Garage at the rear of) Hemsby, Alterations to remove front door and convert garage into an office for personal use by the occupants of 1 Medeswell, Hemsby. **Approved by GYBC 4/4/2025.**

### 8.2 Planning Applications received to be responded to/have been responded to:

8.2.1 **06/25/0257/HH**, Saronfa 11 Beach Road Hemsby NR29 4HJ - Proposed side and rear extension following demolition of existing conservatory. **It was agreed to submit an objection to the application as the flat roof for the extension does not conform the Hemsby Neighbourhood Plan Design Codes.** **-Action Clerk**

8.3 **06/23/0658/O** Former Engine Shed Land to the east of Parklands North Road, Hemsby NR29 4HA- Application for outline planning permission with all matters reserved for future determination, for the proposed redevelopment of holiday park recreation land and model railway attraction for a residential development of 13no. bungalows. (Re-consultation - Additional information received). **It was noted that GYBC Planning Development Committee are meeting on 23/4/2025 at 6.30pm to consider this application.**

8.4 Consider any Planning applications received since the publication of the agenda requiring consideration - **None**

## 9. FINANCIAL MATTERS

9.1 The payment list as circulated on the schedule for April was circulated & agreed, in month receipts of **£3,791.20** & payments of **£8,999.95**. The bank summary was received & accepted as at 31/3/2025 totalling **£287,756.69 (including earmarked reserves)**

Hemsby Parish Council savings account (Barclays) £110,892.84

Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£8,285.89
Hemsby Parish Council Unity Trust deposit account	£164,387.96
CCLA Investment	£100.00
Petty Cash	£0.00

9.2 The grant applications received from the following groups were discussed

9.2.1 Hemsby Church for the Community Fridge running costs, it was agreed to make a one off deduction of £200.00. **-Action RFO**

9.2.2 Hemsby Hedgehogs for new equipment, it was agreed to defer until a representative can attend a meeting. **-Carried forward to May**

9.2.3 Centre 81 for transport provisions in the village for residents as they supported 35 residents in Hemsby & completed 693 visits to & from Hemsby using 8 mini buses, it was agreed to make defer making a decision until more Cllrs are present. **-Carried Forward to May**

9.3 It was noted that the S.137 limit has increased for 2025/26 financial year. The new limit is £11.10 per elector, up from £10.81 in 2024/25.

9.4 It was noted that the Annual External Auditors return has been received from PKF Littlejohn, the accounts will be sent off to the Internal Auditor in due course.

9.5 It was agreed to renew the annual subscription with the ICCM (Institute of Cemetery & Crematorium Management at a cost of £105 (previously £100). **-Action RFO**

#### **10. Exclusion of Press & Public**

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of discussion of council owned premises & agreements, it was agreed to reassign the lease to the new tenant with the incoming tenant to cover all fees.

**11.** Next Meeting: 19<sup>th</sup> May 2025 the Annual Parish Meeting at 7pm followed on the rise by the Annual parish Council meeting at the Pavilion, Waters Lane, Hemsby, NR29 4NH

Clerk Mrs Kerrie Wilton Telephone: 01493 719235 Email: [hemsbypc@outlook.com](mailto:hemsbypc@outlook.com)

Hemsby Parish Council  
PAYMENTS LIST

14 April 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
8	Toilets - Electric	14/04/2025		Unity - Current		Toilets / Office Electric	EDF Energy	L	53.25	2.66	55.91
9	Grave Digging	14/04/2025		Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	80.00		80.00
10	Kingsway Island	14/04/2025		Unity - Current		Kingsway Island Maintenance	Plantscape	S	640.00	128.00	768.00
11	Waste	14/04/2025		Unity - Current		Waste	Norse Waste Solutions	S	84.10	16.82	100.92
12	OS - Miscellaneous	14/04/2025		Unity - Current		Graffiti Removal	Great Yarmouth Services	S	93.56	18.71	112.27
13	Office Equipment and Supplies	14/04/2025		Unity - Current		Office Telephone	Bonline	S	17.55	3.51	21.06
14	Pav - Broadband	14/04/2025		Unity - Current		Pavilion Broadband	BT	S	45.92	9.18	55.10
15	Pav - Cleaning	14/04/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	287.50		287.50
15	Toilets - Cleaning and Supplies	14/04/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	187.50		187.50
16	Pav - Electric	14/04/2025		Unity - Current		Pavilion Electric	EDF Energy	L	70.69	3.53	74.22
17	Subscriptions	14/04/2025		Unity - Current		Subscription	Institute of Cemetery and C	Z	105.00		105.00
18	Office Equipment and Supplies	14/04/2025		Unity - Current		Mileage and Expenses	Kerrie Wilton	Z	13.60		13.60
19	Consultancy and Legal Fees	14/04/2025		Unity - Current		Legal Costs	HKB Wilshire	S	576.00	115.20	691.20
20	Toilets - Maintenance	14/04/2025		Unity - Current		Toilet Repairs	SC Plumbing and Heating	Z	100.00		100.00
21	BG - Grounds Maintenance	14/04/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	615.75	123.15	738.90
21	PF - Grounds Maintenance	14/04/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	721.75	144.35	866.10
<b>Total</b>									<b>8,434.84</b>	<b>565.11</b>	<b>8,999.95</b>

Staff costs £4715.98