NOTICE OF HEMSBY PARISH COUNCIL MEETING **new time & location

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Village Hall, Waters Lane, Hemsby on: **Monday 16th November 2026 at 6.30pm** Kerrie Wilton (Parish Clerk) 11/11/2026

AGENDA

1. **ATTENDANCE**
   1.1 To note those present and consider apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

3. **MINUTES OF PREVIOUS MEETING**
   3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on 19th October 2026.

4. **PUBLIC FORUM**
   4.1 To receive reports from Councillors– NCC Cllr Jason Hughes, GYBC Cllr James Bensly & GYBC Cllr Noel Galer.
   4.2 Police – report if available. **Online Neighbourhood Drop-Ins**
   These informal sessions provide an opportunity to speak directly with local officers, share concerns and help shape local policing priorities. There is no set agenda, so simply join, ask questions, raise local issues and leave whenever you need to.
   Thursday, 19 November 2026 2:00pm – 3:00pm
   Join: https://teams.microsoft.com/meet/329511771339556?p=iDtg4YznHUxYSkeQOI

   Neighbourhood Meeting Join your local neighbourhood policing team for an update on recent policing activity in the area. Following the presentation, there will be an opportunity to ask questions, raise concerns and discuss matters affecting your community. **Thursday, 03 December 2026** 6:00pm – 7:00pm Rollesby Pavilion, Main Road, Rollesby, NR29 5EH

   4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. **CO-OPTION TO PARISH COUNCIL'S VACANT SEATS –Three seats remain vacant. If you wish to be co-opted on to the Parish Council, the application forms are available from the Clerk. Consider any applications received.**

6. **CORRESPONDENCE**
   6.1 To further consider the request to install a bench adjacent to the Newport bus shelter, consider funding.
   6.2 To consider request from GYBC Cllr Noel Galer, regarding the balance of his ward budget from 2026/27.
   6.3 To consider the request from Flegg CLT to hold a meeting in the pavilion during November.
   6.4 To note that the water meter at Kingsway island site is due to be exchanged on 12/11/2026 following our complaint.
   6.5 To note that complaints continue to be received regarding ASB, motorbikes etc at the playing field car park.

6.6 Complaint received regarding the overgrown hedge in Pit Road Gardens.
6.7 To consider offering Dulcie Walsh Housing Strategy Manager (Coastal Adaptation) the pavilion to hold housing drop in sessions.
6.8 To note response from GYBC Council Tax manager following an enquiry about changes to site accommodation & charges following recent planning decisions, discuss the impact on increased year round visitors/occupiers on previously seasonal only areas.

7. ADMINISTATIVE MATTERS

7.1 To receive an update from GYBC for the installation of additional streetlights on Waters Lane outside Home Farm barns to Hall Road junction or the replacement outside the methodist chapel on Waters Lane which was removed due to damage.
7.2 To note the volunteers receipts for the North Roa/ Kingsway island planters to add some bulbs - £57.08 consider reimbursement of the volunteer.
7.3 To discuss outcome of the fireworks event.
7.4 To consider quotation for the repairs required to the outdoor gym following the inspection report as carried out by GYB.
7.5 To receive an update on the further approach to NCC Highways for a designated bus stop at Martham Road, Hemsby.
7.6 To note that the replacement Defib pads expire on 28/11/2026, two new sets have been purchased,
7.7 To consider the renewal of the planning permission for the operation of the car boot sale as the current permission expires 2027 & to note that the start date for 2027 season as Easter is early.
7.8 To consider bi-annual tree inspection report if received, site visits due on 12 November 2026.
7.9 To note that the website domain is due to be renewed for 3 years, cost £46.76 inc vat. WIX website hosting is £260 per annum.
7.10 To note that the grave digger contractor has transferred from JG Services Norwich Ltd to Vastrad Ltd, same contractor.
7.11 To review the advice received from GYBC Planning department to re-new/re-apply for the planning permission to host car boot sales on the playing field.
7.12 Agree meeting dates for the next 12 months.

8. PLANNING & TREE PROTECTION ORDERS

8.1 <u>Planning/Tree/ License applications decided by GYBC:</u>
8.1.1 **None**

8.2 <u>Planning/Tree Applications/Licensing received from GYBC & already responded to:</u>
8.2.1 **None**

8.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

8.4 Borough Council's local members to provide a brief update on the new National Scheme of Delegation for planning processes. The Government has set out national legislative changes to the way that planning applications must be determined. Planning applications are categorised between **'schedule 1' and 'schedule 2'** applications. **All schedule 1** applications must have their decisions delegated to officers, unless the Borough Council has a direct interest (e.g. landowner) in the application or the application is connected to a member of staff (family) or councillor. **Schedule 2** applications can be considered at a 'gateway test' meeting between the Head of Planning and the Chair of the Development Management Committee. To pass the gateway test, i.e. to result in an application be being referred to Development Management Committee, applications must demonstrate significance either by: a) one or more issues of economic, social or environmental significance to the local area, or b) one or more significant planning matters. Otherwise, the

application will be determined by delegated decision by officers. All gateway decisions will be published on the Council's website. The changes come into effect from **31 October 2026**. The Government has required councils to update their local constitutions in accordance with the legislative changes.

8.5 To note that Great Yarmouth Borough Council is currently publishing and consulting on the Ormesby St Margaret with Scratby Neighbourhood Plan (2026-2042) under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012. The Plan is a formal plan prepared by the parish council. If adopted, the neighbourhood plan's policies will be used to help decide planning applications in the area. You are invited to make representations (comments) on the document with the consultation running **Between Wednesday 21st October 2026 and 23:59 on Wednesday 9th December 2026.** The documents are all available on the Council's webpage via the following link: https://www.great-yarmouth.gov.uk/article/17570/Ormesby-St-Margaret-with-Scratby-Neighbourhood-Plan-Regulation-16-Consultation. Copies of the Ormesby St Margaret with Scratby Neighbourhood Plan are also available for public inspection at the following location (It is advisable to book an appointment via localplan@great-yarmouth.gov.uk or 01493 846270).

9. FINANCIAL MATTERS

9.1 To review & agree the payments as circulated on the schedule for November 2026, note receipts & accept bank statements & half yearly position.

9.2 To consider any changes to the scale of fees for the electricity tokens as agreed at the Finance Advisory Committee on 15/9/2025.

9.3 To consider the appointment of the internal auditor.

9.4 To review the draft budget 2027/28.

9.5 To consider adding additional bank signatories to all accounts.

11. Next Meeting: 14th December 2026 at 7.30pm. Clerk Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com or clerk@hemsbyparishcouncil.gov.uk