

NOTICE OF HEMSBY PARISH COUNCIL FINANCE COMMITTEE MEETING

You are hereby invited to attend the Finance Committee Meeting
on: **Tuesday 7th June 2022 at 7pm at Hemsby Pavilion, Waters Lane**

Catherine Moore

Catherine Moore
Responsible Financial Officer
30th May 2022

Group Membership: Mark Kern (Chairman), Keith Kyriacou, Scott Bensley, Angie Bennett. Substitute member: Tony Bowgen.

AGENDA

1. ELECTION OF CHAIRMAN

To note those present and consider apologies for absence.

2. ATTENDANCE

To note those present and consider apologies for absence.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

4. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Finance Committee Meeting held on **17th November 2021**.

5. REVIEW INTERNAL AUDIT REPORT AND ANNUAL RETURN

To review the Internal Auditors Report and recommend the Annual Return for approval to Council.

6. REVIEW FINANCIAL RISK ASSESSMENT AND INTERNAL CONTROLS

To review the Council's financial risk assessment and internal controls.

7. REVIEW END OF YEAR FINANCIAL POSITION AND EARMARKED RESERVES

To review the financial position at 31st March 2022; the current Earmarked Reserves position; and allocate unspent monies to earmarked reserves as appropriate.

Hemsby Parish Council, Parish Office, Kingsway, Hemsby, NR29 4JT
Clerk: Mrs Kerrie Wilton Telephone: 01493 719235
Email: hemsbypc@outlook.com

8. REVIEW OF FEES AND CHARGES

- Pavilion and Playing Field
 - Football Club
 - Social Club Bowls Green
 - Car Boot
 - Tennis Courts
 - Electric Tokens
- Burial Ground

9. WEBSITE PROVISION

To consider whether a paid website with additional functionality is required for the Council

10. DATE OF NEXT MEETING

November 2022 (main business: budget and precept planning).