

HEMSBY PARISH COUNCIL

Held a meeting at the Pavilion, Waters Lane, Hemsby on Monday 21st July 2025 at 7.30pm

DRAFT MINUTES

1. ATTENDANCE

1.1 Cllr Kyriacou,, Cllr Long, Cllr Kern & Cllr Bennett, apology received from Cllr S Bensly & GYBC Cllr J Bensly, no apology from GYBC Cllr Noel Galer. 2 members of the public.

A Cllr advised the meeting that they were unwell & needed to leave to seek medical advice. It was agreed that only the following urgent items would be discussed & the rest would have to be carried forward to the next available meeting.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS - None

3. MINUTES OF PREVIOUS MEETING

3.1 The accuracy of the minutes of the Parish Council Meeting held on 30th June 2025 were agreed & duly signed by Cllr Kyriacou.

4. PUBLIC FORUM

4.1 Reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer. - **None**

4.2 Police – update if available. -**None**

4.3 A resident present asked when/if the water supply will be returning to the burial ground, Cllr Kyriacou advised that they are waiting for a contractor to install a new standpipe as an underground leak has been confirmed.

4.4 The Friendship group have written to confirm that they would like to use the playingfield car park on 23/7/2025 for a coach day trip.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Six seats remain vacant. **If you wish to be co-opted on to the Parish Council the application forms are available from the Clerk.** One application was received verbally at the meeting from Tony Bowgen & he was unanimously accepted & welcomed back to the Parish Council. It was agreed that the Clerk would arrange for the declaration of interest to be completed & signed within 7 days of the meeting.

7. ADMINISTATIVE MATTERS

7.2 Cllr Bennett gave an update on the youth project as 7 volunteers have now come forward; she is looking to hold an initial meeting on Monday 4th August 2025. All interested volunteers will be able to attend & invites will be sent.

-Action Cllr Bennett

9. FINANCIAL MATTERS

9.1 The payments as circulated on the schedule for June were agreed, the receipts noted **£756.04** & the bank statements accepted, the payments of **£8,754.93** (this included a late invoice of £352.80 for Vocalvale for the servicing of the alarms etc at the pavilion) were agreed. The bank summary was received & accepted as at 30 June 2025 totalling **£317,619.07 (including earmarked reserves & £3,338.19 unrepresented payments)**

Hemsby Parish Council savings account (Barclays)	£111,351.52
Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£11,101.37
Hemsby Parish Council Unity Trust deposit account	£160,666.18
CCLA Investment	£30,000.00

Hinkley & Rugby BS

£500.00

11. Next Meeting: 15th September 2025 at 7.30pm following on from the Finance Committee to be held on the same night at the Pavilion, Waters Lane, Hemsby, NR29 4NH **ended 7.42pm**

Clerk Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

Hemsby Parish Council

21 July 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
78	Office Equipment and Supplies	21/07/2025		Unity - Current		Office Telephone	Bonline	S	20.55	4.11	24.66
81	BG - Grounds Maintenance	21/07/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	615.75	123.15	738.90
85	Waste	21/07/2025		Unity - Current		Waste	Norse Waste Solutions	S	59.10	11.82	70.92
84	Grave Digging	21/07/2025		Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	80.00		80.00
89	Office Equipment and Supplies	21/07/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service:	Z	1.99		1.99
89	Subscriptions	21/07/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service:	Z	3.00		3.00
83	Pav - Electric	21/07/2025		Unity - Current		Pavilion Electric	EDF Energy	L	45.42	2.27	47.69
87	Pav - Cleaning	21/07/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mate:	S	73.91	14.78	88.69
80	Pav - Maintenance	21/07/2025		Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
79	Pav - Broadband	21/07/2025		Unity - Current		Pavilion Broadband	BT	S	45.92	9.18	55.10
81	PF - Grounds Maintenance	21/07/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	721.75	144.35	866.10
93	Pav - Cleaning	21/07/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	287.50		287.50
88	Pav - Heating Oil	21/07/2025		Unity - Current		Heating Oil	Broadland Fuels	L	288.60	14.43	303.03
92	Pav - Maintenance	21/07/2025		Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
82	Toilets - Electric	21/07/2025		Unity - Current		Toilets / Office Electric	EDF Energy	L	30.43	1.52	31.95
87	Toilets - Cleaning and Supplies	21/07/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mate:	S	27.28	5.46	32.74
86	Section 137	21/07/2025		Unity - Current		Donation	Hemsby Events Committee	X	750.00		750.00
94	Toilets - Cleaning and Supplies	21/07/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mate:	S	125.66	25.13	150.79
Total									8,031.43	370.70	8,402.13

Staff costs £4782.07