

# **MINUTES OF HEMSBY PARISH COUNCIL MEETING**

Held at The Pavilion, Waters Lane, Hemsby, NR29 4NH on:

**Monday 16<sup>th</sup> January 2023 at 7.30pm**

## **Minutes**

### **1. ATTENDANCE**

Present: Cllr Kyriacou (Chairman) Cllr M Kern, Cllr Bowgen, Cllr B Chilvers, Cllr J Cook, Cllr S Bensly (vice Chairman), Cllr Stocker & Cllr Bennett. Apology received from Cllr L Mogford. Clerk Mrs K Wilton & Mrs C Moore Responsible Financial Officer (RFO).

12 Members of the Public were present. GYBC/NCC Cllr Bensly, GYBC Galer & PC Gary May also present.

### **DECLARATIONS OF INTEREST AND DISPENSATIONS.**

- 1.1 Cllr Kyriacou Football Club & Village Hall items
- 1.2 Cllr Chilvers Football Club items
- 1.3 Cllr Bowgen Village Hall items
- 1.4 Cllr Stocker Football Club items

### **3. MINUTES OF PREVIOUS MEETING**

3.1 The minutes of the Parish Council Meeting held on **12<sup>th</sup> December 2022** were signed as true & correct.

### **4. PUBLIC FORUM**

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillor, he reported that his weekly report had been sent to the clerk & she confirmed she had circulated it the PC, a member of the public asked if this could be circulated within the village, this may be possible via Facebook & done as screens shots as its often over 5 pages & there is often not sufficient room on the noticeboard to display it. He is currently working with agencies & the land owner regarding the flooding & lights issue on Martham Road. The footway lighting on Waters Lane is still being chased. He stated that Bird flu is still a high priority issue & any dead birds found should be reported to DEFRA on tel 03459 335577. The local weather forecast predicts low temperature this week & he urged residents to look out for their neighbours. The rest of his report is at the end of this report. His GYBC Cllr report was to inform residents that shortly there will be a holocaust memorial day, the name is being agreed for the new bridge & that for the May 2023 elections all voters will be required to take an approved form of photo ID with them to the polling station & without it you will not be able to vote. The Parish Councillors thought that GYBC should be wildly publicising this as it is very important and resident present voiced their displeasure at this, it was agreed that the Parish Council will research this as GYBC have not yet contacted them about this so that resident are informed as soon possible in case they need to apply for a special voting certificate.

GYBC Cllr Noel Galer advised that he sits on the Youth Advisory board so he is willing to support the Parish Council with their Youth Hub ambition. He mentioned that costs for the rock berm & the potential preliminary work that maybe happening with the latest fund to provide temporary measures that had been spoken about at the last Coastal Liaison meeting that he, Tracy Foster & the clerk had attended. He spoke regarding the Pontins development's latest planning application & that if it proceeded to GYBC Planning Committee he would be willing to speak up for Hemsby if the PC were minded to object to the application. He commented on the GYBC Plan & said that he thought it was rather short on content for the parish of Hemsby who brings such a huge amount to the economy via tourism. He hoped that there would be some local engagement events held by GYBC in the Parish.

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Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

4.2 Police, PC Gary May was welcomed to the meeting, he advised that the next SNAP meeting Thursday 23rd February 2023 7pm. Smudgers Bar, Sandown Road, Great Yarmouth, NR30 1EY. He said that there had not been any recent incidents reported to him for the parish. Cllr Bennett advised that she will try & attend the next meeting to represent the PC.

4.3 To receive comments from members of the public;

4.3.1 A resident asked if the Parish Council would consider installing 'Caution Deer' signs on Kingsway as they felt that these could pose a danger to pedestrians if a car swerved to avoid one & ended up on the pavement, as they are regularly seen in that area. The NCC Highways Officer's advice had been, that they no longer routinely install these & are phasing out many signs adjacent to the Highways. The Parish Council could install one at their own cost of £350.00 plus vat.

However, in the location described there is already a 'caution horses' sign that was attached to a post that has rotted through & has been awaiting replacement for several years. NCC Cllr Bensly advised if he could get that signpost & sign re-installed it might be possible to put a 'caution deer' sign on it also, it is possible that this could be funded from his NCC Highways budget. The clerk advised that she would forward the email from the NCC Highways Officer & he would see if he could speak to him to seek a solution.

**-NCC Cllr J Bensly**

4.3.2 Cllr Kern wished for it to be noted for the minutes that the Parish Council are in favour of a rock berm as he has recently had several people contact him who thought that they were not.

4.3.3 A resident asked why parish residents had missed out on warm heating funding after Christmas due to the Parish Council not holding the General Power of Competence (GPOC). The Clerk explained that by law Parish Council's are prohibited from paying funds to an individual, but if they held the GPOC they could. In order to be able to adopt GPOC two thirds of the PC Cllrs would have to be elected at the last election in May 2019 & they also would have need to have a Certificate of Local Council Clerk (CiLCA) Clerk in post at the time, neither of these were in place so the PC could not adopt it. Depending on the results of the May 2023 election this might become possible as the current clerk is CiLCA qualified, but two thirds of the PC Cllr's will need to be elected in May 2023 or deemed to be elected (if there is not an election because only a total of less than 11 but greater than 4 apply to stand, so it is an uncontested election) rather than them being co-opted into vacant seats. The funding that was paid out by the Friendship club earlier in the winter to some Hemsby residents had been possible as the club itself had applied for the grant with the help of Cllr Cook as a resident, rather than acting as a PC Cllr, so GPOC had not been involved as it was not a PC project. Cllr Cook had offered to assist the Friendship Club (as a resident) to repeat their application for the second tranche of funding, but she advised the PC at the time that they had declined her offer of assistance.

4.3.4 A resident read out a statement that they had prepared;

*'Good evening, please can you explain as the Chairman of Hemsby parish Council why the total of the money raised from the two December events have been withheld from us and the village where the same questions are also being asked. How much was raised please. You Personally know the hard work that was put into these by the residents who definitely bought the community together by feeling passionate about their village and its needs. We also ran workshops in 2022 where money was also credited into the funds earmarked for events out on by the Events Group that were elected by the PC. Our hopes were to strengthen the Parish Council's links by getting the respect back where transparency has been missing in the past., they were advised that it was an agenda item for that meeting & they were given a paper copy of the accounts.*

*As a Parish Councillor the Code of Conduct that everyone legally signs states they are required to participate in community meetings along with community events & this was all the group really*

*wanted along with the use of the Parish Land & insurances to enable their parishioners to enjoy the facilities. We never said we want the PC to help just support us.*

*Unfortunately the group have been unable to meet due to the withheld funding & information previously given to us by Cllr Kern in reference to the money he wishes to give us in order to move forward with 2023 events, It's a shame no one on the council has the time to come along to a monthly meeting and support the community group. Thank you '*

The chairman replied that he & Cllr Kern had stood down from the HPC Events Committee at the December Parish Council for the reasons minuted on the night & that there were not three more Cllrs on the night or at this meeting (as required by the Terms of Reference) wishing to join the Committee. The Responsible Financial Officer (RFO) advised that as it's using Council funds there has to be three PC Cllrs on it to vote for any spending, this is also stipulated in the PC's Financial Regulations document. It was also minuted at the December meeting that Cllr Kern was offering to assist the remaining members to become a constituted group in order that they can receive funds/donations from the PC for future events. As in item 4.3.3 without GPoC the PC can not give funds to an individual, Cllr Kern had also offered to assist that group to open a bank account as the PC can only pay into a bank account & can not give a cash donation as all of the transactions are subject to internal & external audit annually. They were advised that the type of working group that the NHP has enjoyed would only lead to delays in for an events committee as they would have to wait until the next PC meeting for a decision & run the risk that the PC could deny it/vote against it. The RFO advised that she has issued over 150 invoices for the events & that this had taken up most of her allotted 5 hrs per week & the additional work to the clerk had also been huge & even if a working group were to be set up there would have to be addition amounts into the salary budget. The RFO advised that even if a working group was formed this work would continue as the PC is VAT registered & this has to be taken into consideration for every transaction from stall fees, to VAT chargeable on goods bought & received as well as refreshments sold, this would all be not relevant if a stand alone residents committee was set up as none of those implications would be a factor.

4.3.5 Another resident also spoke about the former HPC Events Committee & they felt that there should have been some consultation with the PC Cllrs when they stepped down & they felt that the TOR for the Committee had not been followed by the Committee with regard to it being dissolved due to three PC Cllrs not being able to commit to attending the meetings etc. They didn't feel that the deficit of the events committee accounts was truly reflective as they had hoped to hold further events, so this position would have changed after each event. Cllr Kyriacou suggested that the residents of the events group should meet feedback to the PC if appropriate.

They also asked if the report that NCC Cllr Bensly referred to could be shared with the parish, the clerk advised that this maybe be possible via Facebook via screen shots, but the report was sent in a way that it was not easy to manipulate it for sharing. It comes through late on a Friday so if it waits until Monday some of the information may be out of date by then. A copy of the latest report would be attached to these minutes

## **5. NEIGHBOURHOOD PLAN**

5.1 Tracy Foster the Chairman of the Neighbourhood Planning Group advised the questions that had been received by the appointed examiner had been answered & returned to him, a date for his reply is not yet known & once it is received it goes back GYBC again. She stated that there is a possibility with all of the external parties input into the plan that the thoughts & wishes of the parishioners of Hemsby that took part in the consultations may become diluted as they are being changed times & time again by various parties & there will be a point to come that the Parish Council will have to decide if they

wish to submit the Neighbourhood Plan for referendum at all. Equally GYBC have the ability not to put it through to referendum either.

## 6. CORRESPONDENCE

6.1 It was noted that the Clerk has received a further complaint that the Boundary Gate from the Burial Ground to the Church yard has not been reopened, The Parish Council still does not wish to re-open the gate at this time. It was noted that the Parish Magazine had reported incorrectly that the gate was back open, however this information had not been provided by the Parish Council.

6.2 It was noted that complaints have been received about the Post Office Cross Roads, this was originally reported to NCC Highways in 2021 for full resurfacing, some works had been done however they were not sufficient. The clerk had taken photos again & sent them on to the Highways engineer & the response received was that this junction is meant to be re-organised as part of the proposed Yarmouth Rd redevelopment but it is not even started, let alone nearing completion! The Highways officer was advised of this & they then replied that a full road closure would be required to resurface the whole junction, this was the same as they reported in November 2021 & it still had not been done. NCC Cllr Bensly has been copied into the emails.

6.3 It was noted that the Environment Agency have now released their finding from the 'working together to adapt to a changing climate: flood and coast' collaboration project. They can be found at <https://www.gov.uk/flood-and-coastal-erosion-risk-management-research-reports/working-together-to-adapt-to-a-changing-climate-flood-and-coast>

6.4 The request from a resident for a Grit bin for Marsh Road/Martham Road was discussed, however it was noted that Marsh Road is an unadopted highway so the original developer or residents would be responsible themselves to install one. If it was for another road or the other area that was suggested on the night, which was Kingsway shops, then NCC Cllr Bensly said that he maybe able to fund the purchase of additional bins from his NCC Highways budget, however the clerk had circulated the NCC Highways advice, which was they would not add any additional ones or fill any purchased by the Parish Council.

- Ongoing

## 7. ADMINISTATIVE/DAY TO DAY MATTERS

7. 1 The contents of the Clerks report were noted.

7.2 Cllr Cook was thanked for successfully applying for a 'Warm Space' provisions grant of £2000 following her meeting with the village hall committee her recommendation was that a warm hub could be opened at the village hall on Tuesday's & Thursday's from 10am to 3pm for 11 weeks commencing 17<sup>th</sup> January 2023, the grant would be used to pay for the village hall hire & the balance would be spent on refreshments. More volunteers are welcome & posters have been placed around the village & on Parish Council Noticeboards, Facebook page & website to publicise the events.

7.3 It was noted that the three youth providers had been contacted, YMCA, Mancroft Advice Project & Benjamin Foundation to arrange an informal chat. The YMCA representative attended a zoom chat on 21/12/22 to discuss the support that they are able to give & we are still awaiting costings from them. We have also been contacted by the Suicide Prevention Facilitator at Norfolk and Waveney Mind who are keen to work with Parish Councils. Cllr Bennett advised that she will bring a further proposal back to the Parish Council in February with a view to holding a taster session in March. -Cllr Bennett

7.4 It was noted that the Clerk & Tracy Foster attended the on-line Coastal Liaison meeting on 15/12/22 & GYBC advised that the Planning Permission decision for the rock berm was imminent, however the cost for the rock has risen 340%.

7.5 It was noted that GYBC Environmental Services have confirmed that it is GYBC's intention to take over the new litter on Beach Road which were part of project FACET as their own asset once they have been handed over by the Facet team.

7.6 No update was available from the Football Club regarding the design & installation of the lean-to they wish to install.

-item to be carried forward

7.7 The SAM2 speed detectors were discussed & it was hoped that Cllr S Bensly with the help of Cllr Bowgen & Cllr Stocker will be able to get all three back working with the aim of being able to download the data so that it can be given to the police & assist the village speed watch. **-Ongoing.**

7.8 The presented draft donations policy was considered & it was agreed in principle with a few minor amendments that the clerk will attend to & re-circulate, it was agreed that this will be discussed again at the February meeting for a budget to be set for it. **-February 2023 agenda item**

## 8. FINANCIAL MATTERS

8.1 The bank statements were accepted. The total payments for January **£6,907.83** receipts of **£8790.94** were noted, with pending receipts of **£26.40**.

The bank summary was received & accepted as at **31<sup>st</sup> December** totalling **£174,528.36**

Hemsby Parish Council savings account (Barclays) **£47,911.67**  
Hemsby Parish Council current account (Barclays) **£4,000.00**  
Hemsby Parish Council Unity Trust current account **£8988.22**  
Hemsby Parish Council Unity Trust deposit account **£114,260.97**  
**Free funds £30,138.65**

8.2 Catherine Moore the Responsible Financial Officer was present for the following reports;

8.2.1 The quarter 3 accounts, spend to date & forecast to 31 March 2023 were reviewed & agreed. A final total of the events budget position had been circulated to all Cllrs ahead of the meeting with income & expenditure for each of the four events held (Norfolk day, Jubilee, Christmas fair & Santa Run). These had also been circulated after each event concluded to all of the Committee Members by the clerk & the final budget ear marked reserve total was agreed & would be put on the website. A paper copy of all of the event totals (shown below) was given to a member of the public (former member of the events committee who was present at the meeting). This had not been available at the December meeting as the bank account is done at the end of every month so this is the earliest opportunity for the accounts at 31 December 2022 to be shared.

### EARMARKED RESERVES 2022-23

	Start of year	Payee Details	Receipts	Payee Details	Payments	Remaining fund
<b>Events</b>		March 2022 Income	£ 62.50	Norfolk Day Expenditure	£ 833.47	
		Precept 2022/23	£ 2,500.00	May 2022 Expenditure	£ 10.00	
		April 2022 Income	£ 245.83	June 2022 Expenditure	£ 2,282.08	
		May 2022 Income	£ 601.31	August 2022 Expenditure	£ 66.66	
		June 2022 Income	£ 267.03	September 2022 Expenditure	£ 40.00	
		July 2022 Income	£ 14.16	December 2022 Expenditure	£ 259.42	
		August 2022 Income	£ 99.98			
		September 2022 Income	£ 200.80			
		October 2022 Income	£ 186.64			
		November 2022 Income	£ 149.98			
		December 2022 Income	£ 805.90			
	<b>Balance Carried Forward 2020-21</b>	<b>£ 5,000.00</b>	<b>£ 5,134.13</b>		<b>£ 3,491.63</b>	<b>£ 6,642.50</b>

Events	(Figures minus precept and carried forward - using Committee funds only)					
	jubilee stalls	March 2022 Income	£ 62.50	Norfolk Day Expenditure	£ 833.47	
	Jubilee stalls & wreath making	April 2022 Income	£ 245.83	May 2022 Expenditure	£ 10.00	Hi viz - vests
	Jubilee stalls & sale of bunting	May 2022 Income	£ 601.31	June 2022 Expenditure	£ 2,282.08	Jubilee expenses
	Jubilee stalls & wreath making	June 2022 Income	£ 267.03	August 2022 Expenditure	£ 66.66	santa hats
	fun run	July 2022 Income	£ 14.16	September 2022 Expenditure	£ 40.00	raffle licence
	fun run & stalls	August 2022 Income	£ 99.98	December 2022 Expenditure	£ 259.42	Christmas fair expenses
	fun run & stalls	September 2022 Income	£ 200.80			
	fun run & stalls	October 2022 Income	£ 186.64			
	fun run & stalls	November 2022 Income	£ 149.98			
	fun run, stalls & raffle	December 2022 Income	£ 805.90			
			<b>£ 2,634.13</b>		<b>£ 3,491.63</b>	<b>-£857.50</b>

8.2.2 The draft budget for 2023-24 as previously agreed in principle by the Finance Committee was reviewed to add some additional items; defibrillator parts, tree works, broadband for the pavilion,

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replacement playing field fence. It was noted that the previously agreed replacement bus shelter project should still go ahead if the NCC P/ship fund bid is successful despite the decrease in GYBC Concurrent function of £6910 from 1 April 2023, which was £1011 for Council Tax Support Grant & £5,899 for Bus shelters. It was felt that the short notice of the withdrawal of these by GYBC was very disappointing, especially as there had been no previous dialogue with the Parish Council & ultimately the cost will have to be covered from the precept & the residents of Hemsby rather than the direct funding that has been previously provided by GYBC. The revised budget was agreed & this will be placed on the website shortly.

**-Action RFO**

8.2.3 The precept for 2023-24 was agreed at £92,000.00 & this will be submitted to GYBC, it's a Band D average of £63.89, an increase on the 22-23 amount of £62.32 (increase of £1.57 or 2.52 %) It was noted that the tax base has decreased from 1461 to 1440.

**-Action RFO**

8.3 The updated quotation to replace the playing field (road side) fence was discussed & it was agreed that this could be a project for 2023-24 if the budget remained at the time.

8.4 It was noted that Target Trees have been booked for 1 March 2023 at a cost of £1,667.67 (plus VAT £333.54 = £2,001.20, they will apply to GYBC for the necessary permissions.

8.5 It was noted that the damaged fence has been replaced on 5/1/2023 with a gate at a cost of £479.17 (plus VAT £95.83 = £575.00), the Football Club agreed to pay 50% of the cost & an invoice has been raised & issued for that.

8.6 The repair works to a changing room following damage to plaster in toilet cubicles due to condensation was completed on 10/1/2023.

8. The spare litter bins which had been removed from Beach Road discussed & it was agreed that they would be advertised for sale for a minimum of £125 plus vat each & the Parish Council wished to retain 4 for their own use, there are approximately 18 to be sold, they will be advertised on the noticeboards, website & Facebook page.

**-Action Clerk**

8.8 The loose headstone in Burial Ground as the Clerk has been unable to contact the next of kin was discussed & it was agreed that the Parish Council will pay for the repair for safety £137.50 plus vat & a note will be placed on the burial records as a charge so that if future interments are to take place, they will have to re-imburse the Parish Council for this.

**-Action Clerk**

8.9 The installation of Broadband connection at the Pavilion for hirer & Parish Council usage was discussed & it was agreed that the contract should be taken out at £27.99 pcm for a 24 month contract.

**-Action Clerk**

8.10 It was noted that the gravedigger has increased his charges from 1 January 2023, The Parish Council agreed the new fee rates as suggested by the Responsible Financial Officer from 1 April 2023; They will be added to the website & sent by email to the main local funeral directors.

**-Action Clerk/RFO**

	<b>Resident of Hemsby at time of death or prior to going into residential care</b>	<b>Non-resident of the parish</b>
<b>Groundworks Fees</b>		
Child Grave	Contact clerk for child grave	Contact clerk for child grave
Adult Grave (single or double)	£370	£810
Casket Burial (single or double)	£450	£950
Cremated Remains into an earthen grave	£95 Caskets will be at an additional charge – contact clerk	£190 Caskets will be at an additional charge – contact clerk
Cremated Remains into an ashes plot	£114	£228

8.11 The Parish Council is not eligible to make application to the FCC Community Fund for the refurbishment of the tennis courts into a Multi Use Games Area (MUGA), as they are too far away from the nearest landfill site.

## 9. PLANNING

9.1 Applications received which have already been responded to: **None.**

9.2 Planning application decisions issued by GYBC: **None.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06/22/1048/VCF** Former Pontins Holiday Centre Beach Road Hemsby - Variation of condition 4 of pp. 06/20/0422/F (Redevelopment of site to provide 188 no dwellings and 88 holiday lodges, associated recreation facilities and associated works) - To allow occupation of 188 of the approved dwellings and 91 of holiday chalets all year round (not including caravan/lodge units) The clerk reported that the Parish Council have been granted an extension to reply to 20/1/23, it was agreed that an objection was to be submitted to GYBC for the same reasons as last time, that the PC does not wish for this to become all year round accommodation as it will undermine all the other sites in the parish that are restricted & that the Local Plan states that this development 'provide approximately 2 hectares for tourism use within the overall site'. It also stated that there should be 'appropriate structural landscaping should be provided to separate the proposed residential and tourism elements of the site'. It also states that that the elements detailed in the policy will apply when determining the reserved matters application.— **Action Clerk**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

9.4.1 **06/23/0019/TCA** Hemsby Parish Council Burial Ground (conservation area) Proposed works to trees B1 - Group - Cut back bushes to fence line H1 - Hedgerow - Fell to ground level 25 - Chestnut - Pollard to 5 m 30 - Whitebeam - Remove broken branch section and stub 52 - Pine - Remove broken branch 104 - Hawthorn - Cut back growth to create 1.5 m clearance from street light 105 - Leylandii - Reduce height to 2.5 m and trim sides. No response to be submitted at this is the Parish Councils own application.

9.5 It was noted at GYBC are holding New Local Plan 'Options' Consultation - Parish Council engagement event on Tuesday 31st January (6pm-7:30pm), attendees Cllr Mark Kern, Tracy Foster (Chairman of NHP) & Cllr Cook. The consultation can be viewed here: <https://www.great-yarmouth.gov.uk/planning-consultations> . Comments can be made by using the interactive document available at the above link. Alternatively, you can email a response to [localplan@great-yarmouth.gov.uk](mailto:localplan@great-yarmouth.gov.uk) quoting the question(s) or site(s) you are responding to. We can also accept responses by post to Strategic Planning, Great Yarmouth Borough Council, Town Hall, Hall Plain, Great Yarmouth, NR30 2QF. There is a drop-in event in the Assembly Room at the Town Hall on 26th January from 4pm to 8pm where members of the public can come and talk to planning officers about the consultation and give their views. Please ensure all comments are received by 5pm on 17th February 2023. If you have any questions about the consultation, please contact the Strategic Planning team using the contact details which can be found here: <https://www.great-yarmouth.gov.uk/contactus/strategic-planning>. The Parish Council felt that an event should be held in the village rather than GYBC replying on people attending the town hall, it was agreed that the clerk would write to GYBC to request this, paper copies of the consultation, suggest the village hall as a venue & request that this meeting is set up straight away. GYBC Cllr Bensly & Galer both commented that they thought that an event will be held by GYBC at some point in the Hemsby.

**-Action Clerk**

## 10. Exclusion of Press & Public for Confidential Session.

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press were requested to leave the meeting during consideration of proposals as an update was given by the East Consultant as to his negotiations with the utility company regarding their request access to the Burial Ground Car Park sub-station access & his preliminary findings were discussed, he will forward any draft paperwork to the clerk. (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228.

## 11. Next Meeting: Parish Council Meeting Monday 20<sup>th</sup> February 2023 at the Pavilion, Waters Lane

- 11.1 Football club to supply plans for lean to building to house their mower.
- 11.2 Football Clubs request to site compost compound
- 11.3 Youth hub
- 11.4 Posters & event to help recruit potential candidates to stand for the Parish Council election on 4<sup>th</sup> May 2023.
- 11.5 Posters etc to publicise that for May 2023 elections all voters will have to have Photo ID to be able to vote.
- 11.6 Donations Policy & associated budget
- 11.7 Food bank

Meeting ended 9:52pm

Payments for Hemsby Parish Council 16th January 2023				
<b>Expenditure</b>				
Cheque	Payee	Net	VAT	Total
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus expenses plus mileage	£ 1,737.23	£ -	£ 1,737.23
BACS	Salary C Moore - 5 hours/week @ SCP26	£285.12	£ -	£ 285.12
BACS	Salary P Filmer - 16 hours/week @ £9.50/hour	£658.67	£ -	£ 658.67
BACS	HMRC PAYE	£ 589.24	£ -	£ 589.24
BACS	Norfolk Pension Fund	£ 766.95	£ -	£ 766.95
DD	Bonline - Telephone/Internet	£ 15.95	£ 3.19	£ 19.14
DD	Norse - Burial Ground Bin	£ 30.60	£ 6.12	£ 36.72
DD	Lloyds - Purchasing Card (ink; NHP printing; creosote)	£ 3.00	£ -	£ 3.00
BACS	Broadland Fuels - Pavilion Heating Oil	£ 427.00	£ 21.35	£ 448.35
BACS	James Charlton - Pavilion Cleaning	£ 172.50	£ -	£ 172.50
BACS	JG Services - Grave Digging	£ 340.00	£ -	£ 340.00
BACS	RK Construction - Repairs to Pavilion rooflights	£ 440.00	£ 88.00	£ 528.00
DD	EDF - Pavilion Electric	£ 73.00	£ -	£ 73.00
DD	EDF - Toilet and Office Electric	£ 64.26	£ 3.21	£ 67.47
DD	EDF - Pavilion Electric (balance of 9 months)	£ 358.78	£ 43.49	£ 402.27
DD	EDF - Toilet and Office Electric	£ 84.95	£ 4.25	£ 89.20
BACS	Clarke's Fencing	£ 462.50	£ 92.50	£ 555.00
DD	URM - Recycling	£ 43.52	£ 8.70	£ 52.22
BACS	Hugh Crane - Cleaning Materials	£ 69.79	£ 13.96	£ 83.75
				£ -
	<b>Total</b>	<b>£ 6,623.06</b>	<b>£ 284.77</b>	<b>£ 6,907.83</b>
	<b>Overdue/Outstanding invoices</b>			£ -
				£ -
		£ -	£ -	£ -
	<b>Receipts since last meeting (01/12/2022 -31/12/2022)</b>			
	Parish Office Letting (minus £32.50 management fee)	£541.67	£0.00	£ 541.67
	Various - Christmas Fayre	£505.08	£ 34.92	£ 540.00
	Various - Fun Run	£300.82	£31.18	£ 332.00
	Burial Fees	£4,571.00	£0.00	£ 4,571.00
	Pavilion Hire	£0.00	£44.00	£ 44.00
	Electric Tokens	£52.50	£10.50	£ 63.00
	Electric Recharge - Parish Office	£51.76	£0.00	£ 51.76
	Warm Hub Grant	£2,000.00	£0.00	£ 2,000.00
	Bank Interest	£407.51	£0.00	£ 407.51
	Hemsby Lifeboat - Playing Field Hire	£200.00	£ 40.00	£ 240.00
		<b>£8,630.34</b>	<b>£ 160.60</b>	<b>£ 8,790.94</b>
	<b>Pending Receipts (at 31/12/2022)</b>			
	Brownies - Meeting	£22.00	£ 4.40	£ 26.40
				£ -
		<b>£22.00</b>	<b>£ 4.40</b>	<b>£ 26.40</b>

## **NCC Update.09/01/23 from NCC James Bensly**

### **COVID-19 Trusted sources of information**

The most recent **verified data on cases in the UK and Norfolk** is available from [Public Health England](#) and [Norfolk Insights](#).

Everyone has a key role in promoting [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) and [www.gov.uk/coronavirus](http://www.gov.uk/coronavirus) as trusted sources of information to the public. It is important to ensure people go to the right sources of information and keep up to date with how to look after themselves.

**Keep up to date:** We have [a dedicated webpage for coronavirus updates](#) in Norfolk and impact on Norfolk County Council services.

**Service updates:** The most up to date information on council services can be found at [Norfolk County Council services disruptions](#).

### **Back to school advice issued by UK Health Security Agency (UKHSA)**

Flu and coronavirus (COVID-19) are currently circulating at high levels and are likely to continue to increase in coming weeks. High numbers of scarlet fever, which is caused by group A streptococcus, also continue to be reported.

As pupils and students return to school following the Christmas break, UKHSA is reminding people that winter illnesses continue to circulate at high levels.

[Following these simple steps](#) can help protect children, minimise the spread of illness in education and childcare settings and protect wider communities.

### **Norfolk and Waveney Integrated Care System**

#### **Norfolk's health and care system experiencing high demand for services**

With health and care services in Norfolk and Waveney extremely busy caring for some very sick patients, people are being urged to use services wisely and to look after themselves.

There is very high demand for all health and care services at the moment and it is vital we keep as many beds as possible in our acute hospitals free for people needing urgent and emergency treatment, our community hospitals free to provide continuing care, and our ambulances on the road able to respond to emergency calls.

It is really important people do not delay seeking help from the NHS if they feel unwell. However, with local health services experiencing high demand, people are being urged to only attend an Emergency Department if it's absolutely necessary.

The best way to get the medical help you need is to think NHS 111 first. Visit [111.nhs.uk](http://111.nhs.uk) or call 111 for anything that feels urgent, or if you are unsure what to do. They can direct you to the most appropriate place. In life-threatening emergencies dial 999.

### **Public Health - Avian flu update**

Please share this information with anybody you know that keeps poultry and encourage them to register with the Animal and Plant Health Agency (APHA) poultry register.

Further cases of highly pathogenic avian influenza (HPAI) H5N1 have been confirmed in Norfolk. The latest Norfolk outbreak was confirmed on 4 January 2023. Details [here](#).

Government information regarding the latest situation on Avian Influenza, and the Prevention Zone requirements, can be found [here](#).

Mandatory housing measures for all poultry and captive birds were introduced to all areas of England from 7 November. Further information [here](#).

If you have 50 or more birds, you are legally required to register but you can choose to register voluntarily if you have less than that. By doing so you will be kept informed on the latest bird flu information so you can take action to reduce the risk to your birds, which in turn reduces the risk to all UK poultry. It's quick and easy to register [here](#).

#### **Advice for the public**

The public are advised to keep to designated footpaths, not to feed wild birds, and keep dogs on leads. Don't touch sick or dead birds, their feathers, or their droppings. If you see a dead bird, please report it to Defra's helpline on 03459 335577. Sick birds should be reported to the RSPCA (0300 1234 999) who may be able to help.

### **Housing with care flats in Norfolk helping people leave hospital**

10 Housing with Care flats across Norfolk are being used to support people who are medically fit but need care at home to leave hospital.

People will temporarily move from a hospital bed to a flat in a Housing with Care scheme for up to four weeks. They will receive 24/7 care and support before moving back to their home.

Developed as a partnership between Norfolk County Council, the landlords (Broadland Housing Association and Saffron Housing Trust), NorseCare, Country Kitchen Foods Norfolk and NHS Norfolk and Waveney Integrated Care Board the flats will be available until 31 March.

### **Prudent planning for potential winter power cuts**

Parts of England were off grid for a week or more during Storm Arwen.

Norfolk County Council has therefore decided to put some advice on its website, so that people can make some prudent plans now, in the remote possibility that something similar happens here.

Link to the County Council advice [here](#)

### **Children's services**

#### **Plan for 26 new or expanded schools in Norfolk**

A total of 26 new schools could be built across the county within the next 10 years as part of Norfolk County Council's £308 million Local Growth and Investment Plan.

A report to the council's cabinet will set out the need for new school-builds and eight existing school expansions to ensure sufficient places in 24 areas of major planned housing growth.

But while some areas are set to grow significantly, there has been an overall decline in the birth rate in Norfolk of 19% since 2012 which has led to 523 fewer primary places being needed this year. This decline reflects the national picture generally of reducing birth rate.

Cabinet will consider the report when it meets on 11 January 2023.

Link to Cabinet agenda [here](#)

### **Transport**

#### **Department of Transport launch get around for £2 bus scheme**

The scheme is part of the Government's Help for Households campaign designed to support families through cost-of-living pressures.

Nine bus operators in Norfolk have announced that they will be taking part in the Bus Fare Cap Grant scheme.

This means that a single journey on all services run by these operators between 1 January and 31 March 2023 will cost no more than £2 thanks to funding from HM Government.

Further details of participating Norfolk bus operators [here](#)

Further information about the national scheme [here](#)

### **Enhanced bus services for Norfolk**

#### **North Walsham to Norwich**

More frequent buses Monday to Saturday, and a brand-new Sunday service, started operating between Norwich and North Walsham on 2 January 2023 thanks to funding secured from the Department for Transport to improve bus services across Norfolk.

#### **Thorpe St Andrew, Thorpe End, Rackheath, Salhouse, Wroxham and Watton**

People living in Thorpe St Andrew, Thorpe End, Rackheath, Salhouse, Wroxham and Watton will benefit from enhanced evening bus services operated by Konectbus and funded by money secured from the Department for Transport.

These are examples of a number of service enhancements that are being funded by the £49.55 million funding which Norfolk County Council was successful in securing from the Department for Transport (DfT) to use on improving bus services across the County over the next three years. Approximately £12 million of the funding has been allocated to provide new or expanded bus routes and increase service frequencies on key routes, including more evening and weekend services.

More new and enhanced routes will be launched across Norfolk throughout 2023.

#### **New electric vehicle chargepoints for Norwich**

Norfolk's switch to greener motoring will power forward in 2023 with the arrival of 40-plus new kerbside charge points in residential areas across Norwich.

Following a procurement process which attracted a number of high quality bids, Norfolk County Council announced that it will award a contract in January which will give drivers in Norwich easier access to re-charge their electric vehicles.

It is expected that installations will be installed and available to use by members of the public in summer 2023.

Chargepoints (EVCPs) will be available to all members of the public, helping everyone access the charging infrastructure, which is crucial to the transition to electric vehicles, particularly for residents who do not have access to off-street parking - where they could otherwise charge their vehicles.

Visitors, trades people and taxi drivers will also be able to access these chargepoints.

Funding will come from a third-party supplier and operator along with subsidies from UK Power Networks and the Office of Zero Emission Vehicles' On Street Residential Chargepoint Scheme where necessary.

**Appeals from the Norfolk Coroner's Service for help tracing next-of-kin**

- The Norfolk Coroner's Service is appealing for help to trace the family of a woman who died at her home address. 38-year-old Joanne Turner lived at an address in Armes Street, Norwich and died on 28 December 2022. There were no suspicious circumstances.
- The Norfolk Coroners Service is trying to trace the next of kin of Julius Taylor, aged 61, who resided at St Winnold Close, Downham Market, and died on 18 December 2022. There were no suspicious circumstances that led to his death.
- The Norfolk Coroner's Service are appealing for help to trace the family of a man who has died in Norfolk. Andrew Blyth, aged 59, died at his home address in Mattishall on 19 December 2022.

Despite carrying out enquiries, officers have been unable to trace any next-of-kin.

Anyone who may have known them should contact the Coroner's Officer in Norwich on 01603 774773.

If I can be of any further assistance please do not hesitate to contact me.

Kind regards

james