

HEMSBY PARISH COUNCIL

Held a meeting at the Pavilion, Waters Lane, Hemsby on: Wednesday 28th February 2024 at 7.30pm.

MINUTES

1. ATTENDANCE

1.1 Present Cllr Kyriacou (Chairman) Cllr Stocker, Cllr Bowgen, Cllr Cooper Cllr B Chilvers, Cllr Kern, Cllr Bennett & GYBC Cllr Noel Galer. No apology from NCC & GYBC Cllr J Bensly. Apology received from Cllr S Bensly. 6 Members of the public present. Clerk Mrs K Wilton.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Kyriacou Football club items

Cllr Cooper Football club items

Cllr Chilver item 7.2 Football Club items

Cllr Kern item 7.3 as he is the treasurer of the Events Committee.

3. MINUTES OF PREVIOUS MEETING

3.1 The accuracy of the minutes of the Parish Council Meeting held on **15th January 2024 were agreed & signed by the Chairman**. It was noted that the previously scheduled meeting on Monday 19th February 2024 was not held as it was inquorate due to insufficient Parish Councillors in attendance due to illness, holiday & work commitments.

4. PUBLIC FORUM

4.1 NCC Cllr & GYBC Cllr James Bensly no report provided.

4.2 GYBC Cllr Noel Galer reported that he had intended to speak about the two Planning Applications on the former Pontins site regarding the variation of the Conditions which was due to be heard at the Development Control Committee, one of which was subsequently withdrawn by the applicant. He also stated that he felt that the marketing information for the site was misleading.

4.3 Police, if present. -Next SNAP meeting is 7pm on Thursday 14 March 2024 at Scratby Village Hall, Beach Road, Scratby, Great Yarmouth, NR29 3AJ all residents can attend. Local Police crime statistics can be viewed at <https://www.police.uk/your-area/> Cllr Kern & Cllr Bennett will attend.

4.4 A resident asked who owns the boat planters in the village, it was confirmed that they were donated to Cllr Kyriacou & he donated them to the Parish Council. It was asked now that Hemsby in Bloom is no longer in place there is a resident would like to take over the looking after the boat planter at Newport Junction & donate some plants for it, they were asked to contact the Clerk & it was agreed that the other resident who has been doing that role will be advised.

4.5 A resident is interested in starting up a Youth Club, they were asked to contact the Clerk.

4.6 A resident spoke as the organiser of the village events group as they wish use the playing fields to hold an event in July which will be a giving back to the community event that will be free to attend. They also wish to hold a dog event, originally on 4th May 2024 but now maybe to 5th/6th May 2024. The family day on 28th July 2024 with free family activities.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Three seats remain vacant, application forms available from the Clerk. One application has been received. It was agreed to consider that application & any subsequent applications received at the March/April meeting.

6. CORRESPONDENCE

6.1 It was noted that no update has been received from GYBC Officers regarding the current conservation status of Newport Cottages due to coastal erosion. The clerk advised that she had found that GYBC have updated their webpages on this <https://www.great-yarmouth.gov.uk/hemsby-and-coastal-erosion/newport-cottages-conservation-area>, another chasing email to GYBC Cllr James Bensly.

- 6.2 It was noted that Hemsby Parish Council did request that the SMP was updated, a response was received that the process for replacing the East Marine Plans is under way and the MMO invites those interested to have their say in the East Marine Plan Statement of Public Participation (SPP) consultation. The consultation goes live on 15 January 2024 and closes on 12 February 2024. The SPP ensures that the marine planning process is transparent, and that stakeholders understand how they can be involved to influence a marine plan's development. The consultation has been extended from its initial four week period until after Christmas to provide more time for representations to be made. We would prefer comments to be made using our Citizen Space consultation tool. You can also make representations by email: planning@marinemanagement.org.uk. or in writing to: Marine Planning Team, Lancaster House, Hampshire Court, Newcastle Upon Tyne, NE4 7YH. United Kingdom.
- 6.3 NCC have now advised that they are exploring the supported installation of Solar Panels to assist meeting the shortfall between the re-imbursements & cost of electricity for Electric Vehicle charging points. It was agreed to register an interest in this new idea. **-Action Clerk**
- 6.4 A complaint received of street light not working on Common Road, this has been reported by the clerk to GYBC & GYBC Cllr James Bensly. - **Noted**
- 6.5 A complaint about leaf debris on the footways around Martham Road/ Bridge Meadow/Springfield reported by the clerk to NCC, reference number ENQ900255115, they have since reported that no issues could be identified- **Noted**
- 6.6 A complaint received about uneven footway on Martham Road/Waters Lane from junction of Marsh Road to junction of Common Road is as it is dangerous, large chunks of tarmac are loose, reported by the clerk to NCC, reference number ENQ900255298. - **Noted**
- 6.7 The chairman confirmed that a complaint has been received about the Parish Council bench at the entrance to the Barleycroft estate on Yarmouth Road, it was believed that this had been done with an unknown intention, it had been reported to the police, the householder was visited on the day of the complaint by the Chairman & the Clerk. It was agreed that it will be refixed in the same location. **-Action Cllr Kyriacou/Cllr Stocker.**
- 6.8 It was noted the Chairman Cllr Kyriacou & the clerk attended a meeting on 22/1/2024 at Hemsby Pavilion with the Chairman of Ormesby & Scratby Parish Council & their Clerk it was believed that this was to discuss coastal & other matters. However, it was only their concern over the current actions on the beach & the potential knock-on effects to the Scratby Gabions they brought to the discussion. It is hoped that there can be continued synergy between the two Parish Councils over this issue & any others that may arise.
- 6.9 It was noted that a complaint has been received about an abandoned van on Newport Road, the clerk has reported this to GYBC reference 2486627.
- 6.10 It was noted that an invitation to a meeting at GYBC to Hemsby Stakeholder meeting to discuss coastal erosion is on Friday 16th February 2024 was cancelled again & now to be held on 18th March 2024. The online meeting with MP Brandon Lewis on 14 February 2024 was held & it was noted that; We were contacted on Monday by Brandon's Office to hold a meeting on Wednesday, they didn't actually agree the time until Tuesday. We were given a half hour slot and I The Clerk had to leave before the end of it due to a personal meeting. During the time I was on the meeting the rearrangement of the blocks was mentioned, who's blocks were they, have any new blocks been purchased and if so by whom, potential effects any movement of the existing blocks may have on the Scratby gabions or other areas that are then left undefended as unsure if any scoping surveys etc had been conducted, the car park repairs that appear to have been done, has any permission been granted by GYBC for the works. They also spoke about the new Bridge opening & perceived problems of groups of gatherings of people in Great Yarmouth market place. After I left, I believe there was talk of ways that funds could be sought towards the cost of a rock berm via a Parish levy, if you recall this was previously talked about by Jane Beck when she was a senior officer at GYBC. This information has been shared on the Parish Council Facebook page.
- 6.11 It was noted that the Parish Council have been advised that they are now not to be invited to the Coastal Resilience Meetings & the representative for Hemsby will be GYBC/NCC Cllr James Bensly. Cllr

James Bensly has contacted the clerk & advised that he has insisted on Parish Council representation at these meetings & the next meeting will be on 23/5/2024.

7. ADMINISTRATIVE/DAY TO DAY MATTERS

7.1 The contents of the Clerks report were noted.

7.2 Cllr Chilvers (Football Club Chairman) gave an update on the installation of a storage container they are currently awaiting information from GYBC if planning permission will be required, a CAD drawing location has been circulated & they wish to install two x three bay compost enclosures the locations will be finalised. The FC will formally ask the PC to share the planning permission costs. It was agreed that if this is to be progressed the neighbours will be contacted directly first.

-Action Cllr Chilvers

7.3 The request from the village events group to hold two events 1) a dog Show on 6th May it was agreed that the hire was permitted for the front field subject to sufficient measures in place £200 plus vat a booking form was requested, it was agreed that toilet facility in the pavilion would be included in the cost of hire 2) July 28th a family fun day will have no field hire fee charged by the Parish Council, only the front field to be used, the use of the pavilion toilets will be given by the parish council & the events group will be asked to pay for the cleaning costs up to the value of £50, booking form to be requested if the group wish to proceed with the hire.

7.4 The Burial Car Park has been resurfaced & relined. There was a problem with the hatching area & this has now been extended to prevent cars being blocked in on the Burial Lawn side. Our Solicitor will continue to hold the bond for 12 months in case of defects. The bottle banks have already been returned to the Burial Ground by the contractor.

7.5 The Bus shelter outside Vocal Vale on Yarmouth Road had been replaced. The final paperwork has been submitted to the NCC Parish Partnership for the Parish Council to be re-imbursed part of the cost of the project.

7.6 The outcome of the NCC Highways week long site visit to investigate the flooding at Winterton Road end of Kingsway & in front of the shops during heavy rain is still not known.

7.7 It was noted that the tennis/hard court will be cleaned & re-lined during w/c 4/3/2024.

7.8 The roadway markings at the Post Office crossroads have been re-lined.

7.9 The Norfolk Probation Service has contacted again for 2024 works, It was agreed that 1) fence line at playingfield, village sign & plants below, boat planters, washing road signs, build a compost enclosure pavilion where there is already a pile of waster left over from previous Kings Garden project, Bicycle Railings at Kingsway, hedge line at burial ground & roadway, playingfield/Common Road link footpath, Litter pick Back Market Lane, St Mary's Close, Meadow Rise, The Pastures, The Paddocks, Pit Road Gardens railings to be repainted (delayed form last year due to bad weather).

-Action Clerk

7.10 Cllr Bennetts proposal for the purchase of goal posts for the hard court to encourage youth usage by NCC Youth Hub, a local girl's football group & any other hirers that wish to use the facility. The costings will be provided & it will also be looked in to the cost of replacing the perimeter fences.

7.11 The grant application from the Parochial Church Council (PCC) to support the running of the Community Fridge located at the Barn Room, The Street, Hemsby. It was agreed to make a one off donation of the amount requested of £200, if there is any change to the location then the Parish Council should be notified, the Parish Council will also forward any other funding possibilities from external source on to the PCC to help them seek a longer term solution as GYBC project FACET installed the fridge but there now appears to be no ongoing assistance with the cost of running it.

-Action Clerk/RFO

7.12 To consider working with village business to hold a publicity event to show that all of Hemsby is open all year round & is ready to welcome visitors. It was agreed that Cllr Kyriacou will lead on this & keep the Parish Councillors updated.

-Action Cllr Kyriacou

8. PLANNING & TREE PROTECTION ORDERS

8.1 Applications received which have already been responded to:

8.1.1 **06/23/0678/VCF** - Former Pontins Holiday Centre Beach Road Hemsby. Variation of Condition 6 of pp 06/20/0422/F (Development of 188no. dwellings and 88no. holiday lodges, new shop, leisure centre and cafe with associated highways works) - Amendment to approved plans to install solar panels and clarify position and design of porches on approved Accommodation Blocks B, Q1, Q2, R and T. Response submitted that no objection if it conforms to the Hemsby NHP & design codes. **To be heard at GYBC Development Control Committee on 21/2/2024.**

8.2 Planning/Tree application decisions issued by GYBC/NCC:

8.2.1 **06/23/0760/PU** Home Farm Waters Lane - Application for a Certificate of Lawful Proposed Development to confirm that a lawful commencement of development would occur by carrying out demolition of the existing modern agricultural structures on the site in full accordance with the requirements of Conditions 12 & 13 of planning permission 06/22/0405/VCF and with all due consideration to the requirements and restriction of the remaining conditions, in advance of the submission of other details required for pre-commencement conditions. **Granted by GYBC 13/12/2023.**

8.2.2 **06/23/0827/HH** 3 Summerfield Road Hemsby - Proposed alterations and extensions to front, side and rear of dwelling incorporating garage within the domestic accommodation. **Granted by GYBC 12/1/2024.**

8.3 Planning Applications to be heard by GYBC Development Control Committee/ Planning Inspectorate:

8.3.1 **06/22/1048/VCF** Former Pontins Holiday Centre Beach Road Hemsby. Variation of condition 4 of pp. 06/20/0422/F (Redevelopment of site to provide 188 no dwellings and 88 holiday lodges, associated recreation facilities and associated works) - To allow occupation of 188 of the approved dwellings and 91 of holiday chalets all year round (not including caravan/lodge units). **It was due to be considered by GYBC Development Control meeting on 24/1/2024, but was deferred as Hemsby Parish Council had not been consulted, this was to be considered by GYBC Development Control Committee on 21/2/2024. On 12/2/2024 the Parish Council was advised that the application has been withdrawn by the applicant.**

8.3.2 **06/23/0678/VCF** - Former Pontins Holiday Centre Beach Road Hemsby. Variation of Condition 6 of pp 06/20/0422/F (Development of 188no. dwellings and 88no. holiday lodges, new shop, leisure centre and cafe with associated highways works) - Amendment to approved plans to install solar panels and clarify position and design of porches on approved Accommodation Blocks B, Q1, Q2, R and T. Response submitted that no objection as long as it conforms to the Hemsby NHP & design codes. **To be heard at GYBC Development Control Committee on 21/2/2024.**

8.3.3 **06/23/0197/HH** 3 Summerfield Road Hemsby -Proposed single storey front, side and rear extensions and incorporate garage within the domestic accommodation. **The Planning Inspectorate Appeal Application No. 3325584 was due to start on 6/2/2024, but the Parish Council was advised on 7/2/2024 that the Appeal had been withdrawn by the applicant.**

8.3.4 **06/23/0263/HH** - 4 The Paddock, Hemsby. Retrospective application for erection of a front facing extension and entrance porch (approved under pp. 06/21/0037/F) - change of materials used under original application. GYBC have advised that an **Appeal Application No. 3337447** has been lodged with the Planning Inspectorate as GYBC refused the application. The appeal documents are available for inspection at the Town Hall, Hall Plain, Great Yarmouth between 9.00am and 5.00pm Monday to Friday or on the Borough Councils website at

<https://www.greatyarmouth.gov.uk/home>

8.4 Planning Applications received but not yet responded to;

8.4.1 **06/23/0831/CU** - Clubhouse, Florida Estate Back Market Lane Hemsby. Proposed change of use and subdivision of existing storage unit (Use Class B8) to provide 2no. commercial premises for retail and hair salon (Use Class E). **Due to be heard at Development Control Committee on 21/2/2024. As the Parish Council was inquorate at the meeting scheduled for Monday 19th February 2024, the clerk advised GYBC that no comments could be submitted by the Parish Council, but the clerk when requested again by GYBC did subsequently confirm that 3 Cllrs had replied that they had no objection.**

8.5 Consider any Planning applications received since the publication of the agenda requiring consideration. **None**

8.6 It was noted that GYBC Local Plan design codes were to be considered for adoption at GYBC Cabinet on 29/1/2024. GYBC Officer Kim Balls has confirmed on 16/2/2024 that it was adopted. They disregarded the Parish Council's request for SUDS to be fenced with a rail higher than knee height. They did regulate the wording to ensure natural surveillance to streets and public spaces by limiting boundary treatments to the front of buildings to below 1m in height, rather than 1.2m in their first draft.

9. FINANCIAL MATTERS

9.1 The payment list as circulated on the schedule for February was agreed. The bank statements were accepted. The total payments for February are £18,576.67, receipts of £4,863.86 were noted. The bank summary was received & accepted as at 31 January 2024 totalling £250,350.49

Hemsby Parish Council savings account (Barclays)	£103,773.79
Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£8,486.65
Hemsby Parish Council Unity Trust deposit account	£134,090.05

9.2 To consider grass cutting options for 2024 as the additional requested information has been received from interested parties Eddies Garden Maintenance & Garden Guardian as the 3rd Company did not respond to the request for a quotation. It was agreed to award the contact to Garden Guardian.
-Action Clerk

9.3 The adoption of the presented Investment Policy was not discussed, this will be presented again at the March meeting. It was agreed to open an account in the Public Sector Deposit Fund with CCLA, £30,000.00 instant account, the signatories will be it was agreed that Tony, Keith & Mark Kern.
- Action Clerk/RFO

9.4 It was noted that the section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2024/25 is £10.81 per elector, increased from £9.93 for 2023/24. This is the maximum amount that the Parish Council can spend per elector on items that are not covered by a power or duty. It is also limited by the amounts in the agreed budget at the time precept request is submitted to GYBC.

9.5 It was noted the current energy rates/contracts are due for renewal at all sites, it was agreed that this could be delegated to the RFO.
-Action RFO

10. Next Meeting: 18th March 2024 at the Pavilion, Waters Lane, Hemsby, NR29 4NH

Ended 9:08pm

Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbycc@outlook.com

Hemsby Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
235 – 241 Staffing costs (including re-imbusement of supplies)								3007.63	5.38	3013.01
242	Office Equipment and Suppli	19/02/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Services	S	26.57	5.32	31.89
242	Subscriptions	19/02/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Services	Z	3.00		3.00
243	Office Equipment and Suppli	19/02/2024	Unity - Current		Office Telephone	Bonline	S	17.55	3.51	21.06
244	Pav - Electric	19/02/2024	Unity - Current		Pavilion Electric	EDF Energy	L	252.54	12.63	265.17
245	Waste	19/02/2024	Unity - Current		Waste	Norse Waste Solutions	S	56.40	11.28	67.68
246	Recycling	19/02/2024	Unity - Current		Recycling Collections	URM (UK) Ltd	S	22.40	4.48	26.88
247	Pav - Broadband	19/02/2024	Unity - Current		Pavilion Broadband	BT	S	29.99	6.00	35.99
248	OS - Capital and Improveme	19/02/2024	Unity - Current		Bus Shelter	Littlethorpe	S	9,779.00	1,955.80	11,734.80
249	Grave Digging	19/02/2024	Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	300.00		300.00
250	Pav - Maintenance	19/02/2024	Unity - Current		Boiler Servicing	Diamond Heating Ltd	Z	188.00		188.00
251	Pav - Cleaning	19/02/2024	Unity - Current		Cleaning - Pavilion	James Charlton	Z	287.50		287.50
252	OS - Miscellaneous	19/02/2024	Unity - Current		Cleaning - Ranger Cover	James Charlton	Z	25.00		25.00
253	PF - Grounds Maintenance	19/02/2024	Unity - Current		Pest Control	Ace Mole Catching	Z	140.00		140.00
254	Pav - Maintenance	19/02/2024	Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
255	Toilets - Cleaning and Suppli	19/02/2024	Unity - Current		Cleaning Materials	Hugh Crane Cleaning Materie	S	184.32	36.87	221.19
256	Grave Digging	28/02/2024	Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	80.00		80.00
257	Subscriptions	28/02/2024	Unity - Current		Software Subscription	Scribe Accounts	S	660.00	132.00	792.00
Total								16,396.15	2,180.52	18,576.67