

MINUTES OF HEMSBY PARISH COUNCIL EVENTS COMMITTEE MEETING

Monday 18th July 2022 at 7pm at the Pavilion, Waters Lane, Hemsby

MINUTES

1. ATTENDANCE

Present; Cllr A Bennett (chair), Cllr S Bensly, Cll M Kern, Cllr Kyraicou arrive late. Resident Members: Paul Filmer & Nicola Rivett. No apologies received from, Katherine Nicholls, Lauren Gates, Carine Wilson or Tina Nudd.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

None.

3. MINUTES OF PREVIOUS MEETING

3.1 The minutes of the Parish Council Events Committee Meeting held on 19th May 2022 were agreed as true & correct & were duly signed by Cllr Bennett.

4. ADMINISTRATIVE/DAY-TO-DAY MATTERS

4.1 Review of previous event (Jubilee Event) It was agreed that it was well attended event that continued despite the weather & most of the planned elements were able to be adapted in fit inside the Village Hall & their valiant effort to offer the hall at such short notice was acknowledged.

4.2 The next events will be;

4.2.1.1 1st December 2022 Christmas Craft Fair with a lighting of the Christmas tree event. The Social Club & Village Hall will provide the Christmas tree, Hemsby School will be invited to sing around the tree. The stall holders form will be updated & circulated to HPCEC members shortly as Cllr Bennett is currently reviewing it.

4.2.1.2 11th December 2022 Santa Park run on the playing field, this will be a pre-booking event & runners will be provided with a Santa hat (£80 for 100 hats) & finishers medal. (£100 for 100). Nicola circulated to the meeting a draft of the poster, costs for entrance will be £7 adults & £3 children, fancy dress will be optional & there will be a pre-run warm up event by Emz fitness. The poster will include the Hemsbyevents@outlook.com email address.

4.2.1.3 Cllr Bennett requested that no posters or advertising of any event is commenced until the proofs have been approved by full council.

4.3 The future funding of events was discussed; it was agreed that moving forward free events can not be sustained due to the diminishing Events Committee budget which runs until 1 April 2023. Cllr Bennett advised the meeting that any amounts made from the events will remain in the ringfence 'Events' budget but could also be called on by other resident groups in the village if they wished to put on an event wished to ask the PC for a donation towards costs. The clerk reminding the Committee that all budgetary requests for 2023/24 will need to be fully costed to the Finance Officer by late September 2022 so that they can be included in the full PC budget & precept request. It was agreed that a licence be purchased from GYBC to permit the EC to sell advanced raffle tickets, this will need to be in the name of the Chairman (Cllr Kyriacou) & he agreed to do so. They will also display the top 3 prizes. Cllr Bennett confirmed that the cost for the licence is £45.

4.4 The expectation of working group was discussed as more thought needs to be given to the number of volunteers, stewards etc to run the events & that Parish Councillors can not always be the only ones to attend on the day of the events.

4.5 It was agreed that a draft invite letter be sent to all village groups to invite them to join the HPC Events Committee in late September 2022, in a hope that this will aid village engagement & avoid duplication of events. Cllr Bennett & the clerk will work on this & circulate it to the committee members for approval prior to issue.

Closed 7:28pm