

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place at Hemsby Pavilion, Waters Lane on: **Monday 25th April 2022 7.30pm**

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr Bowgen, Cllr S Bensly, Cllr M Kern, & Cllr Cook, Cllr Mogford, Cllr Bennett.

Apologies received from Cllr Chilvers & Cllr Tucker also GYBC & NNDC Cllr James Bensly.
No apologies from GYBC Cllr Noel Galer.

Clerk: Mrs Kerrie Wilton

four members of the public were in attendance.

To note that prior to the meeting that Cllr Nash has resigned from the Parish Council & The Chairman advised that this was a big loss and he had made a great impact in his short time as a Parish Councillor. The Chairman also reported his disappointment that only himself, Paul The Village Ranger & James the Pavilion cleaner had attended the Village litter pick event the day before on Sunday 26th April 2022. He also said that there was a very low number of entries in the Easter Egg Trails despite 6081 engagements on the Parish Council Facebook page about the events on 12 entries were submitted.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field & Football Club.
- 1.2 Cllr Taylor declared an interest in the Hemsby in Bloom.
- 1.3 Cllr Kern in item 8.10 Parish Office letting.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 21st March 2022 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

- 3.1 Cllr James Bensly & GYBC Cllr Noel Galer were not present.
- 3.2 A member of the public asked if the Parish Council would consider free pavilion hire to Hemsby in Bloom, it was confirmed that this will be discussed at the next finance meeting, see agenda item 9.3.
- 3.3 A member of the public requested that the Parish Council consider hosting a clothing bank for the East Anglian Air Ambulance on Parish Land, it was agreed to add this to a future agenda for consideration.
- 3.4 A member of the Public expressed interest in agenda item 8.3, the setting up of motorhome parking on Parish Council land.
- 3.5 A member of the Parish Council Events committee also gave their thanks to former Cllr Nash for the hard work that he had shown over the last months to assist the starting of the group & planning of the future events.

4. HEMSBY IN BLOOM

4.1 Cllr Taylor reported that they will be holding an opening event on 3 June 2022 of the new Jubilee Garden at the Pavilion. They are working with the school to identify children called Elizabeth to be involved in the ribbon cutting ceremony. She also gave thanks to the Parish Council for storing the donated clothing items that they had hoped to sell to raise funds for their group & that these have now been collected by a member of the group. A booking form was given to the clerk for 3 June 2022.

5. NEIGHBOURHOOD PLAN

- 5.1 No update available due to illness.
- 5.2 It was agreed to ratify the payment made of £270 on 29/3/2022 to the printers for the next stage of the consultation, as this had to be paid from the 2021-22 NHP Locality Grant by 31 March 2022 or the money would have to be returned & re-applied for.

6. CORRESPONDENCE- as circulated during the month.

- 6.1 It was noted that the correspondence circulated during the month was noted but did not require any decisions or further actions.

7. ADMINISTRATIVE/DAY TO DAY MATTER

- 7.1 The contents of the Clerks report was noted.
- 7.2 Cllr Mogford gave a verbal report on the setting up of Hemsby disaster fund. It was agreed that there are already several emergency provisions already set up to deal with situations such as this & it was agreed that the funds already shown within the budget for 2022/23 will remain earmarked in reserves.
- 7.3 Cllr Mogford provided a verbal report on motorhome parking on Council owned land, it was agreed that due to the high set up costs the Parish Council was not in a position to commence it this year & it will be added to the Strategic Plan for future consideration. **- Action Clerk**
- 7.4 Cllr Taylor provided an update on the Speed Watch project, there are 3 volunteers in Scratby & 4 in Hemsby, it is hoped that by combining the two Parishes efforts that the training can start shortly, they are also waiting for a site visit.
- 7.5 The findings & recommendation from the Events committee meeting on 14th April 2022 that;(draft minutes have been circulated).
 - 7.5.1 It was noted that the setting up of a Community Café is currently being explored.
 - 7.5.2 It was noted that The Pumpkin Trail will no longer be run by the Parish Council Events Committee.
 - 7.5.3 It was noted that the performers have been booked for the Jubilee event & planning still underway, some stall bookings have been received. GYBC Tens notice etc being applied for, first aid responder being sought as it is a condition of our insurance. Cllr Bennett offered to return to the Committee & this was agreed, their next meeting is 5th May 2022 at 7.30pm at The Pavilion, Waters Lane, Hemsby.
 - 7.5.4 All of the 12 entries in the Easter Egg Trail will receive one of the donated prizes.
- 7.6 The Cllr volunteers were asked for feedback for the parts of the assets on the asset register that they were allocated to check, some remain outstanding & will be reported back to the May meeting. **-Ongoing Cllr Bennett, Cllr Bowgen & Cllr Kyriacou**
- 7.7 It was agreed that the Social Media Policy is not amended to include resident members of Committees.
- 7.8 It was noted that the Personnel Committee has not been able to meet & it was agreed that the existing job description be the basis for an advert to be prepared, which will be advertised on NALC, NPTS & Parish Council website & Noticeboards. **-Action Clerk.**
- 7.9 The adoption of the Strategic/forward plan was considered, this now requires the motorhome parking to be added & then brought back for adoption consideration at another meeting. **- Action Cllr/Clerk.**
- 7.10 The Clerk reported that there have been several more interested parties in the Office Letting & those proposals will be brought to council to decide. **-Ongoing**

8. FINANCIAL MATTERS

8.1 The Payment schedule for March 2022 was agreed as circulated, with the exception of the payment to Caloo (£354 Inc VAT) as the complaint is still ongoing with them, the total payments of **£14,515.04**, receipts of **£79,318.82** were noted, with pending receipts of **£3540.00**

The bank summary was received & accepted as at **31st March 2022** totalling **£113,531.52**

Hemsby Parish Council savings account (Barclays)	£47,866.61
Hemsby Parish_Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£10,500.56
Hemsby Parish Council Unity Trust deposit account	£51,164.35

Free funds £30,208.57 (as this is the start of the financial year)

8.2 Cllr Bowgen & Cllr Kyriacou provided an update on purchasing new batteries for the SAMS2's, the Clerk is to provide the specification for the current batteries & as the supplier on guarantees them for one year a different supplier will be sourced. It was also agreed to obtain a price for one solar powered unit. Cllr S Bensly reported that he had not been able to move the existing signs as he had had an injury, Cllr Bowgen will assist him so that they can be re-charged & moved.

-Action Cllrs/Clerk

8.3 It was noted that there has been a suggestion that a charity rate for hire of the Pavilion should be considered, this will be discussed by the Finance Committee in May.

-Ongoing

9. PLANNING

9.1 Applications received which have already been responded to:

9.1.1 **None**

9.2 Planning application decisions issued by GYBC & NCC:

9.2.1 **06//22/0017/HH** 35 Easterley Way Hemsby - Proposed single storey side extension and alterations - Revision of 06/21/0624/F – Materials. **GRANTED**

9.2.2 **06/22/0043/HH** 58 Common Road Hemsby - Proposed erection of front porch. **GRANTED**

9.2.3 **06/22/0083/CD** 1 Beach Road Hemsby Discharge of Condition 2 of pp 06/21/0490/F **GRANTED.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06//22/0221/VCF** - Branton House North Road Hemsby, Variation of condition 12 of pp 06/21/0207/F - Sub-division of garden to form three plots for two bungalows and detached house and garage -To retain only tree T1 and fell trees on north boundary due to poor condition. **Circulated to Parish Councillors 14/4/2022, response to GYBC by 7/5/2022.** The Parish Councillors felt they were not able to comment until the independent Arbor culturalist Mr Watson had submitted his report, as they had no idea if the application to remove them was really necessary or not. The Clerk will advise them when that report is published on GYBC Planning portal so that they can review it before submitting their comments. **- Action Clerk.**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None.**

10. Next Meeting: Annual Meeting of the Parish & Full Parish Council Meeting on Monday 16th May 2022 7pm at the Pavilion, Waters Lane ****Note earlier time****

MUGA funding .

Youth provision feedback.

Community Payback projects.

To consider the adoption of the Strategic/forward plan.

Electric vehicle charging points.
 Air Ambulance Clothing bank.
 Costing for Solar SAM2 sign.
 Office letting proposals.
 Quotations received for Playingfield fence.
 Quotation to repair pavilion flooring.

Meeting closed **8:38 pm**

Payments for Hemsby Parish Council April 2022				
Expenditure				
Cheque	Payee	Net	VAT	
DD	Bonline - Telephone/Internet	£ 14.95	£ 2.99	£ 17.94
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus expenses	£ 1,672.25	£ -	£ 1,672.25
BACS	Salary C Moore - 5 hours/week @ SCP26 plus expenses	£268.84	£ -	£ 268.84
BACS	Salary P Filmer - 16 hours/week @ £9.50/hour plus 2.5 hours overtime plus expenses	£403.74	£ -	£ 403.74
BACS	HMRC PAYE	£ 595.32	£ -	£ 595.32
BACS	Norfolk Pension Fund	£ 727.40	£ -	£ 727.40
DD	Norse - Burial Ground Bin	£ 51.20	£ 10.24	£ 61.44
DD	Lloyds - Purchasing Card (NHP Expenses & Ranger Equipment)	£ 164.69	£ 31.92	£ 196.61
BACS	Garden Guardian - Grounds Maintenance	£ 1,062.38	£ 212.48	£ 1,274.86
BACS	James Charlton - Pavilion Cleaning	£ 220.00	£ -	£ 220.00
BACS	RK Construction - Playing Field Entrance	£ 4,460.00	£ 892.00	£ 5,352.00
BACS	ICCM - Subscription	£ 95.00	£ -	£ 95.00
BACS	Norfolk ALC - Subscription	£ 538.33	£ -	£ 538.33
DD	URM - Recycling	£ 58.50	£ 11.70	£ 70.20
DD	Eon - Toilets Electric	£ 143.67	£ 7.18	£ 150.85
BACS	Hugh Crane - Public Toilet Supplies	£ 56.37	£ 11.28	£ 67.65
BACS	Caloo - Adult Gym Eqt Repair	£ 295.00	£ 59.00	£ 354.00
DD	PWLB - Loan Repayment	£ 1,785.85	£ -	£ 1,785.85
BACS	K Kyriacou - Unbanked cheque July 2020	£ 27.68	£ -	£ 27.68
DD	GYBC - Rates - Office	£ 355.08	£ -	£ 355.08
BACS	J G Services - Grave Digging	£ 280.00	£ -	£ 280.00
	Total	£ 13,276.25	£ 1,238.79	£ 14,515.04
	Overdue/Outstanding invoices			£ -
				£ -
		£ -	£ -	£ -
	Receipts since last meeting (13/03/2022 - 15/04/2022)			
	Jubilee Trade Stands	£125.00	£25.00	£ 150.00
	Social Club Bowling Green Lease	£250.00	£50.00	£ 300.00
	Burial Ground Fees	£3,030.00	£0.00	£ 3,030.00
	Recycling Credits	£958.74	£0.00	£ 958.74
	Parish Partnership Scheme Grant	£5,683.50	£0.00	£ 5,683.50
	Interest	£38.98	£0.00	£ 38.98
	Car Boot Hire	£1,833.33	£366.67	£ 2,200.00
	BID - Beach Cleaning	£4,900.00	£0.00	£ 4,900.00
	HMRC - VAT Refund	£2,803.60	£0.00	£ 2,803.60
	Precept - First 50%	£59,254.00	£0.00	£ 59,254.00
		£78,877.15	£ 441.67	£ 79,318.82
	Pending Receipts (at 15/04/2022)			
	Brownies - Pavilion Hire	£200.00	£ 40.00	£ 240.00
	Burials	£3,300.00	£ -	£ 3,300.00
			£ -	£ -
		£3,500.00	£ 40.00	£ 3,540.00