

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 12th December 2022 at 7.30pm.**

Kerrie Wilton

Kerrie Wilton (Parish Clerk)

5th December 2022

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on **7TH November 2022.**

4. PUBLIC FORUM

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

4.2 Police - The Next SNAP meeting is the next Priority Setting Meeting for Great Yarmouth was 8 December 2022. PC Gary May will be holding a drop in Friday 16 December 11am -12, The Sports Field, Waters Lane, Hemsby.

4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. NEIGHBOURHOOD PLAN

5.1 To receive an update from the Neighbourhood Planning Group.

5.2 To note that Tracy Foster & Cllr Mark Kern attended the Parish Design code workshop that GYBC ran on 28/11/22.

6. CORRESPONDENCE

6.1 To receive an update on the Former Pontins site with regards to the Burial Ground substation & to note that EAST Consultancy have been appointed to assist with this at no cost to the Parish Council.

6.2 To note the response received from PCC St Mary's Church following the letter request sent to access the Burial Ground via the churchyard.

6.3 To receive an update on the proposed remedial works by GYBC to the Churchyard/Burial Ground boundary.

- 6.4 To note that the letters have been issued the landowners regarding the possibility of off road horse riding & one of the landowners has been in touch with the clerk & the information they gave has been passed on to the horse riders.
- 6.5 Complaint received regarding the installation on a street light on the footway outside a property on Waters Lane.
- 6.6 To note that a resident contacted the clerk as they were concerned that they had been targeted as part on an E-On electricity scam, this turned out not to be the case & it was legitimate.
- 6.7 To note that the clerk has completed the Rural Transport East Mobility Survey, which runs until 16thth December 2022 , the aim of this is to identify where people travel to & what provisions for transport there are already in parishes.

7. ADMINISTATIVE/DAY TO DAY MATTERS

- 7.1 To note the contents of the Clerks report.
- 7.2 To note that no response has been received from GYBC regarding the playground refurbishment request submitted in the summer. The Clerk has spoken to GYBC Cllr J Bensly about this also.
- 7.3 To note that no response has been received from GYBC on the 'Facet Project' for Beach Road & Newport Road. The Clerk has spoken to GYBC Cllr J Bensly about this also as we are not getting anywhere.
- 7.4 To note that a fridge has been donated to the pavilion, this has now been PAT tested.
- 7.5 To consider applying for the free .gov.uk email address pilot scheme.
- 7.6 Cllr Cook to provide a verbal report on 'Warm Space' provisions & potential funding.
- 7.7 To note that the clerk has again contacted the three youth providers contacted, YMCA & Benjamin Foundation have replied that they can attend a zoom chat on 21/12/22 6-7pm, discuss attendees.
- 7.8 To received Cllr Bennett's written report has also offered to host a trial event at the pavilion & to work with other organisations.

8. FINANCIAL MATTERS

- 8.1 To agree the payments as circulated on the schedule for November & December & accept bank statements.
- 8.2 To discuss again the Football clubs request to hold a tournament Saturday 13th May 2023 & Sunday 14th May 2023 & agree fees.
- 8.3 To note that the NCC Parish Partnership scheme for 50/50 funding has been submitted for replacement bus shelter at Yarmouth Road.
- 8.4 To receive the updated quotation to replace the playing field (road side) fence.
- 8.5 To discuss the feedback & quotation for the bi-annual tree survey from Target Trees & works required for up to one years works £1,667.67 (plus VAT £333.54 = £2,001.20). & to consider approaching Village Hall committee for a donation.
- 8.6 To receive a quotation to replace the damaged fence with a gate of £479.17 (plus VAT £95.83 = £575.00) & to receive confirmation from the Football Club that they are able to make a donation towards the cost.
- 8.7 To note that the Clerk & the Chairman authorised emergency repair works to the pavilion roof on 30/11/2022 as we have an amount of water ingress, cost £440 (plus VAT £88.00 = £528.00).
- 8.8 To consider repair works to a changing room following damage to plaster in toilet cubicles due to condensation. Cost £265 plus VAT to install PVC boarding to affected areas & repair guttering.
- 8.9 To consider Clerks attendance at ICCM at training course in March 2023, cost £135.
- 8.10 To receive update from Events Committee Chairman Cllr Kern following the Christmas Fair & Santa Fun Run.
- 8.10 To receive an update from Cllr Kern, Chairman of the Events Committee following the recent Christmas Fair & Santa Run.

9. PLANNING

9.1 Applications received which have already been responded to: **None.**

9.2 Planning application decisions issued by GYBC:

9.2.1 06/21/0940/F Fengate Farm Common Road Hemsby - Proposed loft. **Approved.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06/22/0996/A** Former Hemsby Parish Council Office, Kingsway, Hemsby- Proposed installation of 2no. fascia signs for new sandwich bar. Response due by 19/12/22.

9.3.2 **06/22/1012/HH** Highfield House, North Road, Hemsby- Proposed rear loft conversion inc. two dormer windows and ground floor garage conversion (integral). Response due by 30/12/22.

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

9.5 To note that GYBC are holding a **Final Draft Open Space Supplementary Planning Document (SPD) (Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012)**. Which will take place from **25th November to 23rd December 2022** you can make your comments at <https://www.great-yarmouth.gov.uk/planning-consultations>

10. Next Meeting: Parish Council Meeting Monday 16th January 2023 at the Pavilion, Waters Lane