

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place at Hemsby Pavilion, Waters Lane on: **Monday 21st February 2022 7.30pm**

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr Bowgen, Cllr Nash, Cllr S Bensly, Cllr M Kern, Cllr Bennett, Cllr Tucker.

Apologies received from Cllr Mogford & Cllr Chilvers & Cllr Cook . GYBC & NNDC Cllr James Bensly, GYBC Cllr Noel Galer & PC Gary May.

Clerk: Mrs Kerrie Wilton

Six members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field & Football Club.
- 1.2 Cllr Taylor declared an interest in the Hemsby in Bloom.
- 1.3 Cllr Kern declared interest of the letting of Parish Office as he knows one of the applicants.
- 1.4 Cllr Bowgen declared an interest in the Village Hall.
- 1.5 Cllr Bennett declared an interest in item 10.1 & left the meeting whilst the item was discussed.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 19th January & 27th January 2022 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

- 3.1 Cllr James Bensly & Cllr Noel Galer were not present.

4. HEMSBY IN BLOOM

- 4.1 Cllr Taylor advised that the group held a meeting a couple of weeks ago & they have emptied out the boat planters & planted up the wild flower area.
- 4.2 The request from Hemsby in Bloom Group to develop the grassed area between the pavilion & the road into a Platinum Jubilee Garden was agreed, they have already planted a magnolia tree, planters are being made. It was also suggested that the Owen Church memorial bench could be sited here if the family wishes.

5. NEIGHBOURHOOD PLAN

- 5.1 It was agreed that the Neighbourhood Planning Group should submit the Draft Plan to GYBC. The Chairman again thanked Tracy Foster for the hard work that she and the group have put into getting the plan this far.

6. CORRESPONDENCE- as circulated during the month.

- 6.1 It was note that the correspondence circulated during the month was noted but did not require any decisions or further actions.

7. ADMINISTATIVE/DAY TO DAY MATTER

- 7.1 The contents of the Clerks report were noted.
- 7.2 Cllr Mogford although he was present, he was not able to provide verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget, he will report to a future meeting.
-Ongoing Cllr Mogford
- 7.3 Cllr Mogford also asked to provide a verbal report on motorhome parking on Council owned land at a late.
-Ongoing Cllr Mogford

7.4 It was noted that Cllr Nash has circulated the draft strategic/forward plan & Cllrs have already been asked to submit feedback & feedback had been received from Cllr Cook, she was not present on the night to enlarge on her comments although she had already circulated to all of the Cllrs. Cllr Taylor thanked him for the work that he has undertaken.

7.4.1 It was agreed to that it does not require any further amendments & will be presented at the March meeting adoption.

7.5 To receive the findings & recommendation from the Events committee first meeting on 9th February 2022:

7.5.1 It was noted that Cllr Nash was elected as Chairman.

7.5.2 The membership requests to join the committee were accepted & agreed:

Nicola & Gavin Rivett

Lisa Lonergan

Katherine Nicholls

Lauren Gates

Corinne Wilson

Paul Filmer

Tina Nudd

7.5.3 The provisional events calendar was agreed.

Easter – Easter Egg trail.

June Jubilee Bank holiday - Picnic in the park.

August bank holiday - Car show

Halloween Event

Christmas – Lighting of the tree event, Santa run & Craft fair in the Village Hall (a provisional booking already made 2pm onwards).

7.6 The agenda item was moved by the Chairman to Confidential section item 10.2.

7.7 The request from residents for the Jubilee celebrations in June 2022 to decorate the trees at Pit Road site and also decorate with bunting was considered & it was agreed that these could be installed & it was requested that they are only attached with a break fastening & at a height not to be of danger to anyone entering the site. They would also like to source an HRH in silhouette form.

7.8 It was noted there is a project entitled 'The Queens Green Canopy' running in 2023.

7.9 The setting up of a working group was discussed to consider the Youth provision quotations that the clerk has obtained. Cllr Bennett was the only Cllr that volunteered. Tracy Foster (Chairman of the Neighbourhood Plan Group), also offered as a resident to attend. This will be brought back to Parish Council in March.

7.10 The request Cllr volunteers to check all the assets on the asset register & feedback to the March meeting for the upcoming insurance renewal was agreed, it will be undertaken by Cllrs Bennett, Cllr Nash, Cllr Taylor, Cllr Kern & Cllr Bowgen. **-Action Clerk/RFO**

7.11 To note that the clerk has been contacted again by the Pines developer & reminded that three additional bus shelters will be installed as part of The Pines development. The Clerk has written to GYBC to ask if there will be any funding available for ongoing maintenance, insurance, replacement & cleaning after the initial installation as this would be in addition to the 6 bus shelters & 29 litter bins that we already have. In their reply they referred to the S.106 agreement & GYBC Cllr J Bensly was asked to make enquiries on behalf of the PC at GYBC about this. The Clerk has advised the developer that GYBC are going to shortly starting a roll out program of new bins in Hemsby as part of their project 'Facet' as this may cover some of the new locations, contact details given of the officer at GYBC.

7.11.1 It was agreed that the Parish Councils wish for the bus shelters to be the Littleport Eaton Bus shelters & black square traditional style litter bins in order that they can be submitted to the developer. **-Action Clerk**

7.12 It was noted that prospective tenant had withdrawn their application for the office letting, the estate agent has already contacted the other interested parties, see agenda item 10.1. The Solicitor has been asked to provide confirmation of spend to date.

8. FINANCIAL MATTERS

8.1 Payment schedule for February 2022 was agreed as circulated as the total payments of **£7,082.10** receipts of **£1,950.00** were noted, with pending receipts of **£860.00**

The bank summary was received & accepted as at **31st January 2022** totalling **£140,027.79**

Hemsby Parish Council savings account (Barclays) **£47,865.42**

Hemsby Parish Council current account (Barclays) **£4,000.00**

Hemsby Parish Council Unity Trust current account **£12,075.26**

Hemsby Parish Council Unity Trust deposit account **£76,125.37**

Unpresented cheque £38.26

Free funds £7,776.52

8.2 Cllr Bowgen to provide an update on purchasing Lithium batteries, he advised that the lithium batteries will cost approximately £3200 for the replacement lithium batteries & they would also require a different charger would be required. Cllr Bowgen proposed that we purchase 8 new batteries & not to purchase the solar chargers. **- Action Chairman/Cllr Bowgen**

8.3 It was noted that NCC Cllr James Bensly is seeking legal advice regarding the proposed installation of electric vehicle charging points as the Parish Council may not be permitted to do so as they do not hold the General Power of Competence and they are currently not eligible to adopt it. Cllr Kyriacou advised that he is waiting to here from NCC Cllr Bensly if they can be funded to be installed at the Village Hall rather than at the Pavilion. **-Ongoing**

8.4 It was noted that the Parish Council have been advised that the grant application for the Heritage Trail they made on behalf of the Neighbourhood Plan Group was not considered by the GYBTIA as they had mis-placed it. It was agreed that Tracy Foster re-fresh the quotations & present it back to the PC so that the Parish Council can consider continuing with the project in 2022/23 or to wait until to reapply to GYBTIA in September 2022 for a potential award in 2023/24.

- Ongoing

8.5 It was agreed to obtain quotations to repair the entrances to the Playingfield under the barriers. It was agreed that the Car boot operator could be approached for a contribution towards the project. **-Action Clerk**

9. PLANNING

9.1 Applications received which have already been responded to:

9.1.1 **06/22/0010/PAD** 49 Stable Field Way Hemsby - Prior approval - notification of larger home extension - single storey side. GYBC advised on 4/2/2022 **No Objection.**

9.1.2 **06/22/0002/HH** 10 The Paddock Hemsby - Proposed new detached garage with granny over. GYBC advised on 4/2/2022 **Objection**, for the same reasons as last time for the previous application 06/21/0778/F for the following reasons; 1) Overdevelopment of the site, this is out of scale with the area which is predominantly bungalows. 2) They have concerns as this area is to be accessed from the same small cul-de-sac that already services residents parking & small block of garages. This will potentially cause conflict & loss of parking for residents during the

building phase but also afterwards for residents accessing their existing garages which are on one side of this already narrow area. 3) Concerned that this may become an independent unit of accommodation or holiday let.

9.1.3 **06/22/0017/HH** 35 Easterley Way Hemsby - Proposed single storey side extension and alterations - Revision of 06/21/0624/F – Materials. GYBC advised on 4/2/2022 **No Objection.**

9. 1.4 **06/22/0043/HH** 58 Common Road Hemsby - Proposed erection of front porch. GYBC advised on 9/2/2022 **No objection.**

9.2 Planning application decisions issued by GYBC & NCC:

9.2.1 **06/21/0986/TRE** Stone Cottage The Street Hemsby - Propose felling of dead Walnut Tree (T1); Stump of approx. 10 feet to be retained for wildlife habitat. **GRANTED**

9.2.2 **06/21/0951/F** Former Pontins Holiday Centre Beach Road Hemsby - Proposal to vary condition 4 of pp.06/20/0422/F to allow occupation of the holiday and caravan units all year round, this was decided by GYBC Development Control Committee on 2 February 2022 **REFUSED.**

9.2.3 **TPO15 of 2021** – Tree on Lane at Yarmouth Road Hemsby Grid Reference 649658-316767) Order was **GRANTED** by Norfolk County Council on 19 January 2022.

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 None

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration

9.4.1 None

10. Exclusion of Press & Public for Confidential Session.

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of proposals for an update on the Parish Office letting, it was agreed that the clerk would go back to the letting agent to accept one of the proposals. (shown on the agenda as item 8.2) (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228.

10.2 To receive & agree the recommendation from the Personnel Committee held on 28th January 2022:

10.2.1 It was agreed to appoint the new Village Ranger subject to satisfactory references & Enhanced DBS check, this will be on a three month trial.

11. Next Meeting: Monday 21 March 2022 at the Pavilion, Waters Lane

Adoption of Strategic plan

MUGA funding

PC Lead community litter pick – Keep Britain Tidy project.

Review of asset register & feedback from Cllr inspections

Office letting

Youth provision feedback.

Meeting closed **8:56 pm**

Payments for Hemsby Parish Council February 2022				
Expenditure				
Cheque	Payee	Net	VAT	Total
DD	Bonline - Telephone/Internet	£ 14.95	£ 2.99	£ 17.94
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus expenses	£ 1,667.16	£ -	£ 1,667.16
BACS	Salary C Moore - 5 hours/week @ SCP26 plus expenses	£ 264.32	£ -	£ 264.32
BACS	HMRC PAYE	£ 553.56	£ -	£ 553.56
BACS	Norfolk Pension Fund	£ 703.30	£ -	£ 703.30
SO	Mr M Witheridge - Litter Picking	£ 337.66	£ -	£ 337.66
DD	Norse - Burial Ground Bin			£ -
DD	Lloyds - Purchasing Card	£ 23.31	£ 1.67	£ 24.98
BACS	James Charlton - Pavilion Cleaning	£ 275.00	£ -	£ 275.00
DD	URM - Recycling	£ 6.00	£ 1.20	£ 7.20
BACS	Collective Community Planning - Neighbourhood Plan	£ 250.00	£ 50.00	£ 300.00
BACS	Eon - Pavilion Electric	£ 170.92	£ 8.55	£ 179.47
BACS	JG Services - Grave Digging	£ 560.00	£ -	£ 560.00
BACS	Arthur Jary & Son - Grave Brick Markers	£ 100.00	£ -	£ 100.00
BACS	Buckingham Roofing Services	£ 325.00	£ -	£ 325.00
BACS	Caister Electrical - Meter in Office	£ 125.00	£ 25.00	£ 150.00
BACS	Broadland Fuels - Pavilion Heating Oil	£ 366.20	£ 18.31	£ 384.51
BACS	Diamond Heating - Boiler Servicing	£ 170.00	£ -	£ 170.00
BACS	Taurus Monitoring - Legionella Risk Assessment	£ 885.00	£ 177.00	£ 1,062.00
				£ -
	Total	£ 6,797.38	£ 284.72	£ 7,082.10
	Overdue/Outstanding invoices			£ -
				£ -
		£ -	£ -	£ -
	Receipts since last meeting (13/01/2022 - 15/02/2022)			
	Co-op - Memorial Fee	£120.00	£ -	£ 120.00
	Social Club - Electric Tokens	£62.50	£ 12.50	£ 75.00
	Football Club - Electric Tokens	£11.67	£2.33	£ 14.00
	Broadland Memorials - Memorial	£120.00	£0.00	£ 120.00
	Murrants - Burial Fee	£942.00	£0.00	£ 942.00
	Jarys - Burial Fee	£679.00	£0.00	£ 679.00
				£ -
		£1,935.17	£14.83	£1,950.00
	Pending Receipts (at 15/02/22)			
	Social Club - Bowling Green	£250.00	£ 50.00	£ 300.00
	Brownies - Pavilion Hire	£200.00	£ 240.00	£ 440.00
	Co-op - Memorial Fee	£120.00	£ -	£ 120.00
			£ -	£ -

Waits invoice
Waits invoice