

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the **VILLAGE HALL**

******NOTE NEW LOCATION****** Waters Lane, Hemsby on: **Monday 24th October 2025 at 7.30pm**

Kerrie Wilton (Parish Clerk) 18/11/2025

AGENDA

1. ATTENDANCE

1.1 To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on 20th October 2025.

4. PUBLIC FORUM

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

4.2 Police – report if available.

4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Five seats remain vacant. If you wish to be co-opted on to the Parish Council the application forms are available from the Clerk. To consider any applications received.

6. CORRESPONDENCE

6.1 To note a request has been received from The Church requesting that the gate is closed for the winter between the church yard & burial ground.

6.2 To receive a report from GYBC Andrew Wadsworth regarding the GYBC owned Beach Road public toilets, Hemsby.

6.3 To note that the Triennial Valuation 2025 - Draft Valuation Results have been received from Norfolk County Pension Fund.

6.4 To note that a letter of thank you has been received following the installation of the 'Caution Horse' signs on Common Road in Hemsby.

7. ADMINISTATIVE MATTERS

7.1 To discuss the fire at the pavilion on 13/11/2025, emergency actions taken, quotations to be obtained for works required, discuss hirers access etc.

7.2 To receive an update from Cllr Bennett on youth project following response recieved from MAP & Lydia Durrant (NCC Projects & Detached Youth Work Manager, Targeted Youth Support Service,

Children's Services). Andy Oakley (Great Yarmouth Locality Officer Active Norfolk) was not able to attend this meeting due to another meeting.

7.3 To receive an update on the water supply in the Burial Ground & tree works.

7.4 To receive an update on the quotation for the removal of vegetation encroaching on to neighbouring properties on Common Road/Waters Lane.

7.5 To receive an update on the installation of the replacement fence at the playing field. Consider waste removal of debris & consider quotations for a continuation or phased approach (2026/27 budget) to replace all of the fence & gates adjacent to Waters Lane.

7.6 To note that the installation of replacement footway lighting on Waters Lane following the removal of the damaged lighting columns by GYBC is due to commenced on w/c 27/10/2025, but has not been fully completed due to insufficient Electricity connection to Hall Road junction.

7.7 To note headstone testing has been conducted in the Burial Gound – some have been removed for repair by stone masons. Jarys have visited & advised that some did not require repair & they considered them to be within tolerance – Burial records noted accordingly.

7.8 To note that the annual play equipment inspection report from has been received, to consider recommendations & running repairs/maintenance

7.9 Cllr Bennett to present again the policies that she proposed are revised ;- 1) Equal Opportunities 2) Grant awarding policy 3) Premises hire terms & conditions 4) Safeguarding Policy. Consider again the previously circulated draft versions at the September meeting, consider if any amendments are required & if they can be adopted.

7.10 To discuss the Fireworks event.

7.11 To consider the quotation for the upkeep of the memorial gardens in the Burial Ground.

7.12 To note that the intruder alarm at the former parish office has been serviced and repaired. To consider electrical safety checks of the building (following changes made by former tenant) & public toilets as supply is from there.

7.13 To note the contents of the clerks report.

7.14 To discuss electricity charging point installation at the pavilion following the site visit & recommendations from electrician.

7.15 To discuss grass cutting for 2026.

7.16 To note that an invitation was sent to the stakeholders of the Westbank, Beach Road Car park to hold a fact finding meeting about the complaints received & this has not been accepted by anyone it was sent to. The land agent has asked for details of complaints received since the end of August 2025, this has been provided.

7.17 To agree the date of the January 2026 meeting & venue.

8. PLANNING & TREE PROTECTION ORDERS

8.1 Planning/Tree/ License application to be considered & responses due to GYBC:

8.1.1 **06/25/0850/F** The Harleys public house, Sea Breeze Caravan Park Newport Road Hemsby, nr29 4nw - Demolition of existing toilet block; Erection of new side extension to the public house to provide kitchen, restaurant & wc's. **Response due to GYBC by 3/12/2025.**

8.2 Planning/Tree Applications outcomes received from GYBC & response sent:

8.2.1 **06/25/0613/HH**, 40 The Close Hemsby - Erection of a single storey rear extension.
Approved by GYBC 9/10/2025.

8.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

9. FINANCIAL MATTERS

9.1 To agree the payments as circulated on the schedule for November, note receipts & accept bank statements.

9.2 To consider any changes to the scale of fees for the electricity tokens as agreed at the Finance Advisory Committee on 15/9/2025.

9.3 To consider any grant applications received.

10. Exclusion of Press & Public

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of discussion of council owned premises, consider business cases from expressions of interest received.

11. Next Meeting: January 2026 at the Pavilion, Waters Lane, Hemsby, NR29 4NH

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