

HEMSBY PARISH COUNCIL MEETING

The Hemsby Parish Council held a meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 18th March 2024 at 7.30pm.**

MINUTES

1. ATTENDANCE

1.1 Present Cllr Kyriacou (Chairman) Cllr Stocker, Cllr Bowgen, Cllr Cooper, Cllr B Chilvers, Cllr Kern, Cllr Bennett, Cllr S Bensly & Apology received from Cllr NCC & GYBC Cllr J Bensly & GYBC Cllr Noel Galer. 1 Member of the public present. Clerk Mrs K Wilton.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Cooper & Cllr Chilvers item 7.2 Football Club items.

3. MINUTES OF PREVIOUS MEETING

3.1 The accuracy of the minutes of the Parish Council Meeting held on **28th February 2024** were **agreed & signed by the Chairman**

4. PUBLIC FORUM

4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

4.2 Police, not present. A SNAP meeting was held on Thursday, 14 March 2024 at Scratby Village Hall.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Three seats remain vacant, application forms available from the Clerk. It was noted that two applications have been received & they will be considered at the April/May 2024 meeting.

6. CORRESPONDENCE

6.1 The Chairman confirmed he & the clerk had attended meeting that morning at GYBC Town Hall with Hemsby Stakeholder meeting to discuss coastal erosion. He advised that there is still no movement on the funds being currently available. There is concern that there are several people doing separate works on the beach without planning permission in place. They are now looking to set up a single point of contact so that all works can be centralised. There was also talk that the planning permission is only in place for the side between the Lifeboat station & Scratby, where as there are now works required towards Winterton. The next meeting should be held in June.

6.2 It was noted that GYBC are holding a Parish Council event for the first full draft of the new Local Plan on 10th April 2024, it was agreed that Cllr Kern, Cllr Bennett & Cllr Chilvers will attend at 7pm.

7. ADMINISTATIVE/DAY TO DAY MATTERS

7.1 The contents of the Clerks report were noted.

7.2 Cllr Chilvers (Football Club Chairman) on the installation of a storage container (drawings, planning permission requirements, funding etc) & a compost enclosure they wish to install on Parish Council land. He advised that he has still not been able get a reply from GYBC Planning department as he was seeking clarification if planning permission is required, this is despite him chasing them several times. He will ask GYBC Noel Galer & GYBC James Bensly to assist. – **Ongoing Cllr Chilvers**

7.3 The Norfolk Probation Service has not yet confirmed that they will be starting again, the MOU has been returned. – **Ongoing**

7.4 Cllr Bennett gave an update on the purchase costs for her proposal for the purchase of multi-sports goals for the hard court. It was agreed that costing will be obtained also for tennis posts, net & signage to advertise the hire. – **Ongoing**

- 7.5 It was noted that the hard court was cleaned w/c 4/3/2024, the re-lining will be done in the next dry period & will be invoiced at the time. **-Ongoing**
- 7.6 Cllr Kyriacou gave an update about his proposal (that was agreed at the Parish Council meeting on 28/2/2024) to hold a publicity event to show that all of Hemsby is open all year round & is ready to welcome visitors. He advised that he has spoken to a person that undertaken similar work & he is keen to assist with this project, it was agreed that he could progress this & report back to the Cllrs. GYBC suggested that the GYTIA may also be able to assist. **-Action Cllr Kyriacou**
- 7.7 The signage on all Parish Council owned land was discussed. The current sponsors of the signage at the Pavilion does not wish to continue, the parish council agreed that new signs can be placed over the top of the existing ones. The signage at the Parish Council's land was discussed regarding excluding dogs, drones, learner drivers etc, this was delegated to the clerk & chairman to get some replacement draft versions for circulation to Cllrs **-Action Clerk & Chairman**
- 7.8 The NCC Contract for the maintenance of Kingsway Island was discussed as the clerk advised that NCC Contracts were due to be renewed last year & this has still not been resolved. NCC are going to get a contractor there as soon as possible, it also must be noted that this service from NCC will end this at the end of 2025, so longer term solution will need to be considered. It was confirmed that the Parish Council had budgeted for three additional visits outside of the NCC Contract it was agreed that these would be discussed again at the April meeting. The Planters also need restocking this year as the Hemsby in Bloom group is no longer operating, it was agreed that this would be done by Cllr Bennett, she will look into & report back. **Action Cllr Bennett**
- 7.9 To consider the amendments to the Parish Councils booking form to include the consideration of 1) The implications of the Martyn's Law consultation for the hire/usage of Parish Council owned land & it was agreed not change anything at the moment 2) the provision for toilets access for Playing field bookings added to the form 3) the need of hirers to provide risk assessments etc is already on the form. **-Action Clerk**
- 7.10 The clerks request to attend the NPTS Spring seminar on Thursday 21st March 2024 at Queens Hill Centre, cost £67.50 was agreed. It was noted that the clerk had been unable to attend the Autumn one despite Parish Council approval due to personal circumstances, no costs were paid last time. **-Action Clerk**
- 7.11 To discuss the Annual Meeting of the Parish & Annual Parish Council meeting due to be held on 20/5/2024. It was agreed to add the regular hirers of the Village Hall, The Doctors, The Methodist Church. **- Action Clerk**

8. PLANNING & TREE PROTECTION ORDERS

8.1 Applications received which have already been responded to: None

8.2 Planning/Tree application decisions issued by GYBC/NCC:

8.2.1 06/23/0678/VCF Former Pontins Holiday Centre Beach Road Hemsby - Variation of Condition 6 of pp 06/20/0422/F (Development of 188no. dwellings and 88no. holiday lodges, new shop, leisure centre and cafe with associated highways works) - Amendment to approved plans to install solar panels and clarify position and design of porches on approved Accommodation Blocks B, Q1, Q2, R and T. **Approved by GYBC Development Control Committee 28/2/2024.**

8.3 Planning Applications received but not yet responded to: None

8.4 Consider any Planning applications received since the publication of the agenda requiring consideration: **None**

8.5 GYBC First Draft Local Plan consultation, <https://localplan.great-yarmouth.gov.uk/> they are holding drop-in events for the public in April where planning officers will be available to talk about the consultation:

- 15th April 2024 - 10am to 6pm – Great Yarmouth Town Hall
- 16th April 2024 - 4:30pm-8:30pm – All Saints Parish Hall, Beach Road, Scratby
- 22nd April 2024 - 4:30pm-8:30pm – The Old School Village Centre, Green Lane, Bradwell.

A webinar for members of the public will also take place on 27th March 2024, where a presentation on the consultation will be given together with an opportunity to ask questions. Register your interest in attending by emailing localplan@great-yarmouth.gov.uk Please ensure all comments are received at GYBC by midnight on **8th May 2024**. It was agreed that the Parish Council will request that an event is held in the village to address this & item 8.6. The Parish Council agreed that they will also not respond until they have attended the event mentioned in item 6.2

8.6 GYBC is also considering whether to introduce a community infrastructure levy. As such alongside the consultation on the First Draft Local Plan, the Council is consulting on potential rates of Community Infrastructure Levy. The Community Infrastructure Levy (CIL) is a levy which local authorities can introduce to require developers to make financial contributions towards the provision of infrastructure to support new development. It was introduced in 2010 as the Government's preferred approach for local planning authorities to secure contributions from developers. Most development has some impact on the need for infrastructure and services, or benefits from them. CIL helps ensure the infrastructure that is needed to make development acceptable is funded and delivered. The consultation can be viewed at <https://localplan.great-yarmouth.gov.uk/> Comments can be made by using the interactive document available at the above link or alternatively you can email a response to localplan@great-yarmouth.gov.uk. Please ensure all comments are received at GYBC by midnight on **8th May 2024**. The Parish Council will discuss this at their April meeting as the information was received too late for this agenda. It was agreed that the Parish Council will request that an event is held in the village to address this & item 8.5. The Parish Council agreed that they will also not respond until they have attended the event mentioned in item 6.2.

9. FINANCIAL MATTERS

9.1 The payment list as circulated on the schedule for March was agreed. The bank statements were accepted. The total payments for March are £7,465.23, receipts of £8748.54 were noted. The bank summary was received & accepted as at 29 February 2024 totalling £242,201.33

Hemsby Parish Council savings account (Barclays)	£103,773.79
Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£5,457.49
Hemsby Parish Council Unity Trust deposit account	£129,090.05
Duplicate receipt for headstone – due to be refunded	£120.00

9.2 It was agreed to adopt the presented Investment Policy which was not discussed at the meeting on 28/2/2024.

10. Next Meeting: 15th April 2024 at the Pavilion, Waters Lane, Hemsby, NR29 4NH
Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

Hemsby Parish Council

18 March 2024 (2023 - 2024)

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
260 – 266 Staffing costs (including re-imburement of supplies)								4876.16		4876.16
267	BG - Water	18/03/2024	Unity - Current		Water - Burial Ground	Wave	Z	143.21		143.21
268	Toilets - Water	18/03/2024	Unity - Current		Water - Toilets & Office	Wave	Z	100.80		100.80
269	Pav - Water	18/03/2024	Unity - Current		Water - Pavilion	Wave	Z	442.56		442.56
270	Pav - Broadband	18/03/2024	Unity - Current		Pavilion Broadband	BT	S	29.99	6.00	35.99
271	Office Equipment and Supplies	18/03/2024	Unity - Current		Office Telephone	Bonline	S	17.55	3.51	21.06
272	Waste	18/03/2024	Unity - Current		Waste	Norse Waste Solutions	S	56.40	11.28	67.68
273	Office Administration	18/03/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	S	0.82	0.17	0.99
273	Office Administration	18/03/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	1.99		1.99
273	Subscriptions	18/03/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	3.00		3.00
274	Pav - Maintenance	18/03/2024	Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
275	Section 137	18/03/2024	Unity - Current		Donation	Hemsby PCC	Z	200.00		200.00
276	Pav - Maintenance	18/03/2024	Unity - Current		Repair and Replacement	Bowers and Barr	S	127.00	25.40	152.40
277	Toilets - Electric	02/03/2024	Unity - Current		Toilets / Office Electric	EDF Energy	S	376.67	75.33	452.00
278	Toilets - Electric	28/03/2024	Unity - Current		Toilets / Office Electric	EDF Energy	S	587.80	117.56	705.36
279	PF - Miscellaneous	18/03/2024	Unity - Current		General Maintenance	Crook Powerwashing	Z	600.00		600.00
280	Recycling	18/03/2024	Unity - Current		Recycling Collections	URM (UK) Ltd	S	44.80	8.96	53.76
281	Burial Ground	18/03/2024	Unity - Current		Refund	Arthur Jary & Sons - GY	Z	120.00		120.00
282	Pav - Cleaning	18/03/2024	Unity - Current		Cleaning - Pavilion	James Charlton	Z	230.00		230.00
282	Pav - Cleaning	18/03/2024	Unity - Current		Cleaning - Pavilion	James Charlton	Z	87.50		87.50
Total								7,465.23	255.46	7,720.69

