

NOTICE OF HEMSBY ANNUAL PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 15th May 2023** to following on from the rise of the Annual Meeting of the Parish.

Kerrie Wilton

Kerrie Wilton (Parish Clerk)

9/5/2023

AGENDA

1. ATTENDANCE

To note those, present and consider apologies for absence.

2. ELECTION OF CHAIRMAN - Completion of acceptance of office form.

3. ELECTION OF VICE CHAIRMAN - Completion of acceptance of office form.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

5. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on **17th April 2023**.

6. PUBLIC FORUM

6.1 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

7. NEIGHBOURHOOD PLAN

7.1 To receive an update from the Chairman of the NHP Group.

8. CORRESPONDENCE- as circulated during the month.

9. ADMINISTATIVE/DAY TO DAY MATTERS

9.1 To note the contents of the Clerks report.

9.2 To receive Cllr Chilvers feedback on the asset register items.

9.3 To appoint Councillors to Finance Committee.

9.4 To appoint Councillors to Personnel Committee.

9.5 To review the Standing Orders & Financial Regulations (Financial Risk Assessment will be reviewed by Finance Committee).

9.6 To receive a further update on the burial ground flooding.

9.7 To note receive the quotation to repair the sunken foul water drain at the Public Toilets.

- 9.8 To consider the Electrical Vehicle charging point offering from NCC.
- 9.9 To receive an update on the Burial Ground/Churchyard Gulley following the site visit on 21/4/2023.

10. FINANCIAL MATTERS

- 10.1 To agree the payments as circulated on the schedule for May & accept bank statements.
- 10.2 Consider Insurance renewal quotations received.
- 10.3 To consider renewing the annual subscription with the ICCM (Institute of Cemetery & Crematorium Management) at a cost of £95.00.
- 10.4 To note that an agreement has been reached to grant access to the Electricity sub-station to Lodge Homes Ltd, the Burial Ground.
- 10.5 To note that NCC Parish Partnership has confirmed that they will increase the grant to cover 50% of the additional costs for the bus shelter replacement project. Consider placing order & contacting householders nearby.
- 10.6 To review the price of replacement parts for the Defibrillator's Phone box at Kingsway.
- 10.7 To ratify the decision made on 2/5/2023 to undertake emergency repairs to the broken sewer drains at the Kingsway Public toilets.
- 10.8 To receive quotations for the removing of silt from the car park gully soak away at the Burial Ground.
- 10.9 To consider the purchase of additional cloud storage.

11. PLANNING

- 11.1 Applications received which have already been responded to:
 - 11.1.1 None.
- 11.2 Planning application decisions issued by GYBC;
 - 11.2.1 None.
- 11.3 Consider Planning applications circulated and requiring decision:
 - 11.3.1 None.
- 11.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

12. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: June 2023.