

HEMSBY PARISH COUNCIL BUDGET 2025/26

| Line No. | Details | 2023/24 | | 2024/25 | | | 2025/26 | | | |
|----------|------------------------------------|------------------|--------------------|------------------|------------------|-----------------------|-------------------|--------------------|----------------------------|---|
| | | Budget | Actual to Year End | Budget | Actual to end Q2 | Projected to Year End | Suggested Precept | Inc/Dec on 2023/24 | Inc/Dec on 2023/24 Budget. | |
| | EXPENDITURE | | | | | | | | | |
| | Salaries | | | | | | | | | |
| 1 | Parish Clerk | 26,670.00 | 21,124.08 | 28,470.00 | 10,852.14 | 22,744.28 | 28,886.00 | 27.00% | 1.46% | 25 hours/week @ £22.22 BUDGET IS GROSS |
| 2 | Responsible Financial Officer | 4,585.00 | 3,541.71 | 4,966.00 | 1,762.72 | 3,733.44 | 5,226.00 | 39.98% | 5.24% | 5 hours/week @ £20.10 BUDGET IS GROSS |
| 3 | Village Ranger | 9,000.00 | 8,605.62 | 9,518.00 | 4,688.30 | 9,376.60 | 10,159.00 | 8.34% | 6.73% | £12.21 National Minimum Wage 16 hrs/wk BUDGET IS GROSS |
| 4 | PAYE / NI | 3,000.00 | 7,596.67 | 3,250.00 | 3,582.09 | 7,379.46 | | | | PAYE will be from gross wage; BUDGET IS EMPLOYER NI @ 15% over £5,000 |
| | Parish Clerk | | | | | | 3,600.00 | #DIV/0! | #DIV/0! | |
| | Responsible Financial Officer | | | | | | 35.00 | #DIV/0! | #DIV/0! | |
| | Ranger | | | | | | 775.00 | #DIV/0! | #DIV/0! | |
| 5 | Pension - Clerk & RFO | 7,700.00 | 9,492.00 | 7,900.00 | 4,678.20 | 9,696.40 | | | | 2024/25: LGPS 23.5% BUDGET IS EMPLOYER PENSION |
| | Parish Clerk | | | | | | 6,788.00 | #DIV/0! | #DIV/0! | |
| | Responsible Financial Officer | | | | | | 1,230.00 | #DIV/0! | #DIV/0! | |
| | Ranger | | | | | | 2,387.00 | #DIV/0! | #DIV/0! | Policy: All staff LGPS |
| | Sub Total | 50,955.00 | 50,360.08 | 54,104.00 | 25,563.45 | 52,930.18 | 59,086.00 | 11.63% | 9.21% | |
| | General Administration | | | | | | | | | |
| 6 | Audit fees | 800.00 | 796.99 | 800.00 | 828.39 | 828.39 | 800.00 | -3.43% | 0.00% | £420 external audit; £320 internal audit |
| 7 | Insurance | 2,500.00 | 2,465.41 | 2,600.00 | 2,840.83 | 2,840.83 | 3,000.00 | 5.60% | 15.38% | |
| 8 | Office Administration | 700.00 | 1,564.40 | 700.00 | 199.64 | 399.28 | 500.00 | 25.23% | -28.57% | £175 Phone |
| 9 | Parish Office | 500.00 | | 2,500.00 | | | | | | |
| | Letting Management Fee | | 324.96 | | 162.48 | 324.96 | 325.00 | 0.01% | #DIV/0! | £27.08/month |
| | Electric (50% with Public Toilets) | | 2,331.67 | | 955.48 | 1,910.96 | 2,250.00 | 17.74% | #DIV/0! | Recharged to tenant |
| 10 | Mileage | 500.00 | 397.08 | 500.00 | 153.27 | 306.54 | 325.00 | 6.02% | -35.00% | |
| 11 | Working from Home Allowance | 372.00 | 372.00 | 372.00 | 186.00 | 372.00 | 372.00 | 0.00% | 0.00% | |
| 12 | Laptop and Printer | - | - | - | - | 700.00 | - | -100.00% | #DIV/0! | |
| 13 | Burial Books | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 14 | Consultancy & Legal | 500.00 | - | 500.00 | - | 500.00 | 2,000.00 | 300.00% | 300.00% | |
| 15 | Election Costs | 3,000.00 | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 16 | Training | 1,000.00 | 55.00 | 500.00 | 67.50 | 467.50 | 150.00 | -67.91% | -70.00% | |
| 17 | Subscriptions | £1,000.00 | | £1,600.00 | | | | | | |
| | Norfolk ALC | | 646.00 | | 678.34 | 678.34 | £700.00 | 3.19% | #DIV/0! | |
| | Institute of Cemetery and Crem Mgt | | 95.00 | | 100.00 | 100.00 | £100.00 | 0.00% | #DIV/0! | |
| | Information Commissioners Office | | 35.00 | | 35.00 | 35.00 | £35.00 | 0.00% | #DIV/0! | |
| | Scribe | | 660.00 | | - | 660.00 | £660.00 | 0.00% | #DIV/0! | |
| | Lloyds Purchasing Card | | 36.00 | | 18.00 | 36.00 | £36.00 | 0.00% | #DIV/0! | |
| | Bank Charges | | 72.00 | | 36.00 | 122.00 | £150.00 | 22.95% | #DIV/0! | Moved to over £100K turnover variable rate |
| | Parish Online | | 158.33 | | - | 160.00 | £160.00 | 0.00% | #DIV/0! | |
| | Wix Website | | 180.00 | | - | - | £0.00 | #DIV/0! | #DIV/0! | Paid to October 2026 |
| | Sub Total | 10,872.00 | 10,189.84 | 10,072.00 | 6,260.93 | 10,441.80 | 11,563.00 | 10.74% | 14.80% | |
| | Burial Ground | | | | | | | | | |
| 18 | Grass Cutting | 4,303.00 | 4,453.04 | 4,647.00 | 3,485.28 | 4,647.00 | 4,926.00 | 6.00% | 6.00% | Garden Guardian |
| 19 | Additional weeding Memorial Garden | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 20 | Waste | 750.00 | 731.00 | 750.00 | 374.10 | 748.20 | 750.00 | 0.24% | 0.00% | |
| 22 | Grave Digging | 3,500.00 | 2,960.00 | 3,500.00 | 380.00 | 2,380.00 | 3,000.00 | 26.05% | -14.29% | |
| 23 | Water | 75.00 | 226.01 | 75.00 | 208.94 | 308.94 | 100.00 | -67.63% | 33.33% | |
| 24 | Miscellaneous | 500.00 | 1,997.00 | 500.00 | 11.91 | 461.91 | 500.00 | 8.25% | 0.00% | 2023/24: Bench x 2 - £836. Bartlett - £1,041. |

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|----|---------------------------------------|------------------|------------------|------------------|-----------------|------------------|------------------|----------------|----------------|---|
| | Sub Total | 9,128.00 | 10,367.05 | 9,472.00 | 4,460.23 | 8,546.05 | 9,276.00 | 8.54% | -2.07% | |
| | Pavilion | | | | | | | | | |
| 25 | Electric | 1,000.00 | 830.76 | 1,400.00 | 375.80 | 1,127.40 | 1,400.00 | 24.18% | 0.00% | |
| 26 | Water | 800.00 | 913.69 | 1,000.00 | 161.27 | 483.81 | 700.00 | 44.68% | -30.00% | |
| 27 | Cleaning | 3,500.00 | 3,544.09 | 3,700.00 | 1,523.48 | 3,046.96 | 3,500.00 | 14.87% | -5.41% | 2024/25: £245/month; plus consumables |
| 28 | Heating Oil | 750.00 | 394.75 | 500.00 | - | 400.00 | 500.00 | 25.00% | 0.00% | |
| 29 | Maintenance | 2,500.00 | 1,895.35 | 2,500.00 | 643.73 | 2,543.73 | 2,500.00 | -1.72% | 0.00% | |
| 30 | Broadband | 350.00 | 266.65 | 360.00 | 198.90 | 397.80 | 400.00 | 0.55% | 11.11% | £33.15/month |
| 31 | Other | 500.00 | 36.25 | 500.00 | 6.99 | 256.99 | 250.00 | -2.72% | -50.00% | |
| | Sub Total | 9,400.00 | 7,881.54 | 9,960.00 | 2,910.17 | 8,256.69 | 9,250.00 | 12.03% | -7.13% | |
| | Outside Spaces | | | | | | | | | |
| 32 | Capital and Improvements | | 158.62 | 15,000.00 | 3,227.46 | 15,227.46 | - | | | Funds available for projects. Any surplus can be earmarked for future capital |
| 33 | Dog Bins | 175.00 | - | 175.00 | - | 175.00 | 175.00 | 0.00% | 0.00% | |
| 34 | Playing Field | | | | | | | #DIV/0! | #DIV/0! | |
| 35 | Grass | 5,045.00 | 5,044.96 | 5,448.00 | 4,086.00 | 5,448.00 | 5,774.00 | 5.98% | 5.98% | |
| | Moles | - | 340.00 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 36 | Hedge Cutting | 400.00 | 120.00 | 200.00 | 120.00 | 120.00 | 150.00 | 25.00% | -25.00% | |
| 37 | Outdoor Gym Inspection & Maintenance | 200.00 | 445.00 | 1,000.00 | - | 450.00 | 500.00 | 11.11% | -50.00% | Budgeted for two visits per year |
| 38 | Floodlights | 250.00 | - | 250.00 | - | 250.00 | 250.00 | 0.00% | 0.00% | Annual Visual Inspection |
| 42 | Misc | 500.00 | 805.00 | 500.00 | 149.25 | 298.50 | 500.00 | 67.50% | 0.00% | |
| 44 | Toilets | | | | | | | #DIV/0! | #DIV/0! | |
| 45 | Water | 1,250.00 | 177.94 | 1,250.00 | 105.53 | 255.53 | 300.00 | 17.40% | -76.00% | Nothing paid for metered supply since October 2019 |
| 46 | Electric | 2,000.00 | 2,331.68 | 2,000.00 | 955.48 | 1,910.96 | 2,000.00 | 4.66% | 0.00% | 50% split between office and toilets |
| 47 | Maintenance | 500.00 | 1,926.33 | 2,000.00 | 330.00 | 1,830.00 | 1,000.00 | -45.36% | -50.00% | Repairs following vandalism / misuse |
| 48 | Business Rates | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 49 | Cleaning | - | 578.54 | 700.00 | 358.92 | 717.84 | 750.00 | 4.48% | 7.14% | |
| 51 | Other | 500.00 | - | 500.00 | 25.03 | 275.03 | 500.00 | 81.80% | 0.00% | |
| 52 | Bus Shelter | | | | | | | #DIV/0! | #DIV/0! | |
| 54 | Repairs and Replacements | - | - | - | - | - | - | #DIV/0! | #DIV/0! | Budgeted in Projects |
| 55 | Kingsway Island - Increased Cutting | 1,737.00 | 1,500.00 | 2,240.00 | - | 2,240.00 | 3,840.00 | 71.43% | 71.43% | 6 additional visits at £640/visit |
| 56 | Kingsway Island - Planting / Woodchip | 500.00 | 500.00 | 500.00 | - | 500.00 | 620.00 | 24.00% | 24.00% | |
| | General Planting | | | | | | 500.00 | #DIV/0! | #DIV/0! | Boat Planter £100; Daffs Kingsway £50 |
| 57 | Painting Railings & Blue Bench | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 59 | Beach Cleaning | 10,000.00 | 7,450.00 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 61 | Recycling | 1,250.00 | 785.28 | 1,100.00 | 179.20 | 537.60 | 800.00 | 48.81% | -27.27% | |
| 62 | Tree Survey | - | - | 500.00 | - | 500.00 | - | -100.00% | -100.00% | Reinspection autumn 2024 plus works required |
| 63 | Tree Works | 1,600.00 | - | 1,700.00 | - | 1,700.00 | 4,500.00 | 164.71% | 164.71% | |
| | Sub Total | 25,907.00 | 22,163.35 | 35,063.00 | 9,536.87 | 32,435.92 | 22,159.00 | -31.68% | -36.80% | |
| | Miscellaneous | | | | | | | | | |
| 64 | Highways | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 65 | Emergency Litter Picking | | | 5,000.00 | - | - | - | #DIV/0! | -100.00% | Put unused into earmarked reserve for future litter picking |
| 66 | Events | - | - | - | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% | #DIV/0! | |
| | Fireworks Event | | | | | | 4,000.00 | #DIV/0! | #DIV/0! | |
| 67 | Hemsby In Bloom | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 68 | Warm Hub Grant | | | | | | 450.00 | #DIV/0! | #DIV/0! | |
| 69 | Section 137 | 100.00 | 627.49 | 100.00 | 225.00 | 295.00 | 100.00 | -66.10% | 0.00% | |
| | Sub Total | 100.00 | 627.49 | 5,100.00 | 5,225.00 | 5,295.00 | 9,550.00 | 80.36% | 87.25% | |
| | Projects | | | | | | | | | |
| 70 | SAM2 | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 71 | SAM2 Replacement Batteries | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 72 | SAM2 solar kit conversion | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 73 | Bus Shelter - PPS (North Road) | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 74 | Bus Shelter - PPS (Yarmouth Road) | 9,132.00 | 9,779.00 | - | - | - | - | #DIV/0! | #DIV/0! | |

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|-----|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|-----------------|--|
| 75 | Neighbourhood Plan | - | 500.00 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 76 | Phone Box Refurbishment | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 77 | Pitt Road railings refurbishments | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 78 | Tennis Court MUGA refurbishment | 10,000.00 | 10,000.00 | 10,000.00 | - | 10,000.00 | 15,000.00 | 50.00% | 50.00% | Seed funding - into Reserves. Current Reserve £59,000 |
| 82 | Concurrent Functions Mitigation E Reserve | 8,000.00 | 8,000.00 | - | - | - | - | #DIV/0! | #DIV/0! | £23,500 in reserves - use to call off and reduce burden when removed |
| 84 | Defibrillator | 500.00 | 127.79 | 500.00 | - | 500.00 | 200.00 | -60.00% | -60.00% | Consumables |
| 85 | Miscellaneous | 14,000.00 | - | 2,000.00 | - | - | 3,548.00 | #DIV/0! | 77.40% | |
| | Sub Total | 41,632.00 | 28,406.79 | 12,500.00 | - | 10,500.00 | 18,748.00 | | | |
| 86 | Contingency | 5,775.00 | - | 6,862.00 | - | - | 6,862.00 | | | 5% of budgeted expenditure |
| 87 | PWLB Loan Repayments | 4,850.00 | 2,087.44 | 2,087.00 | 1,043.72 | 2,087.44 | 2,087.00 | | | |
| 88 | Make up General Reserve | - | - | - | - | - | - | | | Agreed General Reserve level: £70,000 |
| | TOTAL EXPENDITURE | 158,619.00 | 132,083.58 | 145,220.00 | 55,000.37 | 130,493.08 | 148,581.00 | 13.86% | 2.31% | |
| | INCOME | | | | | | | | | |
| 89 | Concurrent Functions | | | | | | | #DIV/0! | #DIV/0! | |
| 90 | Burial Ground | 5,800.00 | 5,800.00 | 5,800.00 | 5,800.00 | 5,800.00 | 5,800.00 | 0.00% | 0.00% | Waits decision from GYBC |
| 91 | Beach Cleaning | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00% | 0.00% | Waits decision from GYBC |
| 92 | Park & Open Spaces | 9,750.00 | 9,750.00 | - | - | - | - | #DIV/0! | #DIV/0! | Removed 2024/25 |
| 93 | Bus shelter | - | - | - | - | - | - | #DIV/0! | #DIV/0! | Removed 2023/24 |
| | Sub Total | 20,550.00 | 20,550.00 | 10,800.00 | 10,800.00 | 10,800.00 | 10,800.00 | 0.00% | 0.00% | |
| | Other Income | | | | | | | | | |
| 94 | Pavilion | 1,000.00 | 1,401.00 | 1,000.00 | 638.17 | 1,276.34 | 1,250.00 | -2.06% | 25.00% | |
| 95 | Burial Ground | 13,000.00 | 14,179.00 | 13,000.00 | 4,874.00 | 9,748.00 | 10,000.00 | 2.59% | -23.08% | |
| 96 | Playing Field | 4,800.00 | 5,528.16 | 4,800.00 | 4,574.40 | 4,974.40 | 4,800.00 | -3.51% | 0.00% | Car Boot £4,000 plus Football Club £800 (CB VAT 20%; FB VAT 0%) |
| 97 | Other | 333.00 | 1,833.60 | 333.00 | - | 333.00 | 333.00 | 0.00% | 0.00% | Social Club Bowling Green Rent £400 incl. VAT |
| 98 | Neighbourhood Plan | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 100 | Parish Partnerships - Bus Shelter | 3,066.00 | 4,889.50 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 101 | NCC Members Highways Grant | 3,000.00 | 3,000.00 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 102 | Recycling Credits | 1,000.00 | 1,855.10 | 2,000.00 | - | 2,000.00 | 2,000.00 | 0.00% | 0.00% | |
| 103 | BID Grant | | | | | | | #DIV/0! | #DIV/0! | |
| 104 | Streetlights | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 105 | Kingsway Island | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 106 | Beach Cleaning | 4,900.00 | 2,450.00 | - | - | - | - | #DIV/0! | #DIV/0! | |
| 107 | Other Grants | | 30,000.00 | - | - | - | - | #DIV/0! | #DIV/0! | To earmarked reserves |
| 108 | Parish Office Lease | 6,500.00 | 6,500.04 | 9,500.00 | 3,250.02 | 6,500.04 | 6,500.00 | 0.00% | -31.58% | |
| 109 | Parish Office Electric Recharge | 1,000.00 | 3,772.43 | 3,000.00 | 1,824.92 | 3,649.84 | 3,500.00 | -4.11% | 16.67% | |
| 110 | Events Income | - | - | - | - | 5,000.00 | 5,000.00 | 0.00% | #DIV/0! | |
| 111 | Public Works Loan Board Loan | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 112 | Interest | 200.00 | 4,447.59 | 1,500.00 | 2,935.44 | 5,870.88 | 2,500.00 | -57.42% | 66.67% | |
| | | 38,799.00 | 79,856.42 | 35,133.00 | 18,096.95 | 39,352.50 | 35,883.00 | -8.82% | 2.13% | |
| | Reserves | | | | | | | | | |
| 113 | Use of Surplus Reserves | 7,270.00 | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 114 | N Plan Earmarked Reserve held over | - | - | - | - | - | - | #DIV/0! | #DIV/0! | |
| 115 | 2021/22 Unspent Projects | | | | | | | #DIV/0! | #DIV/0! | |
| 116 | Use of Concurrent Function Earmarked Reserve | | | 2,500.00 | - | - | - | #DIV/0! | -100.00% | |
| | Sub Total | 7,270.00 | - | 2,500.00 | - | - | - | #DIV/0! | -100.00% | |
| | TOTAL INCOME | 66,619.00 | 100,406.42 | 48,433.00 | 28,896.95 | 50,152.50 | 46,683.00 | | | |
| 117 | SHORTFALL GRANT | - | - | - | - | - | - | | | |
| 118 | PRECEPT | 92,000.00 | 92,000.00 | 96,787.00 | 96,787.00 | 96,787.00 | 101,898.00 | | | |
| | TOTAL INCOME | 158,619.00 | 192,406.42 | 145,220.00 | 125,683.95 | 146,939.50 | 148,581.00 | | | |

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| | EXCESS / LOSS | - | 60,322.84 | - | 16,446.42 | - | |
| | Inc/Dec on Council Tax Bill | 2.52% | | 0.00% | | -1.30% | |
| | Tax Base | 1,440.00 | | 1,515.00 | | 1,616.00 | |
| | Band D | £63.89 | | £63.89 | | £63.06 | |