

## **HEMSBY PARISH COUNCIL MEETING**

Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby met on: **Monday 16<sup>th</sup> October 2023 at 7.30pm.**

### **MINUTES**

#### **1. ATTENDANCE**

1.1 .1 Present Cllr Kyriacou (Chairman)Cllr Kern, Cllr Stocker & Cllr Cooper  
Apologies received from Cllr Chilvers & GYBC Cllr J Bensly. No apology received from Cllr S Bensly (Vice Chairman) & GYBC Cllr Noel Galer. 1 Members of the public present.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS – if appropriate.**

2.1 Cllr Kyriacou Football club items. item 6.2 Village Hall Committee member, item 7.12, items 9.3.1, 9.3.2, 9.3.3 & 9.3.4.

Cllr Cooper Football club items, items 9.3.1, 9.3.2, 9.3.3 & 9.3.4

#### **3. MINUTES OF PREVIOUS MEETING**

3.1 The accuracy of the minutes of the Parish Council Meeting held on **18<sup>th</sup> September 2023 & 3<sup>rd</sup> October 2023 was agreed & they were signed by the Chairman.**

#### **4. PUBLIC FORUM**

4.1 GYBC Cllr James Bensly & GYBC Cllr Noel Galer – No reports provided.

4.2 Police, if present. -Next SNAP meeting is 7pm on Thursday 14 December 2023 at Scratby Village Hall, Beach Road, Scratby, Great Yarmouth, NR29 3AJ all residents can attend.

4.3 Comments from members of the public – None.

#### **5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Five seats remain vacant, application forms available from the Clerk. Cllr Kyriacou requested that the clerk advertise on the Facebook.**

#### **6. CORRESPONDENCE**

6.1 It was noted that the quotation to remove the planning from Kingsway Island has been passed on to Ipsum.co.uk who wish to access the electrical underground cabling on Kingsway Island under the planting, remedial work, replacement of plants etc.

6.2 It was noted that GYBC are conducting a review of polling districts & polling stations, consider if the Pavilion should be offered again as a venue, it was agreed that the Pavilion should be put forward again.

**-Action Clerk**

6.3 It was noted that the clerk has submitted the Host partner survey to report the positive work undertaken by the Probation Service (Communiuty Payback team).

6.4 It was noted that The Broads Authority has adopted the Coastal Adaptation Supplementary Planning Document.

6.5 It was noted that the Parish Council were unable to attend the 'First Resilient Coasts Project Board Meeting' as they had been erroneously advised that it was on line, however it was in person at an undisclosed location. The Clerk has reported that this was extremely unsatisfactory for any topic let alone one as important as this to Hemsby.

6.6 It was noted that the electrical works into the sub-station at the Burial Ground are to be from 9/10 to 20/10. It has been requested that pedestrian access is maintained throughout for visitors to the Burial Ground for the duration of the works. Temporary traffic lights are to be used to manage traffic

rather than road closures. The clerk confirmed that she had attended today & had been informed that the works remain on schedule.

## 7. ADMINISTATIVE/DAY TO DAY MATTERS

- 7.1 The contents of the Clerks report. The clerk requested that
- 7.2 The clerk advised that the bus shelter replacement project is still progressing & that NCC Highways have supplied the 'check before you dig' report of the utilities nearby & contained within the footway & this will now be sent on to the manufacturer for a date to be set for installation. The disposal of the current bus shelter is still needed. **-Action Clerk**
- 7.3 No update available from the Football club on the installation of a lean to for storage or container & a compost enclosure they wish to install. **-Cllr Chilvers**
- 7.4 No update has been received from Cllr Chilvers following his inspection of the Parish Council assets on the asset register. The clerk has requested a progress report form him in order than it can be completed by either them or a Cllr volunteer. **-Ongoing Cllr Chilvers**
- 7.5 It was noted that the final progress report has been submitted to GYTIA as a condition of the funding that they provided towards the beach cleaning costs for 2023 season, the beach cleaning ended on 30/9/2023.
- 7.6 It was noted four Parish Councillors (Cllr Kyriacou, Cllr Bowgen Cllr Kern & Cllr Stocker) met with a representative from NCC to discuss fully funded Electric Vehicle Charging points, feedback given from Cllr Mark S that more information was requested from them with regards to the costings & this has not yet been received. **-Ongoing**
- 7.7 It was noted that the Clerk has now received advice from the Tree Inspector regarding the tree in Pit Road Gardens as another branch has fallen, they feel that this was caused by wind burn.
- 7.8 It was noted that four Parish Councillors (Cllr Kyriacou, Cllr Bowgen Cllr Kern & Cllr Stocker) met on line to a representative to discuss usage of small plots of land in Norfolk to host micro energy storage of Battery Boxes to support the local electricity networks. Feedback from them was given of the length of the project (30yrs). It was agreed to submit an expression of interest for potential Parish Council owned sites. **-Action Clerk**
- 7.9 The presented proposed revisions to the Burial Ground Regulations & Memorial Permit Policies & application forms were agreed. **-Action Clerk**
- 7.10 It was noted that the damage to the railings at Kingsway junction has been reported to NCC Highways again, they appear to have been hit by a vehicle. **-Ongoing**
- 7.11 The request received to install a memorial bench in memory of a former resident adjacent to the Hard Court at the Playing field, Waters Lane was considered & it was agreed that it could be installed. **-Action Clerk**
- 7.12 Consideration was given to request from householder on North Road to allow their contractors to access Pit Road Gardens in order that they can replace part of their hedge with a fence & it was agreed that this could go ahead subject to them informing the date that the work is to be completed. **- Action Clerk**

## 8. FINANCIAL MATTERS

- 8.1 8.1 The payment list as circulated on the schedule for October was agreed. The bank statements were accepted. The total payments for October is **£9,630.61**, receipts of **£5,701.82** were noted. The bank summary was received & accepted as at **30 September 2023** totalling **£208,943.98**

, Hemsby Parish Council savings account (Barclays)	<b>£103,413.68</b>
Hemsby Parish_Council current account (Barclays)	<b>£4,000.00</b>

Hemsby Parish Council Unity Trust current account	<b>£14,387.74</b>
Hemsby Parish Council Unity Trust deposit account	<b>£87,142.56</b>

The Quarter 2 budget V spend report was reviewed & agreed.

- 8.2 It was noted that the taps in the pavilion have been replaced as previously agreed. Whilst the plumber was on site it was noted that the disabled toilet had a faulty internal component & the lever tap was loose, the plumber was instructed by the clerk & chairman to repair the necessary parts also.
- 8.3 It was noted that the heating oil order has been delivered for the Pavilion.
- 8.4 It was noted that the maintenance/repair visit to the outdoor gym will be note be during w/c 16<sup>th</sup> October 2023, but on 6<sup>th</sup> November 2023. The backboard on the basketball net needs removing, Cllr Kyriacou advised he would arrange this. **-Cllr Kyriacou**
- 8.5 It was agreed that the clerk should obtaining quotations for grass cutting of Parish Council land for 2024. **-Action Clerk**
- 8.6 The offer of £600 plus VAT for 6 of the litter bins that the Parish Council has advertised for sale was agreed that to accept this offer. **-Action Clerk**
- 8.7 To discuss Remembrance Day plans & poppy wreath, it was agreed that the Clerk should purchase one at the maximum cost of £25 including postage. **-Action Clerk**
- 8.8 It was noted that the Finance Committee will be convened at the end of October/November & all Councillor Committee members (Cllr Bowgen, Cllr Kern & Cllr Chilvers) must confirm their availability to the RFO asap.
- 8.9 It was noted that the GYBC precept payment was received late without explanation & only after a number of emails had been sent to GYBC.

## 9. PLANNING & TREE PROTECTION ORDERS

### 9.1 Applications received which have already been responded to:

9.1.1 **06/21/0495/D Location:** Yarmouth Road Hemsby- Reserved matters details of appearance, landscaping, layout and scale for 93 dwellings, open space and drainage, pursuant to outline planning permission 06/16/0583/O (Development of up to 93 residential dwellings, associated public open space and new vehicular access from Yarmouth Road) (Amended plans and additional information received). See minutes from 3<sup>rd</sup> October 2023 meeting.

9.1.2 To note that the clerk submitted a response to **Great Yarmouth Borough-Wide Design Code Supplementary Planning Document (SPD)** that; The Parish Council was extremely disappointed having spent almost three years to get their own Neighbourhood Plan & Design Codes to adoption stage in June 2023 and to pass the referendum, only to find that a significant number of them are now to be undermined by this GYBC's version which seeks to dilute the vision of Hemsby's residents that was formulated using their responses and desires for all future planning in Hemsby.

### 9.2 Planning/Tree application decisions issued by GYBC/NCC:

9.2.1 **NCC Order No. 12 of 2023**, Tree on land at 6 Ormesby Glebe, period of holiday occupation from 1st February in any year to 14th January in the following year. It was agreed that an objection be submitted that the Parish Council does not wish to see for the current restriction's changes.

**-Action Clerk**

Hemsby has been withdrawn & replaced with **NCC Order No.21 of 2023**, renamed as Tree on land at 8 Ormesby Glebe, Hemsby as there was a dispute as to the exact location of the tree & associated land ownership. - **Noted**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06/23/0591/VCF** Hemsby Belle Aire Beach Road Hemsby NR29 4HZ -Proposed variation of condition 9 of Planning Permission 06/96/0036/F to extend period of holiday occupation from 1st February in any year to 14th January in the following year. It was agreed that an objection be submitted that the Parish Council does not wish to see for the current restriction's changes.

**-Action Clerk**

9.3.2 **06/23/0590/VCF** Hemsby Belle Aire Beach Road Hemsby NR29 4HZ- Proposed variation of condition 4 of Outline Planning Permission 06/17/0463/O to extend period of holiday occupation from 1st February in any year to 14th January in the following year. period of holiday occupation from 1st February in any year to 14th January in the following year. It was agreed that an objection be submitted that the Parish Council does not wish to see for the current restriction's changes.

**-Action Clerk**

9.3.3 **06/23/0589/VCF** Hemsby Belle Aire Beach Road Hemsby NR29 4HZ - Proposed variation of condition 3 of Approval of Reserved Matters 06/18/0591/D to extend period of occupation from 1st February in any year to 14th January in the following year. period of holiday occupation from 1st February in any year to 14th January in the following year. It was agreed that an objection be submitted that the Parish Council does not wish to see for the current restriction's changes.

**-Action Clerk**

9.3.4 **06/23/0592/VCF** Hemsby Belle Aire Beach Road Hemsby NR29 4HZ - Proposed variation of condition 1 of Planning Permission 06/93/1137/F to extend period of holiday occupation from 1st February in any year to 14th January in the following year. period of holiday occupation from 1st February in any year to 14th January in the following year. It was agreed that an objection be submitted that the Parish Council does not wish to see for the current restriction's changes.

**-Action Clerk**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

**10.** Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, to exclude the public and the press leave the meeting during consideration of correspondence received regarding Burial Ground fees. It was agreed that the Burial Ground non-resident rate had been correctly applied to a recent burial, the clerk will inform the family.

**11. Next Meeting: 20<sup>th</sup> November 2023 at the Pavilion, Waters Lane, Hemsby**

**Hemsby Parish Council**  
**PAYMENTS LIST**

147-151 Staffing costs		£4103.01						
152 Pav - Heating Oil	16/10/2023	Unity - Current	Lloyds Credit Card	Lloyds Commercial Services	L	394.75	19.74	414.49
152 Office Equipment and Supplie	16/10/2023	Unity - Current	Lloyds Credit Card	Lloyds Commercial Services	S	56.63	11.33	67.96
152 Subscriptions	16/10/2023	Unity - Current	Lloyds Credit Card	Lloyds Commercial Services	X	3.00		3.00
153 Office Equipment and Supplie	16/10/2023	Unity - Current	Office Telephone	Bonline	S	17.55	3.51	21.06
154 Pav - Broadband	16/10/2023	Unity - Current	Pavilion Broadband	BT	S	29.99	6.00	35.99
155 Recycling	16/10/2023	Unity - Current	Recycling Collections	URM (UK) Ltd	S	54.40	10.88	65.28
156 Waste	16/10/2023	Unity - Current	Waste	Norse Waste Solutions	S	58.40	11.68	70.08
157 Pav - Cleaning	16/10/2023	Unity - Current	Cleaning - Pavilion	Hugh Crane Cleaning Materia	S	227.09	45.42	272.51
158 Kingsway Island	16/10/2023	Unity - Current	Kingsway Island Maintenance	Plantscape	S	500.00	100.00	600.00
159 Pav - Maintenance	16/10/2023	Unity - Current	Pavilion Maintenance	A Rossiter Plumbing & Heatin	S	645.00	129.00	774.00
160 Grave Digging	16/10/2023	Unity - Current	Grave Digging	JG Services Norwich Ltd	Z	380.00		380.00
161 Pav - Maintenance	16/10/2023	Unity - Current	Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
162 PAYE / NI	16/10/2023	Unity - Current	PAYE / NI	HMRC	X	589.44		589.44
163 Norfolk Pension Fund	16/10/2023	Unity - Current	Pension Contributions	Norfolk Pension Fund	X	754.20		754.20
164 BG - Grounds Maintenance	16/10/2023	Unity - Current	Grounds Maintenance	Garden Guardian	S	537.88	107.58	645.46
164 PF - Grounds Maintenance	16/10/2023	Unity - Current	Grounds Maintenance	Garden Guardian	S	630.62	126.12	756.74
165 PF - Grounds Maintenance	16/10/2023	Unity - Current	Hedge Cutting	D Starkings Ltd	S	120.00	24.00	144.00
166 Public Works Loan Board	16/10/2023	Unity - Current	Loan Repayment	Public Works Loan Board	X	1,043.72		1,043.72
167 Pav - Cleaning	16/10/2023	Unity - Current	Cleaning - Pavilion	James Charlton	Z	230.00		230.00
168 Pav - Electric	16/10/2023	Unity - Current	Pavilion Electric	EDF Energy	L	-41.70	-2.08	-43.78
<b>Total</b>						<b>9,027.93</b>	<b>602.68</b>	<b>9,630.61</b>