

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 19th October 2026 at 7.30pm** *Kerrie Wilton* (Parish Clerk) 13/10/2026.

AGENDA

1. ATTENDANCE

1.1 To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on 21st September 2026.

4. PUBLIC FORUM

4.1 To receive reports from Councillors— NCC Cllr Jason Hughes, GYBC Cllr James Bensly & GYBC Cllr Noel Galer.

4.2 Police – report if available. **Online Neighbourhood Drop-Ins**

These informal sessions provide an opportunity to speak directly with local officers, share concerns and help shape local policing priorities. There is no set agenda, so simply join, ask questions, raise local issues and leave whenever you need to.

Monday, 19 October 2026 ⓘ 2:00pm – 3:00pm

Join: <https://teams.microsoft.com/meet/354094647681024?p=qeTmvaKssDbMWyNXsA>

Thursday, 19 November 2026 ⓘ 2:00pm – 3:00pm

Join: <https://teams.microsoft.com/meet/329511771339556?p=iDtg4YznHUxYSkeQOI>

Neighbourhood Meeting Join your local neighbourhood policing team for an update on recent policing activity in the area. Following the presentation, there will be an opportunity to ask questions, raise concerns and discuss matters affecting your community. **Thursday, 03 December 2026**
6:00pm – 7:00pm Rollesby Pavilion, Main Road, Rollesby, NR29 5EH

4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS –Three seats remain vacant. If you wish to be co-opted on to the Parish Council, the application forms are available from the Clerk. Consider any applications received.

6. CORRESPONDENCE

6.1 To note that GYBC held a Coastal Stakeholder meeting on 14/10/2026 at the Town Hall.

6.2 To consider the email from NCC Highways about the three new bus shelters as part of the Pines development, commuted sums & designs.

6.3 To note that the H bar outside the butchers has been replaced. NCC Highways have confirmed that all outstanding road marking requests will be resolved shortly.

6.4 To note that GYBC parking enforcement, NCC Highways have been contacted about the parking issues on North Road, the damaged/abandoned car has also been reported to the police.

- 6.5 Further complaints received about the pay to park car parks on Beach Road, fines, court threats etc. Discuss & consider if any next step are appropriate.
- 6.6 A letter of gratitude was sent to the chairman commenting on the condition of the burial ground & the high level of maintenance to keep it looking good.
- 6.7 Great Yarmouth Borough Council's coastal management team will be hosting the event which is aimed at residents affected by the ongoing erosion in the area. The drop-in session will take place at The Lacon Arms, Sea View Road, on Friday, October 16, from 2.30pm until 6.30pm. Members of the coastal management team will be on hand to explain the latest scientific data around coastal processes, climate change and erosion and its likely effect on properties, the beach and dunes at Hemsby. People will also be able to see the latest erosion risk maps and find out more about the work taking place to help residents adapt to coastal erosion. Staff from the council's housing team will also be there to answer queries and explain what support is available.

7. ADMINISTRATIVE MATTERS

- 7.1 To receive an update from GYBC for the installation of additional streetlights on Waters Lane outside Home Farm barns to Hall Road junction or the replacement outside the methodist chapel on Waters Lane which was removed due to damage.
- 7.2 To consider the next date for the contractor due to Kingsway Island on 19/10/2026
- 7.3 To note that the playing field floodlights were replaced w/c 5/10/2026. The external locker roller shutter lock was also replaced.
- 7.4 To note that the volunteer hopes to return to care for the North Road & Kingsway island planters & to add some bulbs – Invoice received?? + Tony
- 7.5 To discuss the fireworks events, choice of displays, timings, card payment machines, advertising, costings of misc items etc.
- 7.6 To note that the playing field hedge was cut on 30/9/2026. Cost £150 plus VAT.
- 7.7 To consider the purchase of a football goal for the main field, to receive the costings.
- 7.8 To consider the annual outdoor gym inspection report as carried out by GYBC & any recommendations.
- 7.9 To consider a further approach to NCC Highways for a designated bus stop at Martham Road Hemsby (Yarmouth bound) as the landowner has now been identified.
- 7.10 To note that the fire extinguishers were serviced on 5/10/2026.
- 7.11 To note that the Defib pads expire on 28/11/2026, consider ordering replacements.
- 7.12 A replacement covering has been fixed to the external loft hatch on the front of the pavilion to prevent water ingress.
- 7.13 To note at the last meeting vandalism had been reported to a lighting column in the playing field car park, this had been repaired at a cost of £105.64 plus VAT.
- 7.14 To consider litter bin emptying in Hemsby as GYBC have already reverted to the winter operating schedule, despite Hemsby now being a 52 week venue due to more holiday parks being granted long & in some cases residential status.
- 7.15 To note that some repairs have been carried out to the public toilets following damage to cisterns, consider changing to non-contact/infrared flushers & replacing the tap in the disabled toilet to a sensor type also.
- 7.16 Community payback (Norfolk Probation Service) attended the playing field on 2/10/2026 & they cleared the footpath between there & Common Road as it had become badly overgrown due to overgrown hedges from the neighbouring property.
- 7.17 To consider the renewal of the planning permission for the operation of the car boot sale as the current permission expires 2027 & to note that the start date for 2027 season as Easter is early.
- 7.18 To consider bi-annual tree inspection due November 2026.

8. PLANNING & TREE PROTECTION ORDERS

- 8.1 Planning/Tree/ License applications decided by GYBC:

8.1.1 **06/26/0582/VCF** Common Road Farm, Common Road, Hemsby - Variation of Condition 2 ; Amendment to approved window specification and window openings of pp 06/17/0649/F (Demolition of sub-standard farm house. Erection of replacement dwelling. Conversion of existing agricultural barns to 3 no. residential dwellings.) **Approved by GYBC on 6/10/2026.**

8.2 Planning/Tree Applications/Licensing received from GYBC & already responded to:

8.2.1

8.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

8.4 **To note that Great Yarmouth Borough Council's Local Plan was adopted on 24/9/2026.**

GYBC Local Plan Adoption Sept 2026

8.5 **To note that Great Yarmouth Borough Council formally approved the Community Infrastructure Levy (CIL) Charging Schedule on 24 September 2026.** The Charging Schedule has been approved in accordance with the Planning Act 2008 and the Community Infrastructure Levy Regulations 2010 (as amended).

The CIL Charging Schedule will take effect from 1 February 2027. Planning applications determined from that date may be liable for CIL, subject to the exemptions and reliefs set out in the Regulations and charging schedule. [GYBC CIL Policy Sept 2026](#)

9. FINANCIAL MATTERS

9.1 To review & agree the payments as circulated on the schedule for October 2026, note receipts & accept bank statements & half yearly position.

9.2 To consider any changes to the scale of fees for the electricity tokens as agreed at the Finance Advisory Committee on 15/9/2025.

9.3 To consider the appointment of the internal auditor.

9.4 To note that GYBC paid the Precept payment late in September 2026.

9.5 To begin budget planning for 2027/28 - Consider Budget setting meeting date.

9.6 To note that the conclusion of external audit has not yet been received from PKF Littlejohn & was due by 30/9/2026.

10. Exclusion of Press & Public

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of discussion of council owned premises & personnel matters.

11. Next Meeting: 16th November 2026 at 7.30pm. Clerk Mrs Kerrie Wilton Telephone: 01493 719235

Email: hemsbypc@outlook.com or clerk@hemsbyparishcouncil.gov.uk