

## **NOTICE OF HEMSBY PARISH COUNCIL MEETING**

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 18th May at 7.45pm or on the rise of the Annual Meeting of the Parish to be held on the same night at 7pm** *Kerrie Wilton* (Parish Clerk) 13/5/2026

### **AGENDA**

- **ELECTION OF CHAIR - Completion of acceptance of office form.**
- **ELECTION OF VICE CHAIR - Completion of acceptance of office form.**

#### **1. ATTENDANCE**

1.1 To note those present and consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. MINUTES OF PREVIOUS MEETING**

3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on 20<sup>th</sup> April 2026.

#### **4. PUBLIC FORUM**

4.1 To receive reports from Councillors– NCC Cllr Jason Hughes, GYBC Cllr James Bensly & GYBC Cllr Noel Galer, if they did not attend the earlier Annual Meeting of the Parish.

4.2 Police – report if available.

4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

**5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Five seats remain vacant. If you wish to be co-opted on to the Parish Council, the application forms are available from the Clerk. To consider any applications received.**

#### **6. CORRESPONDENCE**

6.1 To note that an email has been received from the football club to advise on continued damage to their mobile goal posts.

6.2 To note that volunteer gardeners have reported plant thefts from Kingsway Island planters.

#### **7. ADMINISTRATIVE MATTERS**

7.1 To receive the up-to-date re-valuations of fixed assets & buildings from Spalding & Co.

- 7.2 To receive an update on the water supply in the Burial Ground.
- 7.3 To receive an update on the installation of the replacement fence at the playing field.
- 7.4 To receive an update on the inspection of assets on asset register – add new items/remove/ note works required.
- 7.5 An update on the option of adding an earlier quiet fireworks.
- 7.6 The request from the neighbour of the burial ground for a reduction in height of the conifer hedge on the boundary due to them suffering over shadowing due to the height difference in the land was discussed with them, as on further inspection it appears that the trees belong to the neighbour not the parish council.
- 7.7 It was noted that no update has been received from GYBC for the installation of additional street lights on Waters Lane outside Home Farm barns to Hall Road junction or the replacement outside the methodist chapel on Waters Lane which was removed due to damage.
- 7.8 The new Dunes site manager has been contacted again as the remedial car park works in the Burial Ground remain outstanding, they hope to be on site w/c 4/5/2026.
- 7.9 To receive an update from Cllr Bennett as they were submitting a grant application to GYTIA for maintenance of planters in Hemsby.

## **8. PLANNING & TREE PROTECTION ORDERS**

- 8.1 Planning/Tree/ License applications decided by GYBC: **None**
- 8.2 Planning/Tree Applications outcomes received from GYBC to be considered: **None**
- 8.3 Consider any Planning applications received since the publication of the agenda requiring consideration.

## **9. FINANCIAL MATTERS**

- 9.1 it was agreed the payments as circulated on the schedule for May 2026, note receipts & accept bank statements.
- 9.2 To consider any changes to the scale of fees for the electricity tokens as agreed at the Finance Advisory Committee on 15/9/2025, carried forward again.
- 9.3 To consider the grant application from The Hemsby Events Group & the request from a potential stall holder for their dogs to attend (previously circulated by email to cllr's).
- 9.4 To discuss the email received from the Football club regarding the invoices for their two tournaments. To also discuss their ½ yearly invoice due to be issued shortly in arrears for use for the fields & pavilion (November 2025 to May 2026 £400).

## **10. Exclusion of Press & Public**

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of discussion of council owned premises & personnel Matters.

11. **Next Meeting:** 23<sup>rd</sup> June 2026 at 7.30pm. Clerk Mrs Kerrie Wilton Telephone: 01493 719235  
Email: [hemsbypc@outlook.com](mailto:hemsbypc@outlook.com) or [clerk@hemsbyparishcouncil.gov.uk](mailto:clerk@hemsbyparishcouncil.gov.uk)