

HEMSBY PARISH COUNCIL MEETING

Hemsby Parish Council held a Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 15th April 2024 at 7.30pm.**

MINUTES

1. ATTENDANCE

1.1 Present Cllr S Bensly (vice-chairman who chaired the meeting in the absence of Cllr Kyriacou) Cllr Stocker, Cllr Bowgen, Cllr Cooper, Cllr Kern, Cllr Bennett, Cllr NCC/GYBC Cllr J Bensly. Apology received from Cllr Chilvers, Cllr Kyriacou (Chairman). No apology GYBC Cllr Noel Galer. No Members of the public present. Clerk Mrs K Wilton.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS -Cllr Cooper Football items.

3. MINUTES OF PREVIOUS MEETING

3.1 The accuracy of the minutes of the Parish Council Meeting held on **18th March 2024** were agreed but will be signed at the next meeting.

4. PUBLIC FORUM

- 4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly reported that a sink hole has appeared on Beach Road this has been reported to NCC Highways. GYBC did confirm that the Beach Road toilets were due to be opened by them from 28 March 2024 however this did not happen, he has chased this up with them but no response. Cllr Bensly reported that he is currently cleaning the disabled toilet to ensure that some are available.
- 4.2 Police, if present. The Police will be holding a drop in event at the Playing field/Social Club on Wednesday 17th April 2024 4pm- 4.45pm.
- 4.3 No members of the public present.

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Three seats remain vacant, application forms available from the Clerk. The Candidate that was due to be presented for co-options sadly was not able to attend, but will be invited to attend again.

6. CORRESPONDENCE

6.1 The NCC travel behaviour survey is live until 17 April 2024. The results will help us understand the types of journeys people and businesses are making in the East and will help us develop our knowledge and evidence, which allows us to support partners make better decisions in planning transport investment. Your support in promoting the survey would be really appreciated. 'We've developed a communications toolkit with suggested copy and images to share across social media and newsletters'. The communications tool kit is attached.

The survey is here: <https://alligator.focusvision.com/survey/selfserve/54a/240252?list=99>
If you'd like to discuss further, please contact comms@transporteast.gov.uk

6.2 Following the recent incidents of anti-social behaviour with vehicles & motorbikes at the Playing field car park which we reported to the Police, they advised us to consider contacting GYBC as they are looking at the possibility of extending the Public Space Protection Order, which is currently in place on Gt Yarmouth Marine parade to combat vehicle related ASB. It was agreed that the Clerk should make contact with GYBC to highlight our issues. **-Action Clerk**

6.3 It was noted that the Parish Council has received another invitation to attend a Coastal Stakeholders meeting Tuesday 11th June at 10.00 hrs at GYBC Town Hall, it was agreed that Cllr Kyriacou & the clerk to attend if possible & feedback to the June 2024 meeting. **-Ongoing**

6.4 Confirmation has been requested of the Parish Council's satisfaction of the works carried out at the Burial Ground Car park, the clerk has already sent a response that there are loose chippings on

- the surface seam, two of the white lines have been badly erased. It was confirmed that the hatchings are now in the correct place to prevent vehicles being blocked in on the grave side.
- 6.5 NCC have advised that they have sent a letter to the householder of the tree that is overhanging the Barleycroft/Kingsway footway.
- 6.6 NCC have advised that they have reviewed the flooding on Martham Road where the water is coming off the farmers field, but no fault found. It was agreed to monitor the situation.

7. ADMINISTRATIVE/DAY TO DAY MATTERS

- 7.1 The contents of the Clerks report was noted.
- 7.2 Prior to the meeting Cllr Chilvers (Football Club Chairman) provided the clerk with an update that he has still not received a reply from GYBC if planning permission will be required for the installation of a storage container, Cllr James Bensly offered to make enquiries at GYBC about this & feed back.
-Ongoing Cllr Chilvers & GYBC Cllr J Bensly
- 7.3 Cllr Bennett gave an update on purchase costs from Cllr Bennetts proposal of multi-sports goals for the hard court. It was agreed to proceed with the purchase of new tennis posts £186.14 & net £58.64, multi sports goals £467.49, goal weights £44.17 plus delivery £98.95 all from Networkdsports.com this was after the deduction of 15% discount offered by the company Total spend £855.39 (inc VAT £142.56). The clerk will place the order & it was agreed that the funds from the Youth fund will be used to cover the purchases.
-Action Clerk
- 7.4 Cllr Kyriacou was not present to talk about his proposal to hold a publicity event to show that all of Hemsby is open all year round & is ready to welcome visitors. However it was noted that he two business owners had appeared in the EDP (local newspaper) last week promoting Hemsby as an all year round village that was ready to welcome visitors.
- 7.5 The Clerk & Chairman are to hold a site meeting to consider the signage on all Parish Council owned land.
-Ongoing Cllr Kyriacou & Clerk
- 7.6 The clerk advised that there has been no update received from NCC Contract for the maintenance of Kingsway Island, NCC Cllr Bensly's offered his assistance as the first visit was due in February 2024.
-Ongoing NCC Cllr J Bensly

8. PLANNING & TREE PROTECTION ORDERS

8.1 Great Yarmouth Borough Council TPO No.21 of 2023 - Tree on land at 8 Ormesby Glebe, Hemsby on 26th September 2023, the Great Yarmouth Borough Council ("the Council") made the above Tree Preservation Order, a copy of which was sent to you on 27th September 2023. On 15th March 2024, the Council decided to confirm the Order without modification and therefore, the Order was confirmed on 21st March 2024.

8.2 Planning/Tree application decisions issued by GYBC/NCC:

- 8.2.1 **06/23/0831/CU** Site Location Club House, Florida Estate, Back Market Lane, Hemsby, NR29 4NN - Proposal Proposed change of use and subdivision of existing storage unit (Use Class B8) to provide 2no. commercial premises for retail and hair salon (Use Class E). **Approved by GYBC Development Committee on 8/3/2024.**
- 8.2.2 **06/23/0330/F** End House 13 Winterton Road Hemsby - Proposed construction of detached single bedroom annex in rear garden and construction of attached garage. **Approved by GYBC on 28/3/2024.**
- 8.2.3 **06/23/0899/HH** 12 beechwood Drive, Hemsby - Proposed ground floor alterations and first floor rear and side extension. **Approved by GYBC on 2/4/2024.**

8.3 Planning Applications received but not yet responded to: **None**

8.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None.**

8.5 GYBC First Draft Local Plan consultation, <https://localplan.great-yarmouth.gov.uk/> they are holding drop-in events for the public in April where planning officers will be available to talk about the consultation:

- 15th April 2024 - 10am to 6pm – Great Yarmouth Town Hall
- 16th April 2024 - 4:30pm-8:30pm – All Saints Parish Hall, Beach Road, Scratby
- 22nd April 2024 - 4:30pm-8:30pm – The Old School Village Centre, Green Lane, Bradwell.

A webinar for members of the public will also take place on 27th March 2024, where a presentation on the consultation will be given together with an opportunity to ask questions. Register your interest in attending by emailing localplan@great-yarmouth.gov.uk Please ensure all comments are received at GYBC by midnight on **8th May 2024**. **Feedback was received from Cllr Bennett, Cllr Kern & Cllr Chilvers as they attended the Parish Council workshop event on 10/4/24:** which included affordable housing provisions & to understand how applicants are chosen to access affordable housing. The Officer advised that it was 'My understanding is that the [Council's policy](#) is to assess peoples needs in relation to 'priority banding' – much of which relates back to national legislation". There is also the ability to use 'Local Letting Schemes and Local Allocations Policy' to address specific issues within an area or where 'exception housing schemes' come through the planning process (which we touched upon last night). I am told that affordable home ownership properties provided through a S106 have a cascade attached, so will be offered to those with a local connection to the town / village of the build, followed by neighbouring towns / villages, then to the Borough as a whole then external. **There were other questions raised at the Public online forum which the clerk attended;** **Question** Highfields (Policy HEM1) was opposed by the planning dept so how can it be bought forward again- **Answer:** The fact that this outline planning application (06/20/0562/O) was refused previously does not preclude it from being considered for potential development in the future. All planning applications are determined on their individual merits against the adopted policies at the time a decision is made. At the time that this planning application was refused (3 February 2021), the development was outside of the development limits of the adopted Core Strategy (adopted 2015) which had a plan period to the end of 2030. At this time the Council could also demonstrate that it had enough available land in it's five-year housing supply so as not to consider releasing additional land for development outside of the development limits. As we are now preparing a new Local Plan which runs until the end of 2041, we have to consider how the needs of the borough can be best met, which means looking afresh at all settlements, their respective constraints and potential opportunities to deliver the required housing growth. Whilst a number of sites were submitted for consideration around Hemsby as part of the preparation of this draft plan, on balance, the Highfield Site (HEM1) was considered to offer the best opportunities, and fewer constraints against the other alternative sites.

Question - Why is it then the old Pontins site wish to change to all year this will then not be protecting tourism - **Answer** The Council cannot control the intentions or wishes of private landowners. Two applications have been previously submitted to vary the occupation of the holiday lodges on the Pontins Site. No planning consent has been granted (06/21/0951/F – Refused; 06/22/1048/VCF – Withdrawn).

Question - What is your understanding of the transport provision in the villages north? We are not connected to Norwich only great Yarmouth as there is no transport links for those villages to Acle to enable use of trains or regular onward bus provision to Norwich etc. **Answer** The Draft Local Plan has considered the level of existing transport provision within the northern parishes as part of its evidence base: • Infrastructure Services and Facilities Baseline Report (March 2024) • Draft Infrastructure Needs Study (March 2024) It is acknowledged that the availability and accessibility of public transport in the northern parishes is lower than the urban areas, which is not unusual in the context of much of rural Norfolk. However, the level of growth planned in the northern villages is predominantly focussed within those larger villages where public transport is available. The Draft Local Plan also includes Sustainable Transport Planning Policies which seek to encourage public transport in the rural area of the borough as well as improvements to the walking and

cycling network, including strategic cycling and pedestrian routes between Ormesby St Margaret and Hemsby.

Question - What does 36 plots in Hemsby mean in real terms? The residents losing their homes can not afford to buy land let alone do that & then cover the cost of building a replacement home.

Answer The Local Plan is trying to provide as many options as possible to help facilitate the relocation of properties at risk from erosion when this is required. As part of this approach Policy HEM1 requires land to be safeguarded for plots for the relocation of properties at risk. The policy explains that such plots should be marketed for roll-back for 12 months. After which time the land could be used for affordable housing or other uses (subject to planning) but not general market housing (hence keeping the value of plots more affordable for roll-back).

Question - why have you decided to increase the homes per hectare in the northern villages?

Answer The currently adopted Local Plan (Policy H3) sets indicative minimum densities in the villages of Hemsby, Martham, Ormesby St Margaret and Winterton at 30 dwellings per hectares. The Draft Local Plan does not contain a policy which sets minimum indicative densities across settlements. This is due to the inclusion of the Draft Local Plan Design Code (included as an Appendix to the Draft Local Plan) which requires a design-led approach to inform appropriate densities for development of sites. Notwithstanding, all the draft allocations in the northern villages do not exceed 30 dwellings per hectare (as per current adopted Policy H3). Therefore no increase in densities has been decided.

Question - The villagers of Hemsby were asked if this site in Hemsby should be used for roll-back & they voted no! why are you ignoring that? **Answer** The site proposed to be allocated under Policy HEM1 was considered the most preferable site in terms of constraints and opportunities within Hemsby to support further development. Given there is a high likelihood of a need to relocate properties at risk from erosion it is considered justified to require a proportion of this site to help facilitate roll-back. The Neighbourhood Plan referendum was on the basis of whether the Neighbourhood Plan should be adopted or not, rather than whether anything omitted from that particular plan was supported or not. We are aware that during the preparation of the Neighbourhood Plan there was not particular support for a roll-back scheme but this is not reason in itself not to progress a scheme through a Local Plan, as in the plan preparation process we have to be concerned with the reasons there are concerns about a particular policy or site allocation rather than the numbers of people expressing a particular view. We welcome reasoned views on the suitability of this site for allocation in general and whether it should include an element for roll-back and how you think this should work.

Question - Will the amount of CIL be enhanced where a NHP has been adopted as SNDC & BDC do? **Answer** Yes. This is a requirement through legislation. Where neighbourhood plans have been adopted the level of CIL to be passed to a Parish Council will be enhanced from 15% to 25%.

It was agreed that the Parish Council feel that GYBC are better placed to inform residents of the implications of the Plan & to answer any questions that they have as it has not been formulated in anyway by Hemsby Parish Council & they should make their representations & questions to them directly by mailing localplan@great-yarmouth.gov.uk by midnight on **8th May 2024**.

8.6 GYBC is also considering whether to introduce a community infrastructure levy. As such alongside the consultation on the First Draft Local Plan, the Council is consulting on potential rates of Community Infrastructure Levy. The consultation can be viewed at <https://localplan.great-yarmouth.gov.uk/> Comments can be made by using the interactive document available at the above link or alternatively you can email a response to localplan@great-yarmouth.gov.uk. Please ensure all comments are received at GYBC by midnight on **8th May 2024**. Feedback was received from Cllr Bennett, Cllr Kern & Cllr Chilvers as they attended the Parish Council workshop event on 10/4/2024. It was agreed that the Parish Council will send its confirmation of support to the introduction of CIL as it is a Parish Council with an adopted Neighbourhood Plan, so will qualify for the higher rate of 25% rather than 10% for a Parish Council without one.

-Action Clerk

8.7 The Local Plan for the Broads – Preferred Options

The Broads Authority has started the review of the Local Plan for the Broads. This is the second round of consultation and is called the Preferred Options. This version of the Local Plan includes draft policies for comment. Most of the policies are already included in the currently adopted Local Plan. Some policies have been amended and some are new. We also talk about potential alternative options to the policies that are drafted. Finally, there is a call for sites for gypsy and traveller sites, residential moorings and residential dwellings.

We are holding three drop in events:

- Saturday 13 April, 10am - 1pm, Wroxham Church Hall.
- Tuesday 30 April, 4pm - 8pm, Filby Village Hall.
- Wednesday 8 May, 5:30pm - 9pm, Beccles Blyburgate Hall.

Policies maps available on line only. An interactive map is available here: <https://www.broads-authority.gov.uk/planning/local-plan-online-map> Call for sites form can be found here: <https://arcg.is/LGeP50> The deadline for comments is 4pm on 17 May 2024.

Hard copies of both consultation documents will be in these venues. Check venues for opening times. These are being delivered over the week starting 25/3.

- Libraries: Acle, Beccles, Brundall, Bungay, Cromer, Great Yarmouth, Loddon, Lowestoft, Oulton Broad, Norwich Millennium, Stalham and Wroxham.
- Council Offices: Broadland, Great Yarmouth, North Norfolk, South Norfolk, East Suffolk, Norfolk County and Suffolk County • Yare House, Norwich.

8.8 It was noted that the Planning Inspectorate are holding a public local inquiry. The Inquiry will be held at Hemsby Village Hall, Waters Lane, Hemsby, Norfolk NR29 4NH on 17/09/2024 at 10.00am. Public Footpath from Winterton-on-Sea Footpath No. 18 at grid reference TG 4986 1874 to Public Footpath starting on the above mentioned footpath at grid reference TG 5041 1762 running in a generally west south-westerly direction for a distance of approximately 13 metres to grid reference TG 5040 1761 where the path proceeds in a generally south south-easterly to southerly direction for a distance of approximately 222 metres to meet the above mentioned footpath at grid reference TG 5047 1740 Any queries relating to this Order should be referred to Joanne Reid by [email: rightsofway2@planninginspectorate.gov.uk](mailto:rightsofway2@planninginspectorate.gov.uk) quoting **reference number ROW 3315329** on all correspondence. Alternatively, queries may be sent in writing to The Planning Inspectorate, Rights of Way Section, Room 3/A Eagle Wing, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. Telephone: 0303 444 5136. Any person wishing to view the statements of case and other documents relating to this Order may do so by appointment at Norfolk County Council, County Hall, Martineau Lane, Norwich, NR1 2DH during normal office hours. Please contact Ian Sharman Tel: 01603 222902, [email: ian.sharman@norfolk.gov.uk](mailto:ian.sharman@norfolk.gov.uk). Alternatively, the documents can be obtained via email at legalordersandregisters@norfolk.gov.uk.

9. FINANCIAL MATTERS

9.1 The payment list as circulated on the schedule for April was agreed. The bank statements were accepted. The total payments for April are **£7,792.10** (the £100 payment to ICCM will not be considered until May meeting) receipts of **£2705.67** were noted. The bank summary was received & accepted as at 31 March 2024 totalling **£237,513.81**

Hemsby Parish Council savings account (Barclays)	£104,161.88
Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£4,354.97
Hemsby Parish Council Unity Trust deposit account	£124,996.96

9.2 It was noted that the Annual External Auditors return has been received from PKF Littlejohn. -RFO

9.3 It was agreed to set up a working group with Cllr Bennett, Cllr Kern & Cllr Chilvers to explore the eligibility criteria for Community Ownership Fund to see if it is suitable to support the Multi Sports Games Area (MUGA) seed funding that has already been achieved : Round 4 update. The Community Ownership Fund has published the prospectus and guidance for Round 4, the final round of the fund. This fund helps community groups buy or renovate assets that would otherwise be lost to the community. The first window of the fourth round is open until 10 April 2024, and the second window will open in late May. A terms of reference document for the group will be prepared with aims, objectives & reporting responsibility to full council, as it will not be a decision making group but an advisory one.

-Ongoing

9.4 A donation request from Hemsby Friendship Group for £510 for their proposed coach trip to Sandringham Flower Show on 31st July 2024, it was agreed that £225 (50%) would be offered to the group.

-Action RFO/Clerk

10. Next Meeting: 20th May 2024 including the Annual Meeting of the Parish at 7pm at The Pavilion, Waters Lane, Hemsby, NR29 4NH Clerk: Mrs Kerrie Wilton. Telephone: 01493 719235
Email: hemsbypc@outlook.com

Hemsby Parish Council
PAYMENTS LIST

15 April 2024 (2024-2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
3-9 Staffing costs (including re-imbursement of supplies)								3755.38		3755.38
10	Office Equipment and Supplies	15/04/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	1.99		1.99
10	Office Equipment and Supplies	15/04/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	S	1.24	0.25	1.49
10	Subscriptions	15/04/2024	Unity - Current		Lloyds Credit Card	Lloyds Commercial Service	Z	3.00		3.00
11	Office Equipment and Supplies	15/04/2024	Unity - Current		Office Telephone	Borline	S	17.55	3.51	21.06
12	Waste	15/04/2024	Unity - Current		Waste	Norse Waste Solutions	S	58.40	11.68	70.08
13	Pav - Broadband	15/04/2024	Unity - Current		Pavilion Broadband	BT	S	33.15	6.63	39.78
14	Subscriptions	15/04/2024	Unity - Current		Subscription	Norfolk ALC	Z			
15	Training	15/04/2024	Unity - Current		Staff Training	Norfolk PTS	Z	67.50		67.50
16	Pav - Maintenance	15/04/2024	Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
17	Pav - Cleaning	15/04/2024	Unity - Current		Cleaning - Pavilion	James Charbon	Z	230.00		230.00
18	Parish Office	15/04/2024	Unity - Current		Parish Office Electric	EDF Energy	S	250.70	52.14	312.84
19	BG - Grounds Maintenance	15/04/2024	Unity - Current		Grounds Maintenance	Garden Guardian	S	580.88	116.18	697.06
19	PF - Grounds Maintenance	15/04/2024	Unity - Current		Grounds Maintenance	Garden Guardian	S	681.00	136.20	817.20
20	Toilets - Cleaning and Supplies	15/04/2024	Unity - Current		Cleaning - Ranger Cover	James Charbon	Z	87.50		87.50
21	Subscriptions	15/04/2024	Unity - Current		Subscription	Institute of Cemetary and I	Z	100.00		100.00
22	Public Works Loan Board	15/04/2024	Unity - Current		Loan Repayment	Public Works Loan Board	X	1,043.72		1,043.72

Total 7,458.26 333.84 7,792.10