

NOTICE OF HEMSBY PARISH COUNCIL EVENTS COMMITTEE MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Tuesday 27th September 2022 at 6.45pm prompt. Please read carefully & DO NOT attend if you have any of the COVID symptoms;**

Kerrie Wilton

Kerrie Wilton (Parish Clerk)
20th September 2022

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the accuracy of the minutes of the Parish Council Events Committee Meeting held on **18th July 2022.**

4. ADMINISTRATIVE/DAY-TO-DAY MATTERS

4.1 To confirm committee membership.

4.2 To receive updates from working group on Christmas fair, decide next actions & anticipated costs.

4.3 To receive update from working group on Santa fun run, decide next actions & anticipated costs.

4.4 Discuss 2022/23 forward planning of future events & budgetary requirements in anticipation of Parish Council autumn budget setting for 22/23.

4.5 Agree wording for the invitation letter to be issued all village groups to join the HPC Events Committee.