

HEMSBY PARISH COUNCIL

Held a meeting Pavilion, Waters Lane, Hemsby on: **Monday 30th June 2025 at 7.30pm**

DRAFT MINUTES

1. ATTENDANCE

- 1.1 Cllr Kyricacou, Cllr S Bensly, Cllr Long, Cllr Kern, apology received from Cllr Bennett & GYBC Cllr J Bensly.
- 1.2 The resignation of Trevor Armfield on 30/5/2025 was noted & it has already been reported the GYBC Electoral Department, they have confirmed on 26/6/2025 that the vacancy can be co-opted to, see item 5.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 2.1 Cllr Kern item 9.2.2 left the room whilst the item was discussed.

3. MINUTES OF PREVIOUS MEETING

- 3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on 19th May 2025 & 11th June 2025.

4. PUBLIC FORUM

- 4.1 No reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.
- 4.2 Police – No update available. They will be holding the next SNAP meeting at The Pavilion, Main Road, Rollesby, NR29 5EJ on 17/7/2025 at 7pm - all welcome.
- 4.3 Simon Measures as Chairman of Save Hemsby Coastline was present, he reported that 2023 was worse year for weather for the coastline. In 2024 onwards the gap has been rebuilt regularly. They are working still with Kevin Jordan, his case is going to the European Court of Human rights. They have now recieved Health & Safety instructions from GYBC to re-align their blocks. **Report attached as appendix 1.**

5. CO-OPTION TO PARISH COUNCIL'S VACANT SEATS – Six seats remain vacant. **If you wish to be co-opted on to the Parish Council the application forms are available from the Clerk. No applications received.**

6. CORRESPONDENCE

- 6.1 It was noted that a complaint had been received regarding several issues on Fakes Road, litter bin, fly tipping & deteriorating road surface due to GYBC rubbish collection lorry.
- 6.2 The land owners agent (Brown & Co) has advised that they were unaware of the large amount of complaints that the Parish Council has been receiving regarding the pay to park car park on Beach Road, Hemsby, they have agreed to investigate.
- 6.3 Complaints about the Grass cutting at the Burial Ground are being investigated by the Clerk & Chairman following on from the initial meeting on 2/6/2025 which took place with concerned residents, an email was sent to the contractor & the Chairman also spoke to the staff member directly.
- 6.4 An annual written report was provided by Simon Measures Chairman of Save Hemsby Coastline as To their activities in the last 12 months – copy attached (**appendix 1**)
- 6.5 There is community project over the summer being run by Soundyard, they are looking for volunteers to join us for some workshops over the summer to create an audio documentary of the history of holiday makers in Hemsby, they have received funding to run the project. The sessions include a complimentary Lacons breakfast! email: hello@soundyard.org website : soundyard.org mobile : 07734039770

- 6.6 It was noted that GYBC Cllr James Bensly is working with a resident regarding dislodged wall capping on the footpath between St Mary's Road and Pit Road.
- 6.7 It was noted that a resident's enquiry about the chemical spraying of agricultural fields adjacent to resident's homes, this was passed on by NCC Cllr James Bensly to Wendy Brooks - NCC Head of Environment, she responded & this was passed on to the resident.
- 6.8 The Chairman & clerk held a site visit (16/6/2025) with Playing field fence contractor prior to installation of replacement fencing, it was noted that one trunk remained, the contractor is still due to return to remove it, the land now needs levelling & the lifeboats storage container was due to be removed by 1 July 2025 as agreed at the meeting held on 11/6/2025. There is potential to improve this area & this needs to be evaluated, once the new fence is installed at the beginning of September once the crop in the adjacent field has been harvested. It was agreed to arrange a contractor at £250 per day to level the area as soon as possible & then the Parish Council will decide if it will be suitable for a wild flower meadow or other re-wilding.
- 6.9 **Devolution** –It was noted that Norfolk County Council has now progressed their assessment of the options and are favoring a single Unitary Authority for Norfolk County. The detailed report which supports this proposal which will go before County's Corporate Select Committee at 10am on Wednesday 18th June. Anyone can watch this meeting live or later on the County YouTube channel. www.youtube.com/@NorfolkCountyCouncil
- 6.10 The notification has been recieved of a road closure S16a Road Closure – Hemsby Summer Fireworks – every Tuesday from 22 July until 26 August 2025. The effect of which will be to temporarily restrict vehicular traffic on the C638 Beach Road from a point 535 metres east of its junction with U69373 Back Market Lane, heading east for 275 metres in the PARISH OF HEMSBY. The Order will come into effect on every Tuesday from 22 July 2025 until 26 August 2025 and will remain in force for 5 hours and 30 minutes on each occasion. The road will be temporarily restricted (except for emergency and pedestrian access) on every Tuesday from 22 July 2025 until 26 August 2025 between 5pm and 10.30pm. Restrictions on traffic will only be enforced until normal traffic flow can be maintained.

7. ADMINISTATIVE MATTERS

- 7.1 The contents of the Clerks report was noted.
- 7.2 Cllr Bennett was not present, so clerk gave an update on the youth project as 5 volunteers have come forward, however it is known if they have been yet contacted to arrange an initial meeting. The Chairman wanted it to be noted that this project is very much required.
- 7.3 The draft application to GYBC to request to re-register the Kings Head Public House as an Asset of Community Value when the current one expires in early 2026 was discussed & it was agreed that it would be submitted as soon as possible. **-Action Clerk**
- 7.4 It was agreed to submitting an application for BSPI funding to replace the bus shelters on Yarmouth Road (on opposite sides of the road) near to the Newport junction as NCC Highways have confirmed that they own the land that they are on. GYBC are yet to confirm if they own the bus shelters. (by 30/6/2025) There will be additional costs of approximately £2500 as traffic management will be required for the installation of the replacement ones. **-Action Clerk**
- 7.5 It was agreed to order heating oil for the pavilion, 500L was agreed to be purchased-**Action Clerk**
- 7.6 It was noted that GYBC are due to conduct the annual inspection of the children's play area at Waters Lane, Hemsby. The report will be circulated once it is received. **-Carried Forward**
- 7.7 It was agreed to engage the contractor to cut the playing field hedge at the beginning of September. It was agreed to include the top end near the pavilion, notification to be posted on social media for the neighboring residents & and the football club will be asked to ensure all equipment is out of the way. **-Action Clerk**
- 7.8 An update on the water supply in the Burial Ground was agreed to engage a contractor to install a new standpipe at £250 per day, hopefully re-using the existing standpipe & press tap.

8. PLANNING & TREE PROTECTION ORDERS

8.1 Planning/Tree application decisions issued by GYBC:

8.1.1 **25/0257/HH**, Saronfa 11 Beach Road Hemsby NR29 4HJ - Proposed side and rear extension following demolition of existing conservatory. **Approved by GYBC 22/5/2025** ****GYBC have confirmed that: *the Design Code is a material consideration and in this circumstance limited weight should have been given to it. That said, if limited weight had of been applied I don't believe it would have made any difference to the outcome of the decision. The Hemsby Design Code does not prohibit flat roofs. The development was already characterised by a mix of pitched and flat roofs; the extension is largely to the rear and would have limited visibility from the street. As such there is limited harm from a flat roof extension and limited conflict with the design code. With regard to render, the neighbourhood plan does not prohibit this material. If used it recommends subtle tone, which is what is proposed here.***

8.1.2 **06/25/0109/VCU**, Seafield Caravan Park Newport Road (north of Thurtles Lane) Hemsby NR29 4NW, Variation of Condition 1 (No occupation between 1st November to 19th March in the following year) and removal of Condition 2 (Requirement to remove caravans from the site when not occupied) of pp BF.5201 (Permanent planning permission to create caravan park) - To allow use of the land for siting of caravans for holiday use and their retention on site all year round. **Approved by GYBC 16/5/2025.**

8.1.3 **06/25/0280/TRE**, Blue Dell North Road Hemsby, Proposed works to protected tree (Tree Preservation Order ref: TPO No 5, 2025) - T1: Beech - crown reduction by three metres. **GYBC Refused the application as unnecessary on 24/6/2025.**

8.2 Planning Applications received already responded to:

8.2.1 **06/25/0322/HH**, 26 Barleycroft Hemsby *****revised, Removal of carport shelter and erection of single storey rear and side extension; Conversion of existing garage to provide additional bedroom accommodation. **A response was sent to GYBC on 3/6/2025 that the previous objection still applied. GYBC refused this application on 20/6/2025.**

8.3 Planning Applications/Premises Licences/Tree protection works orders to respond to:

8.3.1 A new premises licence in relation to El Camino Tex Mex, Beach Road, Hemsby. take away and eat in fast food restaurant. The application is for the sale of alcohol (on and off the premises) from 11am to 11pm each day. **It was agreed to submit an objection to the application as it felt that it was not required in the area & could set a precedence for other takeaways to follow suit, concerns that there are already enough establishments servicing alcohol, we are concerned for the protection of children from harm in a family tourist location. Further concerns as to control methods to stop customers leaving with alcohol into the local area, which could lead to concerns of public safety & noise nuisance as there is no inside seating ie glass bottles, increased litter.**

8.3.2 **06/25/0405/TRE** (Please quote on all correspondence) Development: Works to trees protected by Tree Preservation Order (TPO No.14 1993) G5 (Beech & Horse Chestnut) BT1,2,3,4 and 5 on plan - crown thin by 30%; Location: Beech Grove The Street Hemsby NR29 4EU. **No objection to the application be submitted to GYBC, but request that the work is only conducted by a suitably qualified professional.**
-Action Clerk

8.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None**

9. FINANCIAL MATTERS

9.1 The payments as circulated on the schedule for June were agreed, the receipts noted **£486.23** & accept bank statements payments of **£12,828.08** The bank summary was received & accepted as at

30/4/2025 totalling **£328,744.77 (including earmarked reserves & £3,338.19 unrepresented payments)**

Hemsby Parish Council savings account (Barclays)	£110,982.84
Hemsby Parish Council current account (Barclays)	£4,000.00
Hemsby Parish Council Unity Trust current account	£13,977.71
Hemsby Parish Council Unity Trust deposit account	£172,622.41
CCLA Investment	£30,000.00
Hinkley & Rugby BS	£500.00

9.2 Grant applications from;

9.2.1 Hemsby Hedgehogs for new equipment (£1000), deferred as no representative present.

9.2.2 Hemsby Events Group towards costs of July event (£750 of £1050) it was agreed that they be awarded £750 towards the event & it was noted that this is in addition that they have already been granted free hire of the playing fields on both days. It was requested that the clerk contact the football club to request that they do not use either field that weekend. The Chairman asked that it was highlighted by the group that these donations have been made **-Action Clerk**

9.3 The internal auditors report & any recommendations were considered & it was agreed that these would be discussed on 15/9/2025 Finance Committee to meet prior to regular meeting.

9.4 The final accounts for y/e 31/3/2025 were agreed.

9.5 It was agreed to submit the annual AGAR return to the external auditor PKF Littlejohn.

-Action RFO

9.6 The Notice to Persons publication dates for inspection of the annual accounts were agreed at 1/7/2025 to 11/8/2025.

-Action Clerk

9.7 It was noted that the S137 for 2025/26 is £11.10 per elector x 2797 electors in Hemsby (confirmed by GYBC 9/6/2025) =£31,046.70.

10. Exclusion of Press & Public

Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of discussion of council owned premises, land & agreements. The draft deed of surrender supplied by the Parish Council's solicitor was agreed for submission.

11. Next Meeting: 21st July 2025 at the Pavilion, Waters Lane, Hemsby, NR29 4NH Clerk Mrs Kerrie Wilton
Telephone: 01493 719235 Email: hemsbypc@outlook.com

Hemsby Parish Council

23 June 2025 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
56	Office Equipment and Supplies	23/06/2025		Unity - Current		Office Telephone	Bonline	S	20.55	4.11	24.66
64	Office Administration	23/06/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service:	Z	1.99		1.99
60	BG - Grounds Maintenance	23/06/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	615.75	123.15	738.90
63	Grave Digging	23/06/2025		Unity - Current		Grave Digging	JG Services Norwich Ltd	Z	380.00		380.00
69	Audit Fees	23/06/2025		Unity - Current		Internal Audit	Trevor Brown	Z	408.99		408.99
64	Subscriptions	23/06/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service:	Z	3.00		3.00
65	Waste	23/06/2025		Unity - Current		Waste	Norse Waste Solutions	S	61.10	12.22	73.32
62	Pav - Electric	23/06/2025		Unity - Current		Pavilion Electric	EDF Energy	L	79.86	3.99	83.85
59	Pav - Cleaning	23/06/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	230.00		230.00
58	Pav - Maintenance	23/06/2025		Unity - Current		Washroom Services	Anglian Chemicals	S	36.25	7.25	43.50
57	Pav - Broadband	23/06/2025		Unity - Current		Pavilion Broadband	BT	S	45.92	9.18	55.10
60	PF - Grounds Maintenance	23/06/2025		Unity - Current		Grounds Maintenance	Garden Guardian	S	721.75	144.35	866.10
61	Toilets - Electric	23/06/2025		Unity - Current		Toilets / Office Electric	EDF Energy	L	50.46	2.52	52.98
59	Toilets - Cleaning and Supplies	23/06/2025		Unity - Current		Cleaning - Pavilion	James Charlton	Z	87.50		87.50
68	Recycling	23/06/2025		Unity - Current		Recycling Collections	URM (UK) Ltd	S	92.29	18.46	110.75
66	Tree Surveys and Works	23/06/2025		Unity - Current		Tree Works	Target Trees	S	4,000.00	800.00	4,800.00
64	Toilets - Cleaning and Supplies	23/06/2025		Unity - Current		Lloyds Credit Card	Lloyds Commercial Service:	S	29.93	5.99	35.92
67	Toilets - Cleaning and Supplies	23/06/2025		Unity - Current		Cleaning Materials	Hugh Crane Cleaning Mate:	S	76.48	15.30	91.78
Total									11,681.56	1,146.52	12,828.08

Staffing costs £4739.74

Appendix 1

May 2024 – May 2025

Activity and Update Report - Save Hemsby Coastline

With 2023 being amongst the most difficult in our charities history, 2024 was much quieter in terms of major storms and, although the gap was hit severely a number of times, thankfully no more homes were felt to require destruction by GYBC.

The civil rights case being brought by Kevin Jordan and Doug Paulie went to the Supreme Court and, although the judge stopped very short of saying the NAP3 (National Adaptation Plan 3) is fit for purpose, sadly he felt that it was not poor enough to need to be revisited. Since then this has gone to appeal and Friends of the Earth are still backing the case which has now moved to the European Court of Human Rights.

SHC is still working to place pressure on the Environment Agency to revisit the funding criteria for sea defences as promised by Steve Reid, Environment Secretary and Emma Harding MP, Coastal Minister. Sadly, we have to report that, in a recent response to a follow up letter we sent, they have moved back from this absolute statement to one of "we are planning to hold a consultation about changing the funding criteria"

There is ongoing interest from news outlets and very recently ITV and BBC journalists have interviewed members of SHC. Independent film companies are keen to film here and, where we can, we are encouraging them to film away from the coastline as well. We can only hope that this keeps the spotlight on the issues we are facing.

As part of our ongoing work we continue to offer interviews and information to students of all ages and met with the Children's Parliament in 2024 which really showed the level of interest that there is in the effect that climate change has on coastal communities.

Fundraising has been continuously ongoing and in brief -

Since SHC last updated the Parish Council (May 2024), we have fundraised through collection tins and online and have helped the Lifeboat to keep the gap open via a £500.00 donation as well as paid £5000 (which was fund raised separately) for the ongoing civil rights case.

This means our charity's account now stands at £34,409.04