

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place at Hemsby Village Hall on: **Wednesday 19th January 2022 7.30pm**,

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr Bowgen, Cllr Nash, Cllr S Bensly, Cllr M Kern, Cllr Mogford, Cllr Chilvers, Cllr Bennett, Cllr Cook arrived 7:35pm. GYBC & NNDC Cllr James Bensly.

Apologies received from Cllr Tucker & GYBC Cllr Noel Galer.

Clerk: Mrs Kerrie Wilton & RFO Mrs Catherine Moore
Seven members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field & Football Club.
- 1.2 Cllr Taylor declared an interest in the Hemsby in Bloom.
- 1.3 Cllr Kern declared interest of the letting of Parish Office as he knows one of the applicants.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 15th December 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

- 3.1 Cllr James Bensly had provided his latest update in the week prior to the meeting & this had been circulated to the Parish Councillors. GYBC are holding an exhibition at The Yare gallery (formally known as The Nelson Museum). He reported that Norfolk County Council are currently reviewing the petition that has been presented for a bus route to be reinstated from the coastal villages to Norwich, he hoped to be able to report back on progress shortly. He thanked the residents that had helped arrange the petition as well as those that had signed it.
- 3.2 A verbal presentation from the Flegg CLT Land Trust that Hemsby PC is a member of was received, the representatives were Mr Terry Harper (Chairman) & Mr Shaun Day who is a member (Chairman of Rollesby PC) he advised that they were formed approximately 3 years. Their aim is to support groups & to empower local communities to work alongside NHP's as they can't deliver housing or development but the CLT can. For example, if village wanted to form a community allotment, they would investigate sites, funding etc &. They are able to support communities to deliver housing by assisting Parish Councils to get nomination rights, so if properties are delivered & if they are rented, they have to stay rented, if they are discounted market sale they remain that, the properties would be able to be extended either. They are looking for any interested people to join them to become trustees. Their next meeting is on 15th February 2021 at 7.30pm at Rollesby Pavilion.

4. HEMSBY IN BLOOM

- 4.1 Cllr Taylor advised that they will be having a meeting shortly & will be getting ready for the spring.

5. NEIGHBOURHOOD PLAN

- 5.1 An update from the Neighbourhood Planning Group was received following the recent Parish Survey following the only site on Waters Lane being put forward for Rollback, which was that 383 people had responded to the consultation & 65 were for the site being used for rollback & 318 were against it being used for rollback. It was agreed that the Parish Council would adopt the

survey results that the residents of Hemsby do not wish for them to continue with the allocation of a site for rollback and in turn there would no longer be the need for a Rollback Policy in the NHP as GYBC has already has one.

6. CORRESPONDENCE- as circulated during the month.

6.1 It was note that the correspondence circulated during the month was noted but did not require any decisions or further actions.

7. ADMINISTATIVE/DAY TO DAY MATTER

7.1 The contents of the Clerks report was noted.

7.2 Cllr Mogford although he was present, he was not able to provide verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget, he will report to a future meeting.

-Ongoing Cllr Mogford

7.3 Cllr Mogford also asked to provide a verbal report on motorhome parking on Council owned land at a later date.

-Ongoing Cllr Mogford

7.4 Cllr Nash provided a verbal update on the draft strategic/forward plan, it was agreed that he will provide the final draft to the clerk shortly & this will then be circulated to Cllrs for further contributions & discussion & hopefully will be adopted in the Spring of 2022.

-Ongoing Cllr Nash

7.5 It was agreed to nominate Cllr Taylor to be a representatives on the Patient Participation Group.

-Action Clerk

7.6 It was agreed that the Personnel Committee will meet on Friday 28th January 2022 to consider applications/hold interviews for the Ranger position. Cllr Taylor, Cllr Bensly & Cllr Mogford offered to be substitute for Cllr Tucker, Cllr Kyriacou & the clerk will also attend.

8. FINANCIAL MATTERS

8.1 Payment schedule for December 2021 was agreed as circulated as the total payments of **£11,286.15** receipts of **£2,256.20** were noted, with pending receipts of **£120.00**.

The bank summary was received & accepted as at **30th December 2021** totalling **£143,567.66**

Hemsby Parish Council savings account (Barclays) **£47,864.24**

Hemsby Parish_Council current account (Barclays) **£4,000.00**

Hemsby Parish Council Unity Trust current account **£4,576.87**

Hemsby Parish Council Unity Trust deposit account **£87,125.37**

Free funds £6,740.27

8.2 It was agreed to pay £5000 to the PLWB loan in addition to the quarterly repayments.- **Action RFO**

8.3 The quarterly Finance report was received & **agreed**.

8.4 Cllr Bowgen advised that he had done some research into purchasing Lithium batteries as the clerk has been advised that the two original SAM2's are too old to be converted to solar chargers. He wished to contact the manufacturers of the units to ensure that they would be compatible, the clerk will forward to him the email received with their quotation details. The decision to consider the purchase of 6 new batteries (decide if original or lithium are to be purchased) & 2 solar conversion units was agreed to be carried forward to a future meeting once all the information had been gathered.

-Action Cllr Bowgen/Clerk

8.5 The Installation proposal from Anglia Charging was discussed & it was agreed that the Parish Council agreed with the proposal in principle, however they wished for additional information to be

sought such as lifespan of the units & maintenance costs etc if the monthly servicing plan was not taken out. The 2022/23 budget was amended to reflect the ongoing monthly costs to the Council. It was agreed that the Finance Committee will set the charges for their use. **-Action Clerk**

8.6 It was agreed to accept the recommendations & findings of the Finance Committee who met on 17th November 2021 (present Cllr S Bensly, Cllr K Kyriacou, Cllr Kern & Cllr Nash (as an observer)).

8.6.1 The budget for 2022/23 adopted as presented by the RFO & the precept request for 2021/22 was confirmed as £91,048, which is a 5.81% increase, equivalent to £62.32 Band D average. GYBC will be informed. **-Action RFO**

8.6.2 It was agreed to the adoption of a Training Policy.

8.7 It was agreed to appoint Cllr Nash's request to join the Finance Committee.

8.8 The setting up an events committee was discussed & it was agreed that a Terms of Reference should be drawn up & presented to an extraordinary meeting on Thursday 27th January 2022 at 7.30pm at the Pavilion. **-Action Clerk**

9. PLANNING

9.1 Applications received which have already been responded to:

9.1.1 06/21/0940/F Fengate Farm Common Road Hemsby - Proposed loft conversion **NO OBJECTION** submitted 6/1/2022 to GYBC.

9.2 Planning application decisions issued by GYBC:

9.2.1 06/21/0806/CU Alderly 31 Ormesby Road Hemsby - Proposed change of use of outbuilding from a private home gym to permit personal training of private clients on a one-to-one basis. **GRANTED.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 06/21/0986/TRE Stone Cottage The Street Hemsby- Proposed felling of dead Walnut Tree (T1); Stump of approx. 10 feet to be retained for wildlife habitat. It was agreed that NO Objection would be submitted to GYBC by the Clerk. **-Action Clerk**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None**

10 . Exclusion of Press & Public for Confidential Session.

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of proposals received from a prospective tenants for the Parish Office. (shown on the agenda as item 8.2) (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228. It was agreed that the original applicant who previously withdrew their application to let the parish office & subsequently reapplied should be granted the lease. The clerk will inform the letting agent & solicitor to prepare the lease as soon as possible.

11. NEXT AGENDA: Monday January 2022 location to be agreed.

-GYBC Emergency Response Plan – to receive presentation Jan/Feb

-Cllr Mogford to present a verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget was not received.

-Cllr Mogford to provide a verbal report on motorhome parking on Council owned land.

-To receive recommendations from Personnel Committee on the recruitment of Village Ranger.

-To receive an update on the drafting of a strategic plan **Cllr Nash**

- To receive an update on the disposal of the ride on mower. **Cllr S Bensly & Cllr Bowgen**
- To consider presentation from YMCA & Benjamin Foundation
- Community Fridge project – to receive presentation February/March (has to be daytime)

Next Meeting will be: 23 February 2022 Village Hall

Meeting closed **9:15 pm**

Payments for Hemsby Parish Council January 2022				
Expenditure				
Cheque	Payee	Net	VAT	Total
DD	Bonline - Telephone/Internet	£ 14.00	£ 2.80	£ 16.80
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus expenses	£ 1,615.73	£ -	£ 1,615.73
BACS	Salary C Moore - 5 hours/week @ SCP26 plus expenses	£ 264.32	£ -	£ 264.32
BACS	HMRC PAYE	£ 553.56	£ -	£ 553.56
BACS	Norfolk Pension Fund	£ 703.30	£ -	£ 703.30
SO	Mr M Witheridge - Litter Picking	£ 337.66	£ -	£ 337.66
SO	Mr M Witheridge - Toilets - £100/month minus £50 toilets closed from 13.12.21	£ 50.00	£ -	£ 50.00
DD	Norse - Burial Ground Bin	£ 28.60	£ 5.72	£ 34.32
DD	Lloyds - Purchasing Card	£ 83.26	£ 13.66	£ 96.92
BACS	James Charlton - Pavilion Cleaning	£ 220.00	£ -	£ 220.00
DD	URM - Recycling	£ 34.50	£ 6.90	£ 41.40
BACS	Collective Community Planning - Neighbourhood Plan	£ 1,000.00	£ 200.00	£ 1,200.00
BACS	Ace Mole Catcher	£ 150.00	£ -	£ 150.00
BACS	Eon - Toilets Electric	£ 137.35	£ 6.87	£ 144.22
BACS	Charles Lines - Bus Shelter Removal	£ 250.00	£ -	£ 250.00
BACS	Additional Payment to PWLB - GY BID	£ 5,000.00	£ -	£ 5,000.00
BACS	Viking	£ 31.88	£ 6.38	£ 38.26
DD	Wave - Pavilion Water (28 June - 27 December 2021)	£ 419.66	£ -	£ 419.66
BACS	Mr M Witheridge - Demolition of alcove at toilets	£ 150.00	£ -	£ 150.00
				£ -
	Total	£ 11,043.82	£ 242.33	£ 11,286.15
	Overdue/Outstanding invoices			£ -
				£ -
		£ -	£ -	£ -
	Receipts since last meeting (07/12/2021 - 12/01/2022)			
	Barclays - Interest	£1.18	£ -	£ 1.18
	Jary - Burial Fee	£679.00	£ -	£ 679.00
	HMRC - VAT Refund	£554.77	£0.00	£ 554.77
	Brownies - Pavilion Hire	£144.00	£0.00	£ 144.00
	Unity Trust - Interest	£5.37	£0.00	£ 5.37
	Football Club - Electric Tokens	£18.33	£3.67	£ 22.00
	HMRC - VAT Refund	£849.88	£0.00	£ 849.88
				£ -
		£2,252.53	£3.67	£2,256.20
	Pending Receipts (at 12/01/22)			
	Co-op - Memorial Fee	£120.00	£ -	£ 120.00
				£ -