

## **NOTICE OF HEMSBY PARISH COUNCIL MEETING**

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Pavilion, Waters Lane, Hemsby on: **Monday 17<sup>th</sup> April 2023 at 7.30pm.**

*Kerrie Wilton* (Parish Clerk) 6<sup>th</sup> April 2023

### **AGENDA**

#### **1. ATTENDANCE**

- 1.1 To note those, present and consider apologies for absence.
- 1.2 To note that Cllr Bennett has resigned from the Parish Council with effect of 28/3/2023.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS.**

(If you as a Parish Councillor have a Disclosable Pecuniary Interest in a matter to be discussed, if it relates to something on your Register of Interests Form).

#### **3. MINUTES OF PREVIOUS MEETING**

- 3.1 To confirm the accuracy of the minutes of the Parish Council Meeting held on **20<sup>th</sup> March 2023**

#### **4. PUBLIC FORUM**

- 4.1 To receive reports from Councillors– NCC Cllr James Bensly, Borough Councillors – GYBC Cllr James Bensly & GYBC Cllr Noel Galer.
- 4.2 Police, if present. **SNAP Scratby Village Hall, Beach Road, Scratby, Great Yarmouth, NR29 3AJ. 7:00pm on Thursday 8 June 2023.**
- 4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.
- 4.4 Hemsby in Bloom.

#### **5. NEIGHBOURHOOD PLAN**

- 5.1 To receive an update from the Neighbourhood Planning Group.
- 5.2 To consider if the road name is Kingsway or Kings Way.

#### **6. CORRESPONDENCE**

- 6.1 To receive a request from Hemsby School to hold a picnic & litter pick on the playing field on Wednesday 17<sup>th</sup> May, 12:25-2:30pm.
- 6.2 To note that a letter has been received from GYBC warning of prohibited signs being placed around the village to advert events etc, they are taking enforcement action against anyone found to be illegally flyposting.

#### **7. ADMINISTATIVE/DAY TO DAY MATTERS**

- 7.1 To note the contents of the Clerks report.
- 7.2 To note that the 'Warm Space' at the Village Hall ended on 28/3/2023 & the final grant reporting has been submitted.
- 7.3 To receive an update on the bus shelter replacement project.
- 7.4 To note that the gate into the Burial Ground from the Church has been re-opened following the clocks changing, however this will be monitored in the event of heavy rain. The Police have issued a crime number following the chain being cut through on 20/3/2023.
- 7.5 To consider the request to install a memorial stone in the ashes plots without the ashes being interned for a non-resident.
- 7.6 To note that the clerk attended the ICCM memorial training course. There will be more changes required to the working practices, burial ground regulations & memorial forms.

Hemsby Parish Council, The Pavilion, Waters Lane, Hemsby, NR29 4NH  
Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

- 7.7 To note that staff (Clerk & RFO) on National Joint Contract terms and conditions will receive an additional day of annual leave from 1 April 2023, pro-rata holiday for part-time staff.
- 7.8 To receive updates on any other items due to the early publication of the agenda due to the easter bank holiday.

## 8. FINANCIAL MATTERS

- 8.1 To agree the payments as circulated on the schedule for April & accept bank statements.
- 8.2 To receive a report from Cllr Chilvers on grants available for the refurbishment of the tennis courts into a Multi-Use Games Area (MUGA).
- 8.3 To consider the purchase/subscription to SCRIBE accounting software.
- 8.4 To consider renewing the Norfolk Association of Local Councils (NALC) at a cost of £646.
- 8.5 To consider a subscription with Norfolk Parish Training & Support (NPTS) at a cost of £535.
- 8.5 To receive a banking report from the Responsible Financial Officer.
- 8.6 To consider hire fees for Hemsby Events Committee to use the pavilion 13/5/2023 & 14/5/2023 for the hours 9am – 2pm each day.

## 9. PLANNING & TREE WORKS

### 9.1 Applications received which have already been responded to:

- 9.1.1 **06/23/0241/TCA** Proposed works to trees: Lombardy Poplar - raise crown; Remove deadwood; Reduce branches affecting utilities; Reduce crown. **No objection** submitted to GYBC.

### 9.2 Planning application decisions issued by GYBC:

- 9.2.2 **06/22/1012/HH** Highfield House North Road Hemsby - Proposed rear loft conversion inc. two dormer windows and ground floor garage conversion (integral) **Approved by GYBC 28/3/2023.**

- 9.2.3 **06/23/0102/TRE** 10 North Road Hemsby- Proposed tree works T1 - Oak ( No.3 1993) Crown lift to 6 m and removal of main branch growing over southern boundary. **Approved by GYBC 29/3/2023.**

### 9.3 Consider Planning applications circulated and requiring decision:

- 9.3.1 **06/21/0495/D** Yarmouth Road Hemsby NR29 4WS - Reserved matters details of appearance, landscaping, layout and scale for 93 dwellings, open space and drainage, pursuant to outline planning permission 06/16/0583/O (Development of up to 93 residential dwellings, associated public open space and new vehicular access from Yarmouth Road) **Response due to GYBC by 20/4/2023.**

- 9.3.2 **06/23/0197/HH** 3 Summerfield Road Hemsby - Proposed single storey front, side and rear extensions and incorporate garage within the domestic accommodation. **Response due to GYBC by 28/4/2023.**

- 9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

## 10. Next Meeting: Annual Meeting of the Parish followed by the Parish Council Meeting Monday 15<sup>th</sup> May 2023 7pm at the Pavilion, Waters Lane