

## **MINUTES OF HEMSBY PARISH COUNCIL MEETING**

Which took place virtually on: **Monday 18th January 2021 7.00pm**, the start was delayed until **7:45pm** as there were connectivity issues to the Zoom platform for many of the participants.

Present: Cllrs, Kyriacou (chair), Cllr Bowgen, Cllr Nudd, Cllr Taylor, Cllr Richmond, Cllr Bennett, Cllr S Bensly, Cllr Tucker. An apology was received from Cllr Mogford after the meeting.

Apology received & accepted from, NCC Ron Hanton (his report had been circulated by the Clerk in the week prior to the meeting).

Also present GYBC Cllr James Bensly. GYBC Cllr Noel Galer.

Clerk: Mrs Kerrie Wilton, Responsible Financial Officer: Mrs Catherine Moore  
Six members of the public were in attendance.

### **1. DECLARATIONS OF INTEREST AND DISPENSATIONS.**

- 1.1 Cllr Kyriacou declared an interest in the Playing Field.
- 1.2 Cllr Bowgen declared an interest in the Village Hall, Social Club & Playing field.
- 1.3 Cllr Bensly declared an interest in Social Club.

### **2. MINUTES OF PREVIOUS MEETING**

The minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2020 were agreed as a true and correct record and signed by the Chairman.

### **3. CORRESPONDENCE-** as circulated during the month – **Noted**

### **4. PUBLIC FORUM**

- 4.1 GYBC Cllr N Galer confirmed that he continues to send emails to the clerk, which she circulates to Cllrs as soon as they are received. He will continue to be working on a Village Pathway project.
- 4.2 GYBC Cllr J Bensly reported that GYBC Council had continued to provide both residents & business support through the current lockdown. He advised that there are additional grants to assist low-income families with heating their homes & they can be contacted on 01603 430103. GYBC have taken the decision to cancel the Easter Fair. He has recently worked with GYBC to tidy up the leaves on Newport Road, photos of the work has been circulated to the Councillors by the clerk. Hemsby Primary School had so far received 16 laptops for Key Stage 2 pupils & were considering applying to NCC for some for Key Stage 1 pupils. He thanked Cllr Nudd for the work that she has done in advertising for residents to donate surplus/redundant lap tops to the school & they will be fully cleaned & factory reset before they are donated to pupils. Cllr Bennett advised that there were still many laptops at NCC County hall that had not yet been requested by schools.
- 4.3 A resident asked a question regarding agenda item 10.1 they were advised that this was to review the arrangement that was already in place where the Social Club already pay rent to Hemsby PC for the hire of the bowling green as there has not been a outdoor bowling club willing to run the site for many years, although the indoor club remains active. Another resident asked if this site could remain open at all times for residents to use & they were advised that the equipment & furniture in there did not belong to the Parish Council & that access to that site remained through the Sports & Social club & there was no plan to alter that arrangement at present. Additional questions were asked about the former bowling green & the Chairman advised that the intention had always been & remained that if a bowling club wanted to re-establish themselves then the Parish Council of course could revisit its arrangement with the Social Club. The fencing of the site remains as it did when it was a bowling green to ensure that football players did not stray into that area to retrieve footballs.

**5. CORRESPONDENCE- as circulated during the month.**

**6. ADMINISTRATIVE/DAY TO DAY MATTER**

- 6.1 To note the contents of the Clerks report. Cllr Tucker requested an update on several items & the Clerk advised that they were all still outstanding despite her regularly chasing for updates. It was also confirmed that the Burial Ground is consecrated as this had previously been queried by a member of the public.
- 6.2 Cllr Nudd & Cllr Taylor advised that Speed watch initiative had still not attracted any additional volunteers from the initial four, but they still hoped to attract a total of six. They will advertise again for volunteers.
- 6.3 The condition of the Burial Ground paths was discussed & it was agreed that Cllr S Bensly would visit the site to see if a repair would be possible before requesting quotations from specialist firms.  
**- Action Cllr S Bensly.**
- 6.4 It was noted that an application has been submitted to NCC Parish Partnership 50:50 bid for the purchase of a new Bus Shelter on North Road to help to address the ASB. The type of bus shelter that is to be installed if the bid is successful as that will be confirmed around April 2021 was discussed & Cllr Bowgen suggested a similar type to the one installed in Martham on Hemsby Road. It was agreed that he would try to find a suitable craftsman to quote to build something similar.  
**-Action Cllr Bowgen**
- 6.5 It was agreed that a pest control agent should be engaged at the Playing field to address the mole issue as this is now around the outdoor gym area.  
**-Action Clerk.**
- 6.6 It was agreed that the Social Media Policy should be updated as the last version was 2018, The Clerk suggested that there could also be a communications policy to run alongside it. These will be drafted & presented to Council in February.  
**-Action Clerk**
- 6.7 It was agreed to make contact with Hemsby Medical Centre to discuss concerns on behalf of residents & invite a representative to attend a future Parish Council. Cllr Richmond advised that there is now a Business manager in post & she will forward their contact details to the Clerk.  
**-Action Clerk**
- 6.8 The meeting dates for 2021/22 were agreed. They will be displayed on the Noticeboards & website.  
**-Action Clerk**

**7. FINANCIAL MATTERS**

7.1 The Payment schedule was agreed as circulated as the total payments of **£6216.01** the receipts of **£679.00** were noted ,, with pending receipts of **£2734.84**.

The bank summary was received & accepted as at **31<sup>st</sup> December 2020** totalling **£96,689.42**;  
Hemsby Parish Council savings account **£94,239.07**  
Hemsby Parish\_Council current account **£4000.00**  
**(Unpresented cheques £1,549.65)**

- 7.2 Revisions to the Burial Ground fees where a Funeral Director is not present were discussed, however it was felt that the Parish Council would like to find out how much the Funeral Directors charge for that service before they decide.  
**-Action Clerk**
- 7.3 It was agreed that Cllr Kern & Cllr Nudd would attend (likely to be online) NPTS Finance Training on 22 April 2021 at 7pm – 9.30pm, cost £45 per attendee. Cllr Kyriacou is also attending a training course run by NPTS on 21/1/2021 & 28/1/2021 at the cost of £60.00. **-Action Clerk/RFO**
- 7.4 The RFO advised the meeting that the move from Barclays to Unity Trust was well under way & most Cllr's had now received their access information. It was noted that the Barclays accounts will not be closed & retained for future use. It is hoped that the payments will be made shortly by BACS rather than by cheque.

- 7.5 The Clerk & Chairman advised that they had met with two local estate agents to get an overview of the services & the suitability of letting out the Parish Office. They had been advised that an energy performance certificate would need to be obtained, enquiries had been made for pricing of preparing a lease as well as letting set up fees & ongoing management fees. It was agreed that Bycrofts estate agents should be engaged to let the office & the clerk is to make enquiries with GYBC for the currently planning permission for its future use. It was agreed if there was interest then terms of the lease etc would be brought back to full council to decide. **-Action Clerk**
- 7.6 Hemsby Football Club wish to hire the Playing field for the May day Bank Holiday Friday in May 2021 & to run a three-day tournament, it was agreed that this would be granted at the nominal fee of £25 per day & they would pay directly for the cleaning costs. **-Action Chairman**
- 7.7 Duplicate agenda item, see item 6.5.
- 7.8 It was agreed that the Clerk to attend SLCC three day virtual practitioners conference 23/2, 24/2 & 25/2 £75 plus VAT. **-Action Clerk/RFO**
- 7.9 The Litter picker was overpaid by £40.00 in the December payment & this will be recovered from the January payment. **-Noted**
- 7.10 The Parish Councils support to the Flegg Foodbank was discussed as the donation of £500 remains outstanding. It was agreed offer to pay for an online shop from a super market to the foodbank to purchase items that they need. The Clerk advised the meeting that they would also like to see a drop off point set up in Hemsby so that residents can donate to them direct. It was agreed that this would be advertised on the Parish Councils Facebook page in order that a suitable venue could be found and that they would be willing to transport the donations to Martham at least once a week for distribution.- **Action Clerk**

## 8. PLANNING

- 8.1 Applications received which have already been responded to:
- 8.1.1 06/20/0596/F Yo-Yo, 14 Four Acres, Hemsby – Proposed extensions and alterations, **NO OBJECTIONS.**
- 8.1.2 06/20/0621/F 4 Hall Close, Hemsby – Retrospective application for single storey rear extension. **NO OBJECTIONS, Clerk to submit response to GYBC**
- 8.2 Planning application decisions issued by GYBC:
- 8.2.1 06/20/0584/F - Chalet 68 Belle Aire, Beach Rd, installation of lantern skylight in flat roof. **GRANTED**
- 8.3 No further Planning applications have been received since the publication of the agenda requiring consideration.
- 8.4 The latest report from Neighbourhood Planning Group & Collective Community Planning was discussed and it was agreed that;
- 8.4.1 Hemsby PC **wish** to allocate any sites for future development. Cllr Kyriacou wished it to be noted that he did not support the proposal to allocate sites.
- 8.4.2 A representative of the Pools Trust should be invited to the February 2021 Parish Council meeting.
- 8.4.3 Hemsby PC **do not wish** for the CLT to be involved in the Neighbourhood Plan.
- 8.4.4 Hemsby PC **wish** for a policy to be included for footpaths linking it to neighbouring parishes.
- 8.4.5 Hemsby Parish Council noted that sites maybe required for Roll Back.
- 8.4.6 Hemsby Parish Council confirmed that they have noted the comments made regarding Assets of Community Value & have already supported that principle by requesting to register the Kings Head Pub, North Road as an Asset of Community Value with GYBC & they are still awaiting the outcome.

**9. HEMSBY IN BLOOM**

9.1 An update from the group was provided, they have installed plaques at the newly planted trees. An application has been submitted to the GYBC BID for equipment & plants, they have received a pledge for £500 from local businesses. Next month they hope to resume work on the flower beds & hope to attract some new members.

**10. Exclusion of Press & Public for Confidential Session.**

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of contracts in order that the Parish Council could consider the request from the Hemsby Sports & Social Club to hold a formal rent agreement for the former bowling green. (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228. It was agreed that more information should be obtained before a decision was made & this will be carried forward to the next meeting subject to the information being available.

**ITEMS FOR INCLUSION IN THE NEXT AGENDA**

Next Meeting: Monday 15<sup>th</sup> February 2021.

Meeting closed 21:48

Signed.....

Dated.....