

# Hemsby Parish Council

## Minutes of Meeting held 19<sup>th</sup> November 2018

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Minutes of the Parish Council Meeting Monday 19<sup>th</sup> November 2018 at 7.00 pm in the Parish Office, Hemsby.

Present:

Chairman: Terry Barnes Clerk: Elaine Galer Borough Councillors: Noel Galer

Parish Councillors: Mike Peake, Scott Bensly, Ian Brennan, Caz Eden, Charlotte Hill, Tony Bowgen, Keith Kyriacou, Noel Galer, Lesley Mogford, Pam Richmond

Public: 4 members of the public were in attendance

Meeting Declared open at 7.00 pm

### THE MEETING WAS RECORDED

#### 1. Public Participation

##### 1. Reports from County Councillor, Borough Councillors, and Police

County Councillor Ron Hanton was unable to attend but had previously sent a written report. This was distributed and will be available on the website. The Police had been unable to attend but asked that the following be read out: "As you may of heard in the local media there has been a theft of lead from the church roof at Rollesby, may I please request that this is mentioned at the meeting and if anybody saw or heard anything suspicious in the area to contact me or call 101 with their information (Crime reference 36/70259/18)". New Posters will be shortly be made available on the Council's noticeboard. Councillor Keith Kyriacou mentioned that a burglary had occurred about 3 weeks ago in Hemsby. The new Police Priority was speeding tractors in the local villages. Vice Chairman Mike Peake explained about SNAP meetings - a liaison group where local councils meet with the Police and decide the local priorities. Speeding tractors was raised by the Martham Chairman and reinforced by Vice Chairman Mike Peake. A local policeman had visited the maize maze, following this complaint as the owner had been specifically mentioned. The Parish Clerk had received a complaint from the owner of the maize maze and had issued a letter of apology. A member of the public raised a concern that tractors drive along the centre of the road at the Crossroads, as cars are parked at the kerb. The road here is becoming furrowed. The clerk had raised this subsidence as a fault with NCC, who are monitoring the situation. The fact that the SAM sign had been moved to Winterton Road was debated. The general consensus was that this was a good thing and was having an effect on speeding traffic. Borough Councillor Noel Galer that further demolition had been planned for the Pontins site. It had been assumed that this was the main Pontins building, but this assumption was not correct. GYBC are tied by various regulations and they are doing all they can to make the site/buildings secure. 2 large new developments have been passed in Martham, but he was unsure what the total number of developments was against GYBC's allocation. There was no news on the Draft Local Plan, but he would maintain a watch on this. He is not on the Policy and Resources committee.

##### 2. Questions/Comments from The Public

2. Receive Apologies for Absence – County Councillor Ron Hanton, Borough Councillor James Bensly and PC Gary May had all tendered their apologies.
3. Receive Declarations of Interest in items on the agenda and requests for dispensations – none received
4. Approval of Minutes of Parish Council Meeting held 15<sup>th</sup> October 2018. It was proposed that the Minutes of the Meeting held 15<sup>th</sup> October 2018 are a true and accurate record. Proposed Councillor Keith Kyriacou, Seconded Councillor Scott Bensly, All in Favour.

##### 5. Chairman's Report

Chairman Terry Barnes reported that he had attended the Hemsby Community Liaison group Meeting at GYBC. This would be discussed under item 8f. He had also enquired re larger bins for the Beach Area for next year. He had attended a meeting of the Friends of Hemsby Primary School. He mentioned that VAT on public toilets had been cut in the Budget.

Another member of the Public arrived.

##### 6. Vice Chairman's Report

1. Update on Surgery held 17<sup>th</sup> November 2018 – very poor attendance. There was a discussion that many of the bins are not being emptied regularly. Chairman Terry Barnes will speak to the bin collector and not raise an official complaint at this stage. Vice Chairman Mike Peake suggested that surgeries be suspended for a few months as attendance was so poor. He was thanked for his previous work in this area.
2. Update on new signage for Car Park – a quote was handed to the clerk. This was deemed much too expensive at £400. This is for a sign to show the opening signs of the Car Park. Councillor Tony Bowgen will undertake to create one himself. The times are 7.30 am to 7.00 pm.

##### 7. Items reported to Parish Councillors during the month

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*(this is where councillors can report on items that may need further consideration of the Council)*

Councillor Ian Brennan – nothing to report

Councillor Keith Kyriacou complained re the Hedge on Back Market Lane, the tree on Pit Road, and the white lines around the Co-op have not been updated. The clerk replied that she had chased NCC re Back market lane on several occasions, a quote had only just been obtained re the tree works required for Pit Road – item 17 on agenda. NCC have been asked re the white line repainting and gave another date for 3-4 weeks' time.

Councillor Scott Bensly asked why the lifeboat had not been allowed on the burial ground as it had been requested for a funeral. There was a general discussion re this and it was agreed that this should have been possible. A vote of no confidence was discussed but this will be held over until the next month.

Councillor Caz Eden– nothing to report.

Councillor Pam Richmond – nothing to report.

Councillor Charlotte Hill reported that she had visited Newport Cottages and had a discussion with 2 different residents re the proposed pathway behind the cottages. There was also the matter of a pathway being cut towards the beach – but this ended with a sheer drop which was potentially dangerous. This has been visited many times over the years by the Parish Council. The problem seems to be that this is private land. It will be arranged to do a Land Registry Search to identify the owner – as it is a H&S issue, fencing may be required. The coastguard box has no telephone. Clerk to report.

Councillor Leslie Mogford – reported that he had been hit by a car going the wrong way outside the co-op. The lines need repainting, along with the No Entry sign on the road. This is ongoing see above.

Councillor Tony Bowgen had received complaints re builders parking on the grass splay at the bottom of Barley croft, as it was obstructing the view. Clerk to Action

### 8. Committee/Councillors Reports

1. *Bloomin' Hemsby* - Workers are booked on 22<sup>nd</sup> November to clear along the Kingsway. Borough Councillor James Bensly was organising the rubbish collection but is away on holiday. There was discussion around this as no one was sure what had been organised. Various options were suggested. Borough Councillor Noel Galer to investigate.
2. *Neighbourhood Plan* - Councillor Leslie Mogford reported that other parishes are struggling with developers. He is working on several parts of the Neighbourhood Plan simultaneously.
  - i. *To consider additional Access points / Footpaths in the village* - A visit to local landowners is required to discuss footpaths.
3. *Village Hall* – Councillor Tony Bowgen reported a successful firework night. 1800 people attended, monies made were to go towards paying for the Christmas tree. Work will also start on upgrading the toilets in the Village Hall. Councillor Charlotte Hill thanked Tony for the light refreshments laid on after the Remembrance Service.
4. *Playing Field / Pavilion* – Nothing to report as the next meeting is scheduled for 21<sup>st</sup> November
5. *Patient Participation Group* - Nothing to report as the next meeting is not until January.
6. *Save Hemsby Coastline* – GYBC have set up a Liaison Group with all interested parties that meets on a regular basis. The 19 solutions as suggested in the Jacobs report had been narrowed down to 9, this is now 3 with the final solution to be accepted at the next meeting 3<sup>rd</sup> December. Once this is decided, funding will need to be arranged. Also, there is a move to realign the SHC hexiblocks. Discussions are underway to allow this; the layout is also being discussed to maximise their effectiveness.
7. *School Governor's report* - Nothing to report – next meeting 26<sup>th</sup> November
8. *Risk Assessments* - These haven't been done as yet this month but are scheduled for next week.
  - i. *Should Defibrillators be included?* A discussion was held re the responsibility for these and the maintenance that would be required. Clerk to contact the supplier to discuss the possibility of putting these under a service contract.

Councillor Leslie Mogford added that he needed figures for the number of FTEs (or equivalence) are employed in the holiday industry in Hemsby. Councillor Keith Kyriacou will attend a meeting of the Hemsby traders next week and will make enquiries. Councillor Mogford had calculated this figure for Care Workers in the village.

9. *Proposal for Printer for the Parish Office* – This was discussed, and it was agreed that the clerk would look into this. The general consensus was that a printer should be acquired under contract - approx. £30 per month. To add a folding/stabling capacity would cost an additional £10 per month. This could be used by groups within the village (at cost). It was suggested that a future newsletter should be produced once the requisite man power and format could be agreed. Councillor Keith Kyriacou proposed that we accept the quote.

### 10. Clerks Report

1. *Review of Council tax liability on the Pavilion*

The Clerk had reviewed the business rates being paid on the Pavilion. She has identified a company who can help claim this back. They are adamant that the liability could be reduced to £0 for the 4 years from 1/1/2017. So far, the PC has paid £5013,

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with an additional £5000 liability over the next 2 years. To reclaim this would involve a charge of £1750 – with a total saving to the council of approx. £10,000. Next April the liability on the toilets should also be reduced to £0. Proposed that this was done Councillor Noel Galer, seconded Councillor Scott Bensly. All in favour.

### 2. *Faults report*

A spreadsheet is being maintained by the clerk. Many faults are having to be continually chased in order to gain resolution (NCC). Volunteers had offered to clean the beach once a month in the summer. A letter of thanks had been received as the drains in Newport Road had been cleaned.

3. *Contribution to Church magazine* – no contribution in October's magazine as the clerk ran out of time.
4. *Bills to be paid* – these had previously been distributed to Councillors. No bill has been received from Norse. The invoice re the wheel on the car park gate had not been paid as the wheel as fitted was not suitable. Councillor Keith Kyriacou to liaise with the supplier.
5. *Financial Statement for October 2018* – agreed as previously distributed.

### 11. *To accept the proposed Policy re The Freedom of Information Act*

Proposed that this was accepted Councillor Ian Brennan, seconded Councillor Noel Galer. All in favour.

### 12. *To decide whether to take advantage of funding available from the Parish Partnership Initiative (announced June 2018) and how - closing date 7 December 2018*

Vice Chairman Mike Peake had investigated the possibility of purchasing additional SAM signs. Councillor Keith Kyriacou asked if we should reconsider a crossing near the school (as previously requested – this had been looked at by the County Councillor and had been turned down) – Clerk to investigate. Councillor Leslie Mogford suggested that gateways could be obtained under this scheme.

### 13. *To accept the proposed Burial Ground Regulations*

Proposed that these be accepted Councillor Noel Galer, seconded Keith Kyriacou. All in favour.

### 14. *To discuss proposed new project items for next year's Budget*

1. *Lights for Burial Ground*
2. *Flagpole for Burial Ground*

*(councillors to propose ideas and later to provide outline project details)*

The Clerk explained that she was looking for ideas for additional items to be included in next years budget. She would need a named contact for each proposed project and costings. These figures would then be included in the precept calculation. Councillors are to bring their ideas and costings to the next meeting.

### 15. *To review the grass cutting quotes obtained for 2019*

The clerk had obtained 3 quotes as per the Financial Regulations. Each figure was discussed, along with the service received from the current contractor. It was agreed that further information would be required re particular requirements for the playing field. Councillor Charlotte Hill proposed that we should try a new contractor this year. Seconded Councillor Caz Eden. A further discussion occurred, and it was agreed that the Clerk should arrange an additional meeting to discuss specific requirements.

### 16. *To discuss the options available re the Congregational Church and decide a way forward*

#### 1. *Diana Seat / Memorial Garden*

The Clerk explained that some research had been undertaken re the legality of this situation. The proposed sale had not gone through. An investigation at the Land Registry showed that the piece of land belonged the Congregational Church. There are 2 ways forward:-

- a) To attempt to show adverse ownership by proving continual use / maintenance over a 10-year period. This would take 5-8 hours of legal time – with a cost of £98 per hour + Land Registry Charges
- b) To write to the owners and ask if the parcel of land can be transferred to the Parish Council, explaining the history of the Seat / Memorial Garden

Councillor Tony Bowgen proposed that b) be accepted. Seconded Keith Kyriacou. All in favour.

#### 2. *Congregational Church as a Parish Asset*

Councillor Noel Galer had looked into this. He explained some of the figures. However, the PC could register this as a village Asset which would give 6 months to review this further. Other uses were discussed. It was felt that, as the property was under offer, it would be difficult to do anything at this stage. It was felt that the seat should remain.

### 17. *To review the ongoing maintenance for the land at Pit Road*

1. *To decide the best method for maintaining the fence*
2. *To receive quote for proposed tree works*

A quote had been obtained from GYBC. It was felt that an additional quote was to be required. Councillor Noel Galer proposed that if an additional quote came in at a better price, we would go ahead with the tree works. Seconded Keith Kyriacou. All in favour.

### 18. *To review the ongoing maintenance and responsibilities of the SAM signs*

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Councillor Keith Kyriacou explained that Vice Chairman Mike Peake was struggling to maintain these. Councillor Scott Bensly has offered to take over this role. Councillor Keith Kyriacou proposed that Councillor Scott Bensly take over the siting and maintenance of the SAM signs – these would be re-sited with a volunteer. Seconded Councillor Caz Eden. All in favour. Vice Chairman Mike Peake was thanked for his work in the past. Councillor Noel Galer asked once the data is obtained from the Sam signs, he would pass them to the Clerk for publication on the website.

### 19. Planning

#### 1. Applications received –

- i. 06/18/0591/D - Hemsby Belle Aire – no objections
- ii. 06/18/0670/F – revised drawings for *The Old Vicarage* – this is an update of a previous application, with new drawings, taking into account the previous objections. It was still felt that this was in a Conservation Area and similar objections should be raised as previously.
- iii. 06/18/0602/F – Demolition of dwelling and replacement with park home at 2 South Road – no objections

#### 20. Further comments from Members of the Public – A member of the public asked that no weed killer be used on the verges. A complaint had already been raised with those concerned.

A member of the public made a complaint regarding weeds growing in the netball area on the playing field. He then stated that he had been approached by a high-ranking police officer about certain language on the internet by members of the Parish Council. There was then further discussion during which he added other serious allegations including: -  
“...leaving nasty messages, swearing about other people on the internet and it’s OK?” “Calling somebody not of English race”  
“Councillors are slagging off other councillors on the internet” He also stated that “This meeting was a private meeting about the police.” “..there were six of us there”, “This was a fortnight ago”. There was a discussion about these accusations – the parishioner was asked to provide evidence of these.

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### CONFIDENTIAL ITEMS

#### *21. Confidential Item*

- 1. Councillors to consider resolution to exclude the public and discuss.*

This was proposed by Councillor Leslie Mogford, seconded by Noel Galer. All in favour.

- 2. Contracts and terms for external workers*

The contracts for the casual workers had been created by the Clerk in conjunction with NPLaw. The proposed contract was distributed and agreed. Clerk to arrange the signing of these contracts.

- 3. To decide wording of Tender for 2019 beach cleaning*

A proposed ITT was produced and distributed. This was agreed and will be published on the Notice Boards.

The meeting closed at 9:40 pm.