

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Parish Office on: **Monday 17th February 2020 at 7.00pm**
Members of the press and public are invited to attend

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence. To note the resignation of Cllr Eden

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 20th January 2020.

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – Ron Hanton, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Council Risk Assessments. Clerk
- 5.2 Bank signatories . Clerk.
- 5.3 Unpaid Work Team –Clerk
- 5.4 Entrance gates to Playingfield. Cllr Kyriacou/Cllr Bensly.
- 5.5 Village Gates , drawings finalised & on order. Clerk
- 5.6 Boat planter at North Road due to be sited by end of February. Clerk
- 5.7 Registration of Parish Office & Toilet. Clerk.
- 5.7 Binding of Parish Council minutes. Clerk
- 5.8 Bin Installed at both bus stops at the top of Kingsway Stops. Clerk
- 5.9 Operation London Bridge- Clerk
- 5.10 Purchase of Flag for ST Marys The Virgin Church – Cllr Bowgen

6 CORRESPONDENCE

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| 28/1/2020 | Press release rec'd-Great Yarmouth Borough Council is to receive a portion of the £112m Government fund dedicated to the Rough Sleeping Initiative which helps people move off the streets and into accommodation. | Circulated |
| 27/1/2020 | Abandoned vehicle on Waters Lane | Clerk dealing with GYBC |
| 15/1/2020 | Report of overgrown hedge at Richardson's on Beach Rd | Clerk spoke to site manager who advised in their spring maintenance schedule |
| 3/2/2020 | Clerk reported the poor state of the children's play area on Barleycroft & waste land on Haycroft to GYBC | Await response |
| 3/2/2020 | A new communications cabinet (reference BBfN Ormesby 23) is to be installed in the verge outside Kalamalka, St Thomas's Road, Hemsby (13m left of electricity pole no 20, 1.3m back from the road against the fence) to serve residents & businesses in the immediate surrounding area. The installation date is anticipated to be mid-February 2020. | To be noted |
| 2/1/2020 | Complaint regarding mulch & blocked drains etc on Haycroft | Clerk responded, advising NCC cleared drains 20/1/2020 & community payback have also swept as best they can around the parked cars. |
| 3/2/2020 | V E day celebrations | Carried forward |
| 4/2/2020 | Great Yarmouth Borough Council consults on final draft of document supporting North Quay regeneration. | Circulated |
| | Complaints regarding Lexington Close and Waters Lane nameplates, GYBC advised on order. The Pit Road nameplate has been refitted to the posts. | Actioned clerk & GYBC |
| 6/2/2020 | Email received from visitor regarding beach litter | Clerk responded |
| 11/2/2020 | Complaint regarding digger being used on the beach. | Reported to GYBC & Cllr J Bensly |
| Ongoing | Litter bin on corner of north road & Waters Lane, which has been re-sited on opposite side of the road by developer | Highways advice received, PC submitted licence application & site visit due 14/2/2020 |

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| Lighting/highways reported as faulty | -Entrance to Barleycroft footway off Kingways -Light above give way sign at Crossroads/The street/Ormesby Rd/Yarmouth Rd (outside post office) -Traffic island at Newport Rd junction. -light above one-way sign at Kingways -Broken Kerb at Common Road - Missing roadway lights at Kingsway -Damaged Highways barrier post on The Street -Pot hole at Kingsway bus stop | Ongoing Clerk |
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7 PLANNING

7.1 Applications received for discussion and comment

- 7.1.1 **06/19/0657/F** – Cherryann, 18 Fakes Rd, Hemsby – Retrospective permission for greenhouse in rear garden. **Response by 20/2/2020**
- 7.1.2 **06/19/0719/F** – The Bakery, The Street, Hemsby – Conversion of ground floor shop to 2 self contained holiday accommodation. Reconfigure 1st Floor into 3 self contained holiday units. **Response by 14/2/20 (Clerk has already requested an extension)**
- 7.1.3 **06/20/0023/F** – Home Farm, Waters Lane, Hemsby – The Creation of 5 residential units, through conversion of existing buildings, demolition of modern agricultural buildings, new/replacement buildings and extensions to existing buildings (to include works to listed & curtilage buildings) and associated infrastructure. **Response by 25/2/2020**

7.2 Decisions Received

- 7.2.1 **06/19/0671/F**, 7 Fallowfield, Hemsby – Single Story Rear extension. **GRANTED**
- 7.2.2 **06/19/0385/F**, Hemsby Beach Holiday Park (Seacroft), Beach Rd, Hemsby – Demolish 66 accommodation units & 3 houses: Construct 54 Additional bases & infrastructure; construct of Go Active building/car park: retrospective consent for part demolition and refurbish main entertainment complex, construct high ropes, climbing wall & car park. **GRANTED**
- 7.2.3 **06/19/0653/F** construction of new double garage & associated works at The Willows, Kings Loke, Hemsby, NR29 4HN. **GRANTED**

8 YOUTH MATTERS.

- 8.1 Youth Council – to consider the creation of a Youth Council- Cllr Bennett

9 ADMINISTRATIVE/DAY TO DAY MATTERS

- 9.1 To note that the clerk will not be on site w/c 24/2/2020
- 9.2 New work schedule agreed with Mr & Mrs Witheridge & weekly timetable for regular work to be undertaken.

10 FINANCIAL MATTERS

- 10.1 To authorise payments as circulated schedule
- 10.2 To receive bank summary as at 31st January 2020.
- 10.3 To receive a report on the current positions of the Asset Register & Cllr sought to inspect each item.
- 10.4 VAT refund received for Q1, Q2 & Q3 £3,920.78
- 10.5 **Consider recommendations from Finance Committee;**
 - 10.5.1 Burial ground fees
 - 10.5.2 Pavilion & playing field hire fees
 - 10.5.3 Quotations received for repairs at all sites.

10.6 Consider the appointment of the Internal Auditor

11 BURIAL GROUND.

11.1 Community Payback team have tidied & soil compound has been emptied.

11.2 Burial Ground Regulations, consider signed acknowledgement is returned with all burials/ashes plots.

11.3 St Marys have requested that a representative of the PC is in attendance for all burials where they conduct a service.

11.4 Drain gully has been cleared.

12 HEMSBY IN BLOOM.

12.1 To receive update. Cllr Richmond

13 KINGSWAY.

13.1 CCTV installation – update. Cllr Kyriacou.

13.2 Outside office lights, LED lights to public conveniences & PAT testing of electrical items – update. Cllr Kyriacou.

13.5 Fire Risk Assessment has been completed & additional lighting has been installed.

13.6 Phone box adoption, refurbishment quotation & future use following social media feedback.

13.7 Public Toilet refurbishment– Cllr Kyriacou & Clerk

14 PLAYINGFIELD/PAVILION.

14.1 Installation of information board for the outdoor gym.

14.2 Consider publicity/opening event of the Outdoor gym.

14.3 Fire Risk Assessment report has been received & actioned, dry battery test of emergency lights to be arranged. Schematic plan of site also required.

14.4 Consider early cut of the playing field & aeration of the pitches.

14.5 Request for all broken taps to be replaced, quotation received to be considered.

14.6 Pavilion area has been weeded & gutters cleared of debris.

14.7 To receive feedback from The Playing field Committee meeting on 13/2/2020 & consider nomination of another Cllr to sit on the Committee.

15 CO-OPTION OF COUNCILLORS.

15.1 To consider any applications for the position of councillor.

16 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of The Allotments due to the sensitive nature of contractual matters.

16.1 Staffing matters, clerks probation, salary point & recommendations of Finance Committee

16.2 Appointment of Cllr to the Personnel Committee

17 ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 16th March 2020