

# HEMSBY PARISH COUNCIL

25<sup>TH</sup> March 2018 Version 0.1

## BURIAL GROUND CAR PARK POLICY

Adopted 16<sup>th</sup> April 2018

The Burial Ground Car Park in Hemsby is regulated by Hemsby Parish Council.

The Burial Ground Car Park is exactly that. It is a parking area and access way to the Burial Ground and that is it's Primary Function.

When a Funeral Service necessitates it, the Burial Ground Car Park may be closed with little or no notice. Vehicles already parked will of course be allowed to leave without hindrance.

As a concession to villagers and visitors alike, the Burial Ground Car Park will be made available to the public whenever reasonably possible. However, it is essential that everyone follows the instructions and markings as to where to park and where to leave clear for essential access to the Burial Ground itself.

The Burial Ground Car Park is opened each morning and closed each night by an employee of Hemsby Parish Council. The closing time has been chosen to ensure that this unlit area is safe to be inspected and closed. Notices indicating the opening and closing times are posted at several points on the Burial Ground Car Park. There are also clear warning signs that vehicle owners may be charged a release fee if they do not follow these rules and their vehicle becomes locked in. Vehicles will not be released until the Release Fee has been paid.

This Release Fee is NOT a punitive measure. The Release Fee as indicated on the notices at the Burial Ground Car Park, is up to a Maximum of £50. It is required to pay the cost of calling out Parish Council staff, out of hours to unlock the gates. Hemsby Parish Council is responsible for the proper management of public funds, and as such it cannot justify the use of Council Taxpayer's money for this purpose.

Hemsby Parish Council has a Zero Tolerance Policy regarding verbal and physical abuse of their officers and employees. Any infringements of this will be pursued vigorously through the proper authorities.

Whereas Hemsby Parish Council will not tolerate any vandalism, theft or damage to the public property that it is responsible for, it has no liability for damage to personal properties of for vehicles using the car park. Once again, any infringements of this will be pursued vigorously through the proper authorities.

Hemsby Parish Council is aware that there may be signs elsewhere in the village suggesting that vehicles can be parked at the Burial Ground Car Park, but it can take no responsibility for fulfilling this. Vehicle owners are required to check the Burial Ground Car Park notices on each visit and satisfy themselves that they are parking according to the rules displayed.

Hemsby Parish Council will endeavor to respond promptly to requests from members of the public whose vehicles have become locked inside the Burial Ground Car Park. However, it cannot guarantee when a member of staff will be able to attend to release them.