

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place virtually on: **Monday 21st September at 7.00pm**

Present: Cllrs, Kyriacou (chair), Cllr Bowgen, Cllr Nudd, Cllr Tucker, Cllr Bensly, Cllr Kern, Cllr Mogford, Cllr Richmond. Apology received & accepted from Cllr Taylor. No apology received from Cllr Bennett.

GYBC Cllr James Bensly, GYBC Cllr Noel Galer, NCC Ron Hanton

Clerk: Mrs Kerrie Wilton & Mrs Catherine Moore RFO

Five members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

Cllr Kyriacou declared an interest in items 6.2 & 6.8.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on **20th July 2020 & 27th August 2020** were agreed as a true and correct record and signed by the Chairman.

3. CORRESPONDENCE- as circulated during the month – **Noted**

4. PUBLIC FORUM

- 4.1 The report from County Councillor – Ron Hanton had been circulated during the meeting, as he prefers to.
- 4.2 Cllr James congratulated the Parish Council on agenda item 6.3 in achieving a positive outcome for the residents of Common Road regarding the long over due hedge works at the Playingfield. He advised that the school is asking for more residents (not parents of children currently attending the school as they have sufficient parent representatives) to join them as a Governors, contact details from him or the school direct. Cllr Bensly spoke about the recent newspaper article regarding surgical needles being found on some of the local beaches & he confirmed that no more had been found at the time of the meeting. Cllr Bensly also spoke about the proposed boundary reviews & that Hemsby maybe moving into a new ward called West Flegg.
- 4.3 Cllr Noel Galer advised that updates that he has received from GYBC have been circulated during the month to the Clerk who has passed them on to Cllrs. Cllr Galer advised that he has been working with neighbouring parishes to try to re-instate a footpath/right of way access that has been extinguished for some time. It was requested that he provide a full report with maps showing the proposal to the next meeting in October 2020 so that the Parish Council can consider it.
- 4.4 A resident & member of the Neighbourhood Planning Group spoke requesting that the Parish Council consider allocating the site that it owns at the top of Pit Road so that it could be turned into a wild flower meadow, it was agreed that this could be added to a future agenda for the Parish Council to discuss.
- 4.5 A resident living on the edge of the village spoke to request assistance in addressing the large amount of vehicles speeding on the stretch of road from the Parish boundary on Yarmouth Road to Duncan Hall corner where the speed limits reverts to the National one. Cllr Ron Hanton addressed the concerns & offered to forward the Norfolk County Councils guidelines on the allocation of speed limits. It was also suggested that the Parish Council may wish to consider re-launching a village speed watch group.
- 4.6 Stuart Reeve from the Hemsby football club spoke to confirm that he has provide the Football Associations Risk Assessments so that the Parish Council can consider allowing the Football club to restart using the changing rooms on match days. He also advised that due to some COVID funding

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they had also been able to provide some hand sanitiser stations, floor markings in advance as well as paying any additional cleaning costs, chemically fogging the premises after use. Stuart also confirmed that the players would be required off the pitch to follow all of the government guidelines at the time, such as only being in groups of six.

- 4.7 Cllr Richmond asked if any of the GYBC Cllrs could assist as this summer especially there have been a large number of visitors missing the signs for Beach Road & travelling up Winterton Road only to realise that they have gone too far & then trying to turn their vehicles, including caravan's round in the middle of the road & using resident's driveways. Cllr Richmond's suggestion was that additional signage be put up at the bottom of Beach Road to help direct visitors to the holiday area of Beach Road. Cllr J Bensly advised that there was already signage at the bottom of Beach Road but maybe some improvements could be made.

5. CORRESPONDENCE- as circulated during the month.

6. ADMINISTRATIVE/DAY TO DAY MATTER

- 6.1 The contents of the Clerks report was duly **Noted**. Cllt Nudd offered to advertise for a cricket club to use the facilities at the Waters Lane Playingfield. Cllr Mogford queried the reason that the newly ordered SAM2's are the battery operated type rather than solar powered & Cllr Bowgen advised that due to the locations used many of them were under trees & therefore solar was not suitable.
- 6.2 The drafted specifications for expressions of interest to be issued to invite interested parties to operate Car boot sales for the 2021/22 seasons at the Playing field was discussed & it was agreed that it would be displayed in the noticeboards in the village, on the website & Facebook page. The closing date would be noon on Friday 9th October 2020. **-Action Clerk**
- 6.3 The quotation received to cut the hedge on the Playing field & the removal of the cherry tree in the Burial Ground was agreed & the Clerk is to arrange for the works to be undertaken. **- Action Clerk**
- 6.4 The need for a tree report to be conducted on all parish owned land was discussed & agreed as this could have severe implications for the Insurance cover that the Parish Council. The quotations received to carry out the report were discussed & it was agreed to appoint Target Trees as the contractor. The Clerk advised that the Burial Ground is in the villages Conservation area, this will need to be explored as well as the implications of any Tree Preservation orders already in place for trees on all Parish owned land. **-Action Clerk**
- 6.5 The Memorial Tree Policy to regulate future bench installation & replacements of existing ones was agreed & adopted.
- 6.6 The Safe guarding policy & an Equal Opportunities policies were agreed & adopted. Cllr Mogford advised that an Equal opportunities policy was already in place & the clerk advised that she had not been provide with it on handover so a new one had been drafted.
- 6.7 The meeting was advised that the cleaner/litter picker will not be on site 2 October 2020 to 9 October 2020, the opening & closing of the burial ground gates will still be conducted during that time. **-Noted**
- 6.8 It was noted that the Football Club have offered to cover the cleaning of the outside toilet at the Pavilion every time after their training/matches. The request received to for the Football club to be able to re-open the changing rooms for match days (risk assessment & cleaning schedule to be provided) was discussed & the verbal report that Stuart Reeve provided was also helpful. The Parish Resolved that the football club should be able to re-open the changing rooms using the guidance & risk assessments that they have provided subject to the Parish Councils insurers also agreeing. The Parish Council felt that the changing rooms should not be used on consecutive days despite the cleaning schedule offered by the club & that they felt that a 72 hr gap should be observed between uses & therefore the club would have to inform the Clerk if they wished to

used them on a Saturday or a Sunday for the foreseeable period. The Clerk will be required to complete all other assessments & requirements to enable to facility to reopen. **-Action Clerk**

FINANCIAL MATTERS

7.1 The Payment schedule was agreed as circulated. It was agreed to authorise payments as circulated schedule for **£14,219.48**), to note receipts of **£13,823.56**. Pending receipts of **£1575.00 outstanding invoices**.

The bank summary was received & accepted as at **31st August 2020** totalling **£47,907.34**;
Hemsby Parish Council savings account **£46,326.91**
Hemsby Parish_Council current account **£4,000.00**
(Unpresented cheques £2,419.57)

- 7.2 A Request for details of capital projects for 2021/22 budget setting was made to the Councillors for their suggested projects for the next twelve months in order they can be built into the budget, they will bring these forward to the October meeting. The new finance committee meeting will be held early November. **-Action All Cllrs & RFO**
- 7.3 The three quotations for the refurbishing the hard court at the Playing field have been received and the grant application has been submitted to the Social Infrastructure Fund. **-Noted**
- 7.4 To note that the NJC salary review has been conducted nationally with a 2.75% increase, backed dated to 1 April 2020. **-Noted**
- 7.5 Consider the Clerks attendance at understanding VAT course on 23rd October 2020, **-Agreed**
- 7.6 To note that the clerk has paid for a further Zoom subscription at a cost of £11.99 per month for Parish Council usage & this has been shared again in September with her other parish this month. A second subscription has been paid for at £11.99 to be used by the Neighbourhood Planning Group. **-Noted**
- 7.7 The Clerk has contacted the Flegg Food bank to make the £500 donation as agreed from the £1000 Covid-19 Community Fund that we received however they still do not have a bank account; they will contact the clerk when they have been able to set one up. **-Noted**
- 7.8 The meeting was advised that the current bollard at the Playingfield is no longer in a working condition & a quotation has been obtained to replace it with a gate which will not require any long term maintenance or servicing. It was agreed that this should be ordered at a cost of £550. **-Action Clerk**

PLANNING

8.1 Applications Received which have already been responded to:

06/20/0336/f Hazeldene, Kings Loke, Hemsby, extension to existing garage, **Granted**

06/20/0363/F Holly lodge at Buckenham house, beach road, removal of granny annexe condition, **Awaiting decision**

06/20/0364/F Hirsty's Park, change of opening hours, **Awaiting decision**

06/20/038/F Midway, Yarmouth Rd, Hemsby, sub division 3 bedroom house, **Awaiting decision**

To note the Planning application decisions received- none

Consider any Planning applications received since the publication of the agenda. - 06/20/0422/F Former Pontins Holiday Centre, Beach Road, Hemsby- Proposed application for Mixed use scheme comprised of 188 no. dwellings and 91 no. holiday lodges to let following partial demolitions, new shop, leisure centre with a gym and spa, cafe and communal areas with associated highways works. This has already been circulated to the Cllrs by email when it was received. The Parish Council

requested another site visit before it submits its comments & the Clerk is to arrange this & request an extension to respond to GYBC. **-Action Clerk**

- 8.2 The latest report from the Neighbourhood Planning Group was noted. The meeting was advised the there will be pages on the new website for the group to use & keep parishioners updated.
- 8.3 Invitation has been received to attend Community Land Trust meeting 22 September 2020 at 7.30pm. Cllrs Nudd & Tucker attending, as well as the Clerk.
- 8.4 The Coastal Adaptions Survey in August was discussed & it was noted that an Invitation has been received to attend Community Liaison Group meeting on Wednesday 7th October from 10am to 12 noon, Jacobs have commenced their work on the rock berm outline design and Environmental Impact Assessment. Confirm Cllrs attending Cllr Nudd, Cllr Tucker & the Clerk.

ITEMS FOR INCLUSION IN THE NEXT AGENDA

- 9.1 Budget for 2021/22
- 9.2 Tree report
- 9.3 Installation new gate at the Playing field
- 9.4 Speed watch scheme
- 9.5 Banking arrangements with Barclays consider transferring to Unity Trust
- 9.6 Pit Road site – flower meadow
- 9.7 GYBC Cllr Noel Galer’s report regarding footpath
- 9.8 Hemsby in Bloom update
- 9.9 Expressions of interest to operate the car boot sales for 21/22 season.

Next Meeting: Monday 19th October 2020

Meeting closed 20:36

Signed.....

Dated.....