

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place virtually on: **Monday 15th February 2021 7.00pm**, the start was delayed until **7:08pm** as there were connectivity issues to the Zoom platform for some of the participants.

Present: Cllrs, Kyriacou (Chair), Cllr Bowgen, Cllr Nudd, Cllr Taylor, Cllr Richmond, Cllr Bennett, Cllr S Bensly, Cllr Tucker. An apology was received from Cllr Mogford during the meeting as he was having connectivity issues & joined for most parts via Cllr Tuckers telephone on loud speaker but did not vote on any items. Cllr Kern had provided his apologies prior to the meeting.

Also present GYBC Cllr James Bensly. GYBC Cllr Noel Galer. NCC Ron Hanton

Clerk: Mrs Kerrie Wilton.

Seven members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

1.1 Cllr Kyriacou declared an interest in the Playing Field.

1.2 Cllr Bowgen declared an interest in the Village Hall, Social Club & Playing field.

1.3 Cllr Bensly declared an interest in Social Club.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 18th January 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

3.1 Mr Lyndon Bevan Chairman of the Hemsby Poor's Trust was welcomed to join the meeting. He gave an overview of their role in the community to support residents in need. He advised that their income predominantly comes from letting two pieces of land in the parish 1) Newport Road heading toward Newport Cottages on the right hand side 2) Woodland on Common Road both are currently let on a long term arrangement to the third & final generation of a local family for which they pay rent, it will then revert to the Poor's Trust to manage. Prior to Covid they had a lady who visits people in their own homes to provide company & support but this has now taken the form of telephone calls. They were keen to offer this out to any other residents of Hemsby, the clerk requested a contact telephone number to pass on to residents rather than the Parish Council passing their details as this would encompass GDPR responsibilities. It was request that the work of the trust is highlighted in local publications such as the Gt Yarmouth Mercury and the Parish Magazine. A member of the public asked if the Poor's land was actually farmed at present or if it was fallow, Mr Bevan advised that it may be appear that way due to crop rotation. Mr Bevan reported that there is not a Parish Council representative on the Poor's Land & Cllr Bennett expressed an interest in it.

3.2 NCC Cllr Ron Hanton advised that his regular reports were submitted when appropriate to the clerk, who then circulated them to the Cllrs. He added that the work was due to be started on the Haven Bridge in Great Yarmouth as this has now reached 91 years old & required mechanical and electrical work, he also reported that work was underway on the new river crossing that funding had been received from central government, on top of the major £1.2m upgrade, additional works to be carried out alongside the upgrade scheme this spring, and urgent works completed last year, are expected to bring the total investment in the bridge over the past year to £2.2m. To minimise disruption while work is underway the bridge will remain open to road traffic and pedestrians, apart from on a limited number of overnight and evening closure dates. The closure dates will be publicised nearer the time. The first overnight closure is likely to be towards the end of March.

3.3 GYBC Cllr N Galer confirmed that he has been trying to get a footpath working group started but his currently trying to secure a Zoom membership in order to do so. Cllr Galer spoke about the

COVID testing centre which will be operating in the village hall during the week of this meeting, He advised that there another Coastal Liaison Group meeting shortly to discuss the potential for a rock berm to be installed, this is especially important following the recent storms that has seen our stretch of the coast loss significant areas into the sea. Cllr S Bensly advised that the Lifeboat crew will also be assisting in to help clear up some of the debris that has been uncovered on the beach due to the recent storms.

3.4 GYBC Cllr J Bensly congratulated the GY BID on the recent award to Hemsby Parish Council for their public toilet refurbishment & increased planting and maintenance on the Kingway Island site. He also praised the Hemsby in Bloom Group for also being successful in their grant application to the GY BID. He spoke on the recent coastal erosion & reported that he has been working with GYBC, the lifeboat with their ambition to relocate some of the Hex blocks that had been moved in the storms to help protect the residents close to the beach. Both he, The Chairman & the Clerk had been dealing with a burst water main on Newport Road the day before the meeting & he reported that another one had occurred opposite Church Farm on Yarmouth Road.

3.5 A resident asked if it was known what the Parish Councils expenditure, income & budget for 2021/22 will be & the clerk referred to the amounts from the published budget which can also be found on the website.

4. HEMSBY IN BLOOM

4.1 Cllr Taylor & Cllr Richmond advised the meeting that they have secured a grant from the Great Yarmouth BID & that they hoped to use this to purchase equipment, they have also been working with the CO-OP. Once they purchase the new equipment, they will need to look for a storage facility to keep it in. Cllr Bowgen on behalf of the Sports & Social club advised that there would be room to do this in the building formally used by the bowls club. The Clerk reminded them that they would need to have their own adequate insurance to cover the items. They have also recently received a donation of £500 towards running costs.

5. NEIGHBOURHOOD PLAN

5.1 The Parish Council were addressed by a spokesperson for the group who commented on the recent Highfields planning application & the decision that GYBC had reached in declining the application. They also spoke about the GYBC's ambition for allocating a site for roll back in order that the people who could be affected by the coastal erosion could be offered safer plots in land. The group addressed the Chairman of the Hemsby Poor's Trust to see if any of their land would be suitable & they were advised that discussions regarding that had already taken place with GYBC. The Neighbourhood Plans groups monthly update had been circulated to the Parish Councillors prior to the meeting & their report on Green spaces in the village. They are also currently running another public consultation which will be available on line in February 2021, paper copies also available if you contact Cllr Nudd 07775 684356. They are also holding an online Residents event on Wednesday 24th February 2021 at 7:30pm using the Zoom platform, the meeting ID is **258 565 4991** & passcode is **359741**

6. CORRESPONDENCE- as circulated during the month.

7. ADMINISTATIVE/DAY TO DAY MATTER

7.1 To note the contents of the Clerks report. The meeting was advised that the repairs to the Playing field fence had been completed that day.

7.2 Cllr Nudd & Cllr Taylor provided an update on the Speed watch initiative that they have not yet been able to recruit any more volunteers so remain with 4, which is not sufficient to run the project.

7.3 Cllr Bennett gave a verbal report regarding her suggestions that summer & autumn events are run in the village and hopes to provide more of an update at the next meeting.

7.4 It was agreed to adopt both the Communications Policy & the Social Media Communications Policy.

- 7.5 Cllr Kyriacou advised that following the incident in the Church yard at Christmas he had spoken to the church warden regarding a winter closure of the Burial Ground gates on the boundary to the Church Yard, was agreed that this should take place each winter commencing October 2021.
- 7.6 The Clerk advised that further quotations had been received from a manufacturer of wooden bus shelters in addition to the heritage type shelters that had been circulated in the January meeting. It was agreed that the Littlethorpe Eaton bus shelter was a suitable replacement & that the Norfolk Parish Partnership would be advised of the final choice. NCC Cllr Hanton offered to award the balance of this 2020/21 NCC Highways budget to the project also. The delivery charges were reported & the installation charges will need to be looked into if the Parish Partnership application was successful.

8. FINANCIAL MATTERS

8.1 The Payment schedule was agreed as circulated as the total payments of **£33,307.06**, the clerk advised that included in this was an invoice to install electricity into the Phone box for the defibrillator, however it was previously agreed to be included in the invoice for electrical work. The clerk has spoken to the contractor & anticipates that this will be withdrawn. The receipts of **£5,064.80** were noted, with pending receipts of **£2734.84**.

The bank summary was received & accepted as at **31st January 2021** totalling **£97,047.13**;

Hemsby Parish Council savings account (Barclays) **£86,200.10**
Hemsby Parish_Council current account (Barclays) **£4000.00**
Hemsby Parish Council Unity Trust current account **£6,913.07**
Hemsby Parish Council Unity Trust deposit account £0.00

(Unpresented cheques £66.04)

- 8.2 It was agreed that no burials or internments of ashes will be permitted without a Funeral Director present. The Burial Ground regulations may require updating to reflect this.- **Action Clerk**
- 8.3 The Clerk updated the meeting commercially leasing the Parish Office building & that this is the hand of Bycrofts Estate agents, they will be preparing the letting information & arranging for the Energy Performance Certificate to be produced.
- 8.3.1 If a suitable tenant is found it was agreed to use a PO BOX to redirect the post.
- 8.3.2 HKB Wiltshire solicitor had confirmed that they would be able to prepare a lease if a prospective tenant is found, estimate £750 plus VAT.
- 8.4 The Norfolk Communities Foundation Covid Grant was discussed again as the donation to the Flegg Foodbank remains outstanding, the Clerk advised that there might be a deadline on this & that she had asked them for advice, which remains outstanding. It was suggested that the funds were now diverted to the Hemsby Poor's Trust & it was agreed this could be explored & their bank details obtained.
- 8.5 It was agreed to change electricity suppliers from E-On to Bulb electricity for the Pavilion & Public Toilets.
- 8.6 The printer in the Parish Office was discussed and it was agreed that it was not fit for purpose & was unlikely to utilise to its full potential and had a very expensive quarterly rental of £150 plus VAT. It was agreed to end the contract & return it to the lease company & pay the outstanding lease. **-Action Clerk**
- 8.7 The annual inspection of the outdoor gym was discussed & GYBC Cllr J Bensly advised the meeting that we were not alone in having difficulty achieving this as many of the staff at the Town Hall had been redeployed. The Clerk will forward him the emails received & he will try to assist. It was agreed that if this has not been undertaken by GYBC by 1 March 2021 then the clerk was to arrange a suitable alternative company to undertake the inspection.

-Ongoing/Action Clerk

8.8 It was noted that GYBC BID have awarded Hemsby Parish Council £2,000 towards the additional maintenance identified for the Hemsby Kingsway Island site for 2021, as they agree with us that this is the Gateway to the village & tourist areas. They have also granted us £5,000 towards the Public Toilet refurbishment project again as they feel that this helps support residents & tourists

8.9 It was discussed allocating £500 of the GYBC BID grant towards additional planting at Kingsway, but the clerk had received that day a quotation of almost £750 to undertake this work & it was felt that the increased amount was more appropriate, it was also agreed to fund additional maintenance visits March, April, Late June & September as in addition to the BUD grant the Parish Council had allocated some budget funds for 2021/22 towards this project also.

-Action Clerk

9. PLANNING

9.1 Applications received which have already been responded to:

9.1.1 **06/20/0695/F** La Marina, Yarmouth Rd - Variation of conditions 2 & 3 of pp 06/20/0450/F Amendment to garage design to include gabled roof & solar panels. Extension to be constructed with UK Brick Linear black bricks and black windows & Facias. **No Objection.**

9.1.2 **06/20/0669/LB** The Lodge Hall Road Hemsby - Listed building consent to convert downstairs toilet into a shower room with associated works. The Parish Council considered the application & had no objections to the application. - **Action Clerk**

9.2 Planning application decisions issued by GYBC:

9.2.1 **06/20/0596/F** Yo-Yo, 14 Four Acres, Hemsby – Proposed extensions and alterations. **APPROVED**

9.2.2 **06/20/0562/O** Highfield Equestrian Centre Newport Road, Hemsby - Construction of up to 150 residential dwellings, new vehicular access, associated infrastructure/landscaping. **REJECTED.**

9.2.3 **06/20/0621/F** 4 Hall Close, Hemsby – Retrospective application for single storey rear extension – **decision from GYBC still outstanding as at 8/2/2021.**

9.2.4 **06/20/0422/F** Former Pontins Site, Beach Road - 188 dwellings & 91 holiday lodges, new shop, leisure centre, gym & spa, café & communal areas. **This has been granted permission by GYBC Development Control Committee on 17/2/2021.**

9.3 Consider Planning applications circulated and requiring decisions;

9.3.1 **06/20/0693/F** The Bakery, The Street Hemsby - Variation of Condition 2 of pp. 06/19/0719/F - Changes to internal layout and front elevation. **No Objection Clerk to report to GYBC.**

9.3.2 **06/17/0540/O** Martham Road, Hemsby- Proposed development of site, this has now been logged as an Appeal with the Planning Inspectorate (Ref **APP/U2615/W/20/3262258**). Responses due by 19th February 2021 by emailing East2@planninginspectorate.gov.uk. It was agreed that the Clerk would respond to the appeal referring to the original comments that it made objecting to the application due to road safety, flooding & outside the development area. – **Action Clerk.**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

9.4.1 **06/21/0037/F** 4 The Paddock, Hemsby – Proposed front facing extension and entrance porch. The Parish Council were unable to discuss this application at the meeting as although notification of the application had been received by the clerk on 10/2/2021 at the time of the

meeting no documents were available to view on the GYBC website. It was agreed that this application would be responded to as soon as possible & in accordance with the adopted Planning Policy & the clerk would advise Cllrs when the documents were published. **-Ongoing/Action Clerk.**

9.5 It was noted that the Community Liaison Group meeting is holding a meeting on the rock berm option that Jacobs has developed the meeting date is Friday 26 February from 10am to 12 noon. All Cllrs are asked to attend as GYBC will be discussing Roll back sites again.

10. Exclusion of Press & Public for Confidential Session.

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of contracts in order that the Parish Council could consider the request from the Hemsby Sports & Social Club to continue to rent the former bowling green. (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228. It was agreed that the Social Club would be allowed to rent the bowling green again for the 2022 season, the amount of rent would be reviewed by the Finance Committee in 2021 for the 2022 season.

ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 15th March 2021

Meeting closed 21:46

Signed.....

Dated.....

DRAFT