

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the
Parish Office on: **Monday 16th December at 7.00pm**
Members of the press and public are invited to attend

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on 19th November 2019.

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – Ron Hanton, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Council Risk Assessments. Clerk/Cllr Nudd
- 5.2 Bank signatories - Keith Kyriacou to remain, Mike Peake to be removed. Leslie Mogford, Dudley Tucker, Pamela Richmond and Tina Nudd to be added. Update Clerk.
- 5.3 Unpaid Work Team –Clerk
- 5.4 Entrance gates to Playingfield. Cllr Kyriacou/Cllr Bensly.
- 5.5 Village Gates/boats/benches Update following highways meeting. Cllr Kyriacou.
- 5.6 50/50 Partnership Funding for 2 more SAM cameras – update. Clerk
- 5.7 Registration of Parish Office. Clerk.
- 5.8 CCTV installation update. Cllr Kyriacou
- 5.9 Binding of Parish Council minutes. Clerk
- 5.10 Bin Installation by Bus Stops. Clerk
- 5.11 Toilet registration – Kingsway.
- 5.12 Update on the possible retention of telephone box (Kingsway).

6 CORRESPONDENCE

27/11/2019	Complaint received from Haycroft resident regarding blocked drains, leaf mulch	Reported to NCC ranger by Clerk
29/11/2019	Christmas bin collections – alternative timetable	circulated
29/11/2019	GYBC Christmas events, late night opening & Fireworks	circulated
25/11/2019	Consultation on Boundaries for Norfolk- date extended to 11/2/2020	circulated
21/11/2019	Great Yarmouth Borough Council to consult on continuing legal order promoting responsible dog ownership- ends 30/1/2020	For information
18/11/2019	Removal of BT telephone box at Long Beach Estate, Hemsby, NR29 4JD	Response required by 18/12/2019

7 PLANNING

7.1 Applications for discussion and comment

7.1.1 Applications Received

7.1.2 06/19/0653/F construction of new double garage & associated works at The Willows, Kings Loke, Hemsby, NR29 4HN

7.1.3 06/19/0671/F single storey rear extension at 7 Fallowfield, Hemsby, NR29 4NT

7.2 Decision Received

7.2.1 06/19/0521/F The Oaks, Kings Loke, Hemsby, **Granted**

7.3 Neighbourhood Plan meeting date 14th December 2019 at 10am Parish Office

8 YOUTH MATTERS.

8.1 Museum Opportunities for young people. Cllr Mogford.

8.2 YMCA – to receive quotation.

8.3 Youth Council – to consider the creation of a Youth Council.

9 ADMINISTRATIVE MATTERS

9.1 Operation London Bridge

9.2 Sam2 SLA update required & consider adopting risk assessment (NPTS)

9.3 Documentation retention & Destruction Policy

9.4 consider meeting dates for 2020

10 FINANCIAL MATTERS

10.1 To authorise payments as circulated schedule

10.2 To receive bank summary as at 2nd December.

10.3 Insurance Review. Cllr Nudd

10.4 To review Asset Register.

10.5 To agree budget for 2020/2021 & precept request for GYBC

11 BURIAL GROUND.

11.1 To review cost structure & terms.

12 HEMSBY IN BLOOM.

12.1 To receive update. Cllr Richmond.

12.2 Plantlife. Cllr Eden

13 KINGSWAY.

- 13.1 CCTV installation – update. Cllr Kyriacou.
- 13.2 Outside office lights – timer – update. Cllr Kyriacou.
- 13.3 LED lights to public conveniences – update. Cllr Kyriacou.
- 13.4 Fire extinguishers & PAT testing of electrical items, fire risk assessments inspection. Cllr Kyriacou

14 PLAYINGFIELD.

- 14.1 To receive update on Fire extinguishers Cllr Kyriacou
- 14.2 To receive update on installation/revised layout of outdoor gym, ongoing maintenance & Risk Assessments Cllr Eden/Clerk
- 14.3 Fire Risk Assessment inspection for Pavilion. Clerk
- 14.4 Update on pest control. Clerk

15 FLAGPOLE.

- 15.1 To consider costs and location.

16 CO-OPTION OF COUNCILLORS.

- 16.1 To consider any applications for the position of councillor.

17 ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 20th January 2020