

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place virtually on: **Monday 2nd November 2020 at 7.00pm**

Present: Cllrs, Kyriacou (chair), Cllr Bowgen, Cllr Nudd, Cllr Taylor, Cllr Mogford, Cllr Richmond.

Apology received & accepted from Cllr Bensly, Cllr Tucker, Cllr Kern. No apology received from Cllr Bennett.

Also present GYBC Cllr James Bensly, GYBC Cllr Noel Galer, NCC Ron Hanton

Clerk: Mrs Kerrie Wilton

Five members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou – Playing field
- 1.2 Cllr Bowgen – Playing field/Village Hall

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on **21st September 2020** were agreed as a true and correct record and signed by the Chairman.

3. CORRESPONDENCE- as circulated during the month – Noted

3.1 Cllr Kyriacou advised the meeting that an urgent item of correspondence had been received & would be discussed at the end of the meeting excluding the press & public.

4. PUBLIC FORUM

- 4.1 NCC Cllr Ron Hanton confirmed that he continues to send emails to the clerk, which she circulates as issue/updates from NCC arrive.
- 4.2 GYBC Cllr J Bensly reported that GYBC will shortly be attending to the foot way on Waters Lane that is covered in leaf mulch etc. He advised that tree had recently fallen on to Back Market Lane from the Pontins site & the developer had arranged for the trunk to be removed. The Beach Road toilets have now been closed until 2021 season. It was agreed that the Parish Council should thank the Bevan family for the operation of the toilets this summer. The landlord of The Bell PH has reported to him that there is a large pot hole appearing in his car park & is concerned that this may get worse & prevent school traffic from parking on there, it was felt that this is not something that the Parish Council are able to assist with at its his own private property.
- 4.3 GYBC Cllr N Galer advised the meeting that he had been alerted by a member of the public to a rubbish bin being moved some way down the beach, this has now been restored to its original location. He wanted to raised awareness of the phone app what3 words which can be used in cases such this to pin point exact locations for all activities including emergency services. He advised that further meetings have been held regarding the options of sea defences.

5. CORRESPONDENCE- as circulated during the month.

6. ADMINISTATIVE/DAY TO DAY MATTER

- 6.1 The contents of the Clerks report were **noted**.
- 6.2 The application received to operate Car boot sales for the 2021/22 seasons at the Playing field was considered & it was resolved that the current operator will continue run the car boot sales.
- 6.3 The tree report conducted on 30 October 2020 by Target Trees has been received an there are 22 trees requiring action, the time line for works is specified in the report ranging from 3 months to

one year depending on the nature of the works. **Clerk to circulate report to all Councillors. It was agreed to obtain quotations to undertake the works.** **-Action Clerk**

- 6.4 The contractor attending to the Cherry Tree in the Burial Ground has submitted the request for authorisation to carry out the works to GYBC as it is in the villages conservation area & works awaits a response. George from the NHP group has offered to donate a young Cherry tree to be placed somewhere else in the burial ground to compensate for the one being removed. **-Ongoing**
- 6.5 The suggested wild flower meadow at the Pit Road site was discussed & it was agreed to postpone considering this work in light of the tree report.
- 6.6 The relaunching of a village speed watch group was discussed & it was agreed that Cllr Nudd would try & locate the resident who previously showed interest in running it. Cllr Taylor offered to obtain some information regarding the operation of such groups. It was also mentioned that the large recovery truck that keeps parking on the North Road/Martham Road junction is obscuring the view of cars & sending them on to the opposite side of the road on a blind bend. It was agreed that the Clerk will contact the company owner of the lorry to see if they are aware. The meeting was also advised that PC Gary May had reported that mobile speed units had been in the village last week & several penalty notices had been issued to speeding cars-**Ongoing Cllr Nudd, Cllr Taylor**
- 6.7 GYBC Cllr Noel Galer's gave a verbal report regarding the re-instatement of an extinguished footpath/right of way linking Hemsby to other villages that he is working. He advised the meeting that George from the NHP Group will also be on the working group that he hopes to set up & they will report back to the Parish Council. **Action Cllr Galer**
- 6.8 NCC Cllr Ron Hanton reported that the works have been granted on Pit Road to install an 'H' Bar outside the butcher's shop entrance & that he will be funding it from his NCC Highways fund & this has now been scheduled to be installed. **- Noted**
- 6.9 The additional tidying up of the Burial Ground flowerbeds & memorial garden following storm damage was discussed as this has now been carried out & invoice received for payment. **-Noted**
- 6.10 Prior to the meeting the Chairman had been contacted as another large tree branch had fallen in the Burial Ground & he confirmed that he had contacted the contractor again for more emergency works to be carried out. **-Noted**
- 6.11 Due to Governments new Covid rules coming into force on 5 November 2020 the Pavilion will be closed again. Cllr Bowgen also advised that the Social Club will also close again. **-Noted**

FINANCIAL MATTERS

- 7.1 The Payment schedule was agreed as circulated. It was agreed to authorise payments as circulated schedule for **£11,501.84** to note receipts of **£45,622.12**. Pending receipts of **£38.00 outstanding invoices.**

The bank summary was received & accepted as at **30th September 2020** totalling **£75,929.65;**
Hemsby Parish Council savings account **£82,237.84**
Hemsby Parish_Council current account **£4,000.00**
(Unpresented cheques £10,308.19)

- 7.2 Request for details of capital projects for 2021/22 budget setting as requested at the September meeting. Hemsby in Bloom would like to improve the Kingsway site & will provide costings to the RFO by close of play on 3 November 2020. **-Action Cllr Taylor & Cllr Richmond**
- 7.3 It was **noted** that the confirmation from PKF Littlejohn that the 2019/20 Audit has been completed, this has been displayed on noticeboards & on the website.
- 7.4 It was resolved to change the banking arrangements from Barclays Bank to Unity Trust. – **Action Clerk & RFO**
- 7.5 The Clerk advised that the Parish Council had not been successful in obtaining a Social Infrastructure Fund grant for the refurbishment of the hard court at the Playing field. Cllr
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Mogford requested a copy of the application as he wishes to pursue other avenues of funding. –
Action Cllr Mogford.

- 7.6 It was **noted** that the clerk has paid for a further Zoom subscription at a cost of £11.99 per month for Parish Council usage & this has been shared again in September with her other parish this month, they have contributed £5 for each meeting.
- 7.7 There is still no update on the Flegg Food bank opening their own bank account and therefore donation has still not yet been paid. Cllr Nudd advised the meeting that there is also a Poor's Trust operating in the village, it was not known who the contact is. It was agreed that Cllr Kyriacou would contact Lyndon Bevan as it is believed he is involved in the Trust. It was agreed that the contact details will then be published. **-Ongoing**
- 7.8 The new entrance barrier at Playing field to replace broken bollard will be installed week commencing 9 November 2020. **-Action Cllr Kyriacou**
- 7.9 It was **noted** that that The Public Loans Work Board application has been granted & we are awaiting receipt of the funds. The contractor has been booked in for January 2021 to undertake the refurbishment work on the ladies & disabled toilet.
- 7.10 The Finance Committee are meeting on Monday 9th November 2020 to discuss the budget & precept for 2021/22. The members are Cllr Kyriacou, Cllr Nudd, Cllr Bennett, Cllr Kern & Cllr S Bensly.

PLANNING

8.1 Applications Received which have already been responded to:

06/20/0430/F 22 Four Acres Estate Hemsby GREAT YARMOUTH NR29 4JB . Removal of Condition 1 of pp 06/03/0691/F - All rear round occupancy instead of 1 March to 14 January.

Objection submitted to GYBC.

06/20/0450/F La Marina Yarmouth Road Hemsby GREAT YARMOUTH - Proposed single storey side and rear extension; 2 storey front extension and detached garage. **No Objection.**

06/20/0447/D 10 Beach Road (Land at) The Stables Hemsby GREAT YARMOUTH NR29 4HJ - Approval of reserved matters for PP 06/20/0039/O - appearance of detached 3 bedroom chalet style bungalow, **No Objection.**

06/20/0480/F 47 Four Acres Estate Hemsby GREAT YARMOUTH NR29 4JB, Proposed rear extension and alterations, **No Objection.**

06/20/0484/F 9 North Rd, Hemsby, proposed porch extension to front elevation & single storey rear extension. **No Objection.**

06/20/0482/F The Paddock, 10 Beach Road, Hemsby Retrospective construction of detached garage with first floor storage. **Objection** on the grounds that as they are disappointed that applicant did not seek permission prior to commencing the work, they are concerned that this in the future will become a separate dwelling or holiday let, they are also concerned that its access is via Homestead Gardens rather than Beach Road.

06/20/0422/F Former Pontins site, Beach Road Hemsby - 188 dwellings & 91 holiday lodges, new shop, leisure centre, gym & spa, café & communal areas. The Parish Council are were due to visit this site w/c 12 October 2020 as they had been granted an extension by GYBC to respond after the date of this meeting, however this had not been possible. The meeting considered the application & five of the Cllrs present agreed to support the application. Cllr Richmond advised she was concerned that the

some of the properties could be used as temporary accommodation for people from outside the area. Cllr Mogford advised the meeting that he felt that the Parish Council should request further information be supplied by GYBC before they comment on the application, such as the Section 106 agreement, if there will be any occupancy restrictions placed on the 91 holiday lodges proposed for the site & the final site layout including the swimming pool & an extra ordinary meeting be held once the reply received. The clerk advised that she had already spoken to the Planning Officer at GYBC to seek a further extension for the Parish Council to respond, but was not sure if this would be possible as the application may be heard at the Planning Committee meeting in the first week of December. In view that the second site visit has not been possible & now will not be able to until at least 2 December 2020 due to the new Covid restrictions that come into force on 4 November 2020 they were unsure how this can be achieved.

-Action Clerk

To note the Planning application decisions received- 06/20/0363/F Buckenham House, 29 Beach Road, Hemsby. Removal of condition 2 of pp 06/11/0718/F & 06/08/0718/f to allow granny annexe to be used & occupied independently from the main dwelling. **Granted.**

8.2 Consider any Planning applications received since the publication of the agenda.

- 8.2.1 06/20/0495/D The Old Vicarage The Street Hemsby, Discharge conditions 6/8/9 of pp 06/18/0370/F (bungalow) in respect of landscaping/surface water drainage/materials. Response due by 4th November 2020 **No Objection**
- 8.2.2 06/20/0511/F 32 Bridge Meadow Hemsby, Proposed single storey rear extension and infilling of covered porch. Response due by 6th November 2020. **No Objection**

8.3 The latest report from the Neighbourhood Planning Group they have requested the attendance of the Parish Council at the next meeting with CCP as they will be discussing the design phase, issues, options & policy. Date to be advised. Cllr Mogford then advised the meeting that due to the Government white paper he was concerned that the NHP group should be careful in case their work is undermined. The Chair of the group advised that they are being guided by CCP for the steps they should follow.

-Action NHP Group/Clerk

8.4 Cllr Nudd updated the meeting on the Community Land Trust meeting 22 September 2020 she Cllr Tucker & The Clerk attended; it was resolved that the Parish Council should join & pay the nominal £1 membership fee. Cllr Mogford advised that he thought that we were already a member.

-Action Clerk

8.5 Cllr Tucker had provided a report prior to the meeting that has been circulated detailing the Community Liaison Group meeting on Wednesday 7th October. Subsequent email from GYBC Mr Hubbard has been circulated to Cllrs. Anne Casey (NNDC) has been invited to attend the December meeting to update the PC on the work of the group.

-Action Clerk

8.6 It was **noted** that there have been revisions made on the text referring to Hemsby in the Local Plan following input from GYBC Cllrs Bensly & Cllr Galer, these have been circulated to the Parish Councillors & it was felt by the majority that this was a vast improvement on the original version.

8.7 Cllr Mogford advised the meeting that he had attend the free event via NALC that was an introduction to the governments White paper on the proposed planning reforms. The Clerk had circulated this to all members by email on 5 October. The Clerk advised she had also attended an event run by NNDC.

HEMSBY IN BLOOM

9.1 The meeting was update that the group have been able to tidy up the planters & boats, they hope to increase their schedule next year. They are also working with the WI on a planting project next to The Vineries for their 100th year anniversary celebrations next year instead of using the Village sign site. Hemsby in Bloom would like to see more work done to tidy up the Kingsway island site. The clerk

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advised that she has been in contact with NCC who hold the contract for the area requesting that more site visits are undertaken as the current three visits per year are inadequate to maintain it to any acceptable standard & that there may be scope to add it into next year's budget to add in extra provision for the site using the same contractor, the contract runs to 2025 with NCC supplying some maintenance. As this is be expensive & it was requested that they prepare costings & submit them to the RFO by the end of 3 November 2020. Cllr Richmond advised the meeting that they would like to install trees on the entrance to Stable fields, this was discussed & agreed that this would not be acceptable by the residents as they have already planted some on the Playing field & this has caused concerns that their view of the playing field will be obscured. George from the NHP asked if they would need to ask NCC Highways if they wanted to convert the grass verges into wild flower meadow as the Parish Council do not own it. The Social Club are willing to donate £25 for the group to install winter pansies in the boat planter. Cllr Kyriacou mentioned the previously sponsored signs in the flower beds that have been removed without asking the business if they wanted to continue to contribute to their upkeep & planting. Cllr Mogford asked if flower beds could be installed under the new Glasdon gates & the clerk again confirmed that NCC Highways permission would need to be obtained

- Ongoing Cllr Richmond & Cllr Taylor.

CO-OPTION TO VACANCY

10.1 The Parish Council to consider that although they have a vacancy for co-option, they would like all known interested parties to complete an application & attend at least two Parish Council meetings before they decide if they would like to co-opt using the zoom platform. **-Action Clerk.**

NEXT MEETING 7 DECEMBER 2020 AT 7PM

- 11.1 Social Club would like to discuss the possibility of leasing the former bowling green
- 11.2 Hemsby in Bloom
- 11.3 Speed watch
- 11.4 Report from Cllr Richmond from the Patient Participation Group (PPG) meeting on 11 November 2020.
- 11.5 Planning application for Pontins
- 11.6 Anne Casey (NNDC)

URGENT MATTER

Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960 and in view of the confidential nature of business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw whilst matters pertaining to this item are discussed.

12.1 An urgent matter regarding the burial ground was discussed & it was resolved that the Parish Council grants permission & that the Clerk should respond to the request.

Next Meeting: Monday 7th December 2020

Meeting closed 20:50

Signed.....

Dated.....