

## Explanation of variances – pro forma

Name of smaller authority: **Hemsby Parish Council**

County area (local councils and): **Norfolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	31,425	67,676					
2 Precept or Rates and Levies	53,595	83,162	29,567	55.17%	YES		Council had under-budgeted for a number of years and had a worryingly low bank balance therefore the budget set had to reflect the commitments of the Council, the bank loan taken out to pay for a committed capital project which the Council did not have the money for at the time, and a sum to start to build up the General Reserve to an acceptable level.
3 Total Other Receipts	110,886	78,832	-32,054	28.91%	YES		2020/21 - received loan of £23,000; SAM2 grant £6,400. More burials than previous years due to Covid.
4 Staff Costs	35,291	42,031	6,740	19.10%	YES		Clerk's pay was reviewed in 2021/22 (SCP29 to SCP32 - difference £1,923.96 plus backdated - £998.98), plus overtime paid (£2,256). RFO's salary reviewed in 2021/22 (£119.52 difference). Remainder is 0.5% employers pension contribution increase, plus PAYE cost differences.
5 Loan Interest/Capital Repayment	0	9,848	9,848	#DIV/0!	#DIV/0!	#DIV/0!	First years payments
6 All Other Payments	92,939	64,261	-28,678	30.86%	YES		2020/21 - paid for toilet refurbishment (£31,278)
7 Balances Carried Forward	67,676	113,531			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	67,676	113,532			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,061,605	1,123,767	62,162	5.86%	NO		
10 Total Borrowings	24,245	13,868	-10,377	42.80%	YES		Council made an additional loan repayment of £5,000 in the year

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable