

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Village Hall, Waters Lane, Hemsby on: **Wednesday 22nd September 2021 at 7.30pm **note revised time & location**The maximum number of members of the public that can attend will be 24, due to us allowing 2 metres social distancing.**

Please read carefully & DO NOT attend if you have any of the COVID symptoms;

Councillors and staff of the Council are requested to take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes.

If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall. You can attend a centre: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and **do not** remove this during the meeting. **Do not** move the chairs and sit where indicated.

You will be required to use the Track & Trace system which is in place at the Village Hall, if you do not wish to use that please ensure that you record your own name & contact details on the register form, which will be in the entrance, please bring your own pen/pencil to do so. This information will be kept for 21 days in case of an outbreak of COVID, as the NHS may have to trace you.

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS.**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. **MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on **23rd June 2021.**

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – James Bensly, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. HEMSBY IN BLOOM

- 5.1 To receive an update from the group.

6. NEIGHBOURHOOD PLAN

- 6.1 To welcome the consultants from Collective Community Planning & to receive an update on the NHP & discuss the next stages.
- 6.2 To receive a verbal update from the Neighbourhood Planning Group.

7. CORRESPONDENCE- as circulated during the month.

8. ADMINISTATIVE/DAY TO DAY MATTERS

- 8.1 To note the contents of the Clerks report.
- 8.2 To receive an update regarding the bus shelter replacement project. To consider disposal & removal of the current one & obtaining quotations to trim tree behind the site.
- 8.3 To consider the parameters for the drafting of the Hemsby disaster fund & consider allocating funds from the existing budget.
- 8.4 To receive an update on the Fireworks from a representative of the Sports & Social Club/ Village Hall Committee & consider their request to use the Playing field for the event.
- 8.5 To note that one application has been received for the position of Village Ranger. The advert was also placed in the Parish Newsletter & on to the Noticeboards in the village. Consider date for Personnel Committee to meet to hold interviews.
- 8.6 To note that Green edges have been asked to tidy up the hard court, burial ground flower beds & memorial garden due to complaints from users.
- 8.7 To consider the purchase of netball goal posts.
- 8.8 To consider the purchase of a replacement tennis net.
- 8.9 In line with the Internal Auditors report, consider appointing Cllr members to prepare a strategic plan which would set out the Parish Council's aims and objectives, the actions required to achieve them, the timescale, and the budget required over a three-year period. These planned activities form the basis for setting future budgets.
- 8.10 To note that the Parish Council was successful in an award of litter picking items from the East of England Co-op, consider a Councillor to lead a litter picking event in the village.
- 8.11 To note that the Norfolk Parish Partnership scheme is now open for nominations, consider if an Projects are to be submitted.
- 8.12 Consider the setting up of an events committee.
- 8.13 Consider visit from Outdoor gym company to do minor repairs & servicing, cost £395 plus VAT.
- 8.14 To note that Cllr Mogford has attended NALC Planning training on 14th September 2021 cost £30.
- 8.15 To consider assisting with the purchase & installation of a memorial bench for Mr Owen Church the former Post Master, who has recently passed away.

9. FINANCIAL MATTERS

- 9.1 To ratify the payments as circulated on the schedules for July, August & September & accept bank statements.
- 9.2 To receive an update commercially leasing the Parish Office building.

- 9.3 To consider the costings supplied (two quotes received) for a clinical/sanitary waste collection for the public toilets.
- 9.4 Discuss the quotations received from roller doors & metal shutter suppliers for the public toilets.
- 9.5 To consider the pro-rate Annual SLCC membership for the Clerk.
- 9.6 To note that the External Auditors have completed their review & no issues were raised. The conclusion of audit notification will be published shortly.
- 9.7 To discuss the grass cutting contract for 2023.
- 9.8 To consider the disposal of the ride on lawn mower.

10. PLANNING

- 10.1 Applications received which have already been responded to:
- 10.1.1 **06/21/0267/F** - 30 Mill Road Hemsby. Proposed single storey lean-to extension for use as workshop. **NO OBJECTION**
- 10.1.2 **06/21/0518/O** - Foxholme Four Acres Hemsby. Outline application for the sub-division of existing curtilage and erection of 1no. two bedroomed detached bungalow. **NO OBJECTION**
- 10.1.3 **06/21/0495/D** Yarmouth Rd, Hemsby, reserved matters, appearance, landscaping & layout & scaled. **NO OBJECTION**
- 10.1.4 **06/21/524/F** Passageway Adj Oasis Amusements, Beach Rd, Hemsby no.9 illuminated 'selfie' letters 2.27m x 1.77m & associated ground works. **No Objection**
- 10.1.5 **06/21/0563/F** Lan tege, Kings Loke, Hemsby. Proposed single storey rear extension **No Objection**
- 10.1.6 **06/21/524/F (Revised application received 27/7/2021)**. Passageway Adj Oasis Amusements, Beach Rd, Hemsby. Installation of 6 no. 6m-tall steel columns supporting 6 no. mesh-lighting internally-illuminated letters, each of 2.3m height x 1.8m width, and associated ground works and infrastructure including supporting platform. **No Objection submitted by HPC. GYBC heard the application at their Development Control Committee on 25th August 2021 & the decision was has still not be published or notified to HPC.**
- 10.1.7 **06/21/0267/F (Revised application received 2/8/2021)**- 30 Mill Road Hemsby. Proposed single storey lean-to extension for use as workshop. **No Objection**
- 10.1.8 **06/21/0604/F** 9 Ormesby Glebe, Hemsby - demolition of existing dwelling and construction of a replacement 3 bed bungalow with parking to front. **No Objection**
- 10.1.9 **06/21/0624/F** 35 Easterley Way Hemsby. Proposed single storey pitched roof side extension 3.7 metres x 6.4 metres to north elevation. **No response submitted as not enough councillors replied to be quorum.**
- 10.1.10 **06/21/0643/F** Compass Rose Parklands North Road Hemsby. Proposed single storey pitched roof side extension on west elevation to form larger lounge. **No Objection.**
- 10.2 Planning application decisions issued by GYBC;
- 10.2.1 **06/21/0385/F** Hemsby Beach Holiday Village -retain existing access for King's Loke to provide access to previously approved woodland lodges. **GRANTED**
- 10.2.2 **06/21/0386/CU** Hemsby Beach Holiday Village -change of use of residential bungalow to holistic lounge. **GRANTED**
- 10.2.3 **06/17/0540/O** Martham Road, Hemsby - Proposed development of site. **Appeal rejected by the Planning Inspectorate.**
- 10.2.4 **06/21/0518/O** Foxholme Four Acres Hemsby. - Outline application for the sub-division of existing curtilage and erection of 1no. two bedroomed detached bungalow. **REFUSED.**
- 10.2.5 **06/21/0563/F** Lan tege, Kings Loke, Hemsby. - Proposed single storey rear extension **GRANTED**

- 10.2.6 **06/21/0207/F** Branton House, North Road, Hemsby - Proposed sub division of garden to form 3 no. plots for 2no. bungalows and detached house and garage. **GRANTED**
- 10.2.7 **06/20/0695/F** La Marina, Yarmouth Rd - Variation of conditions. **GRANTED**
- 10.3 Consider Planning applications circulated and requiring decisions;
- 10.3.1 **06/21/0371/F** 13 Springfield North Hemsby. Retrospective application for single storey side extension including garage conversion. ***** revised plans received 8/9/2021. Response due by 29/9/2021.**
- 10.3.2 **06/21/0761/F** School House, School Loke, Hemsby - Proposed ground floor extension. **Response due by 1/10/2021.**
- 10.4 Consider any Planning applications received since the publication of the agenda requiring consideration.
- 10.5 To note that the public consultation on potential modifications to the Great Yarmouth Local Plan Part 2 and accompanying documents is now open. The consultation will ran for 8 weeks between **12pm on 9th July 2021 and 12pm on 3rd September 2021.**
- 10.6 To note that the next CLT meeting is Tuesday 22nd September 2021 at Martham Community Centre 7.30pm.

11. Co-Option

- 11.1 To consider co-option to the current three vacancies on the Parish Council from the expressions of interest received in writing to the clerk.

12. NEXT AGENDA

Next Meeting: October 2021 venue to be arranged.