

Hemsby Parish Council

Minutes of Meeting held 17th September 2018

Minutes of the Parish Council Meeting Monday 17th September 2018 at 7.00 pm in the Parish Office, Hemsby.

Present: Chairman Terry Barnes, Vice Chairman Mike Peake

Clerk: Elaine Galer

County Councillor: Ron Hanton

Borough Councillors: James Bensly, Noel Galer

Parish Councillors: Scott Bensly, Ian Brennan, Caz Eden, Pam Richmond, Charlotte Hill, Tony Bowgen, Keith Kyriacou, Leslie Mogford, Noel Galer

Public: 7 members of the public were in attendance

Meeting Declared open at 7.00 pm

THE MEETING WAS RECORDED

1. Public Participation

1. Questions/Comments from The Public

A member of the public asked who would represent the village at the Development Control meeting when the ex-Pontins application would be discussed. She would also like to know re the consultant who had been employed by the PC to help prepare the Council's response. It was explained that as this item was not on the DC agenda as yet, this matter had not been decided. Once the date had been set for the hearing, the PC would hold a meeting and prepare their response. It was confirmed that a consultant had been engaged and his report was available to view on GYBC website and HPC website.

Members of the public were welcome to contact GYBC planning if they wished to also attend the DC meeting.

A parishioner complained about the hole that had appeared on Waters Lane. The clerk explained that she had contacted Highways on several occasions, and this problem was now resolved. Councillor Keith Kyriacou asked about the bin that had been moved by Norfolk Homes. The clerk explained that she had had a meeting with the Site Manager and he had agreed to move the bin back. This had not been done, although promised, and was now in the hands of BCLlr Noel Galer.

2. Reports from County Councillor, Borough Councillors, and Police

BCLlr Noel Galer explained that he had attended a meeting re Winterton school. He explained that an Academy was looking to take over the running of the school. He stated that 40 pupils would need to make this work. 24 pupils had turned up on the first day of term. The Academy was trying to continue and is undergoing a process of due diligence. He also explained that the Draft local Plan was open to consultation.

BCLlr James Bensly had nothing further to add – most items were covered by the Agenda.

CCLlr Ian Hanton read out reports on Winterton School update, Norfolk Fire and Rescue Service, Children's Services Consultation and GT Yarmouth Roads Consultation. These have been published on the HPC website. BCLlr Noel Galer asked re the survey work being undertaken at Burlingham. CCLlr Hanton explained that Highways England were engaged in scoping work to build a second carriageway alongside the existing A47. This will be dualled – but work will take some time. Cllr Leslie Mogford asked about the Fire Services pension and what would happen in the future. CCLlr Hanton did not know the answer to this.

There were no police officers in attendance, but information received was read out. *'I have just contacted Northern Trust and informed them that 'no suspect has been found in regard to the arson at the old Pontins site' There was no replies to the press release made and no witness came forward from the local area. The investigation will now be closed, however if and further information comes to light in the future the investigation can be re-opened'*. The Cluster newsletters had been received and published. A general discussion was held re the state of the Pontins site and concern was expressed that, if they could not keep the site secure now, how could they develop the site safely. It was thought that, as only Outline planning permission was being requested, it was unlikely that the owners would develop the site themselves. General concern was raised re GYBC's management of the site.

2. Receive Apologies for Absence - PC Gary May unable to attend

3. Receive Declarations of Interest in items on the agenda and requests for dispensations – None received

4. Approval of Minutes of Parish Council Meeting held 20th August 2018

It was proposed that the Minutes of meeting held 20th August 2018 are a true and accurate record. Proposed Councillor Ian Brennan, Seconded Councillor Noel Galer, All in Favour (those who had attended that meeting). There was some confusion as

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the minutes had been sent out some time ago. There had been problems with emails. It was explained that some settings on devices may need changing as the default is to group emails by subject.

5. Update on the ex-Pontins site Planning Application.

The report as prepared by the Consultant had been sent to GYBC planning department. Paper copies were available for distribution. Cllr Ian Brennan explained that the report was excellent as it stated the policies that the application failed on. It was felt that the Parish Council had done their best to oppose the application. Councillor Keith Kyriacou expressed the feeling that speaking at the DC meeting was a way of showing passion for the opposition. He was unable to speak for the school as the school now has spaces and hence is not now a material consideration for opposing the application.

6. To discuss the Council's response to the Draft Local Plan

An additional consultation had been arranged at the Village Hall for 21st September. BCllr Galer explained that it was important that the PC prepared a response to this. We need to ask: - Is it properly structured? What does it do for Hemsby? What do we need to include? What do we need to exclude? We have 9 days to prepare this response as the closing date is 30th September. Many Councillors had not read the Local Plan as yet. BCllr James Bensly explained the timescales for the Local Plan and the importance of the proposed change of use for the Pontins site from leisure. The next version is due in January and should include comments received by GYBC. A member of the public asked if it was possible for the Council to obtain the results of the survey undertaken by Northern Trust when the exhibition of the proposed development was held in Feb 2018. It was thought that this would be the property of Northern Trust. A discussion was held re the asbestos on the Pontins site. BCllr James Bensly would forward the report re asbestos commissioned by GYBC to be held on record. A member of the public expressed his frustration the GYBC had not told Northern Trust that the previous application had been turned down and he had no confidence that GYBC would not do the same again.

Cllr Noel Galer felt that the PC should involve the consultant again in preparing the response to the Draft Local Plan. A discussion occurred, and it was eventually proposed that a meeting be held on 19th September 7pm to discuss what the village wants. Proposed Cllr Keith Kyriacou, seconded Cllr Leslie Mogford. 1 abstain, rest in favour. Cllr Keith Kyriacou also proposed that the consultant was employed to format a response. Seconded Cllr Noel Galer. 1 abstain, rest in favour.

7. To receive update re the recent petition / request for double yellow lines in Common Road

CCllr Ron Hanton explained that he had visited the area re the parking problem and, in consultation with NCC Highways, this had been turned down. Cllr Noel Galer explained that all planning application responses now include a statement saying that proposed development is subject to the condition that it does not affect off road parking in the village.

8. Update on bins and rubbish situation on Beach Road

The clerk explained that this was an ongoing problem throughout the summer and various avenues of investigation are underway as to the best way forward to resolve this issue. GYB services had replied to a request re the siting of the bins and had stated that they are all fully utilised and it did not recommend moving any bins.

9. Parishioners concerns re the Closure of the Burial Ground Car Park

It was felt that the closing times of the car park should be advertised – not simply a sign saying that the car park was closed. Vice Chairman Mike Peake explained that this was not possible as access was required by the grave digger and cars would be in the way. It was proposed that the car park should remain open whenever the Doctor's surgery is open. Proposed Cllr Keith Kyriacou, seconded Cllr Noel Galer, all in favour.

10. Complaints received re Car Parking on private site in Beach Road

The clerk explained that she had received 6 complaints from holidaymakers who had received penalty notices for parking in a private car park on Beach Road. After investigation, it was discovered that CCTV had recently been installed. The owners of the site had been contacted and it was explained that the signage was not clear. People had assumed that car parking was free after 7pm when in fact it costs £1.50. The owners had been made aware of the complaints and would review the signage. Several councillors felt that it was not the duty of the Parish Council to get involved as the car park was on private land. The clerk explained that it was felt that this would damage the reputation of Hemsby.

11. Faults report

The clerk reviewed the current outstanding faults and explained that NCC was not currently working to their standard 6-week repair time. This had caused extra work chasing these faults – one was outstanding since May! A thank you had been received re the clearing of drains in Newport Road. The area around the Diana Seat had still not been cleared, Vice Chairman Mike Peake would attend to this.

12. Correspondence from Social Care re mobility scooter access

The clerk had been contacted re a parishioner who was struggling with his mobility scooter and felt it was too dangerous and had resorted to driving on the road. The clerk had agreed to review his route with a meeting next week and would also meet with his social worker. It was felt that there a lot of drop kerbs are in place in the village.

13. Concerns raised re Public Participation in Meetings

Chairman Terry Barnes had been requested to add this to the agenda. A discussion was held re the possibility of limiting the public speaking in the meeting. Cllr Noel Galer explained that there was no need to open and close the meeting as had happened historically and it was at the Chairman's discretion to let a member of the public speak outside of the public

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participation session. Councillors, although in favour of the new openness, felt that meetings were taking too long because of this. Cllr Ian Brennan stated that the image of the PC around the village had changed dramatically since the new regime.

14. Councillors emails

There had been problems as emails had arrived in Spam boxes. A general discussion was held – settings on people's devices were discussed and amendments made as required. One councillor's email had been blacklisted but this had now been resolved. Cllr Noel Galer explained that he had no control over people's spam box, and the way to resolve this was to manually check the spam boxes and ensure that any emails are received are returned to the Inbox. The Spam mechanism was constantly evolving.

Cllr Ron Hanton and 2 members of the public left the meeting.

15. Chairman's Report

A meeting of the Hemsby Community Liaison Group will be held at the Town Hall on Monday 24th. A complaint re an overgrowing tree on a private estate had been looked at but no further action was required.

16. Vice Chairman's Report

The Vice Chairman asked if there was anything the public required to take back to the Police SNAP meeting. Cllr Tony Bowgen mentioned youths parking cars in the playing field carpark between 11.30 pm and 12pm.

1. Update on Surgery held 15th September 2018

There was 1 attendee who had received notification of a planning decision and was not happy about it. The process was explained to her.

Vice Chair Mike Peake asked for additional volunteers to set up a Speedwatch in the village – so far 3 people had come forward and he needed 6 to make this viable. Cllrs Pam Richmond, Caz Eden, Leslie Mogford and Charlotte Hill volunteered. A Church warden had rung re Armistice Service – the police would not be able to attend to close the road, so the PC would cover this. The clerk was actioned to organise a wreath. Previous appointments to look at new SAM signs had not been kept due to illness but this would happen next week. Cllr Noel Galer to attend with the Vice Chairman

17. Items reported to Parish Councillors during the month

Cllr Noel Galer had taken a phone call from the lady who had attended the surgery re the planning decision. He had contacted Dean Minns, Head of Planning, as to why this decision had taken so long, in spite of the PC's approval of the application. The delay had been due to the conditions attached.

No further items reported.

18. Committee/Councillors Reports

- 1. Bloomin' Hemsby* - awaiting the involvement of the Community payback team. Clerk to action.
- 2. Neighbourhood Plan* – Cllr Leslie Mogford handed out the latest edition of this. Work was ongoing to establish footpaths and cycle paths around the village. He requested that the Terms of Reference be signed off. He explained who needs to be involved and would also like to appoint a project manager. This would involve applying for a grant to finance this. Proposed the TOF was accepted Cllr Ian Brennan, seconded Cllr Noel Galer, All in favour.
 - i. Listing of World War 2 objects* – Cllr Leslie Mogford explained that there are several WW11 objects in the village – incl. a pillbox on the Pontins site. He had spoken to Dean Minns to request that this be listed but had not seen this happen as yet. It was suggested that there are enough relics in the village to create a WW11 trail. He would like to work with the public to itemise these and then get them listed
- 3. Village Hall* – Projects would be started in the winter as grant monies had been obtained. Cllr Keith Kyriacou explained that the Village Hall was run by volunteers and it had been a very busy time. The quote for the previous work would need to be updated.
- 4. Playing Field / Pavilion* – Cllr Keith Kyriacou stated that an AGM had been held, but the documents had not yet been received by the Parish Council. He explained that when the playing field was obtained there were 16 football teams – now there are 3. The Bowls Club had folded, and the land was being rented to the Social Club for use as a beer garden, with the proviso that if a Bowls Club was formed, the land would be given back. The Cricket Club had also folded – it has united with Winterton. Another meeting was due soon. Cllr Scott Bensly was the PC representative. The Clerk requested the accounts be handed over as a VAT return was due shortly. Car boot sales would go out to tender this year.
- 5. Patient Participation Group* - next meeting October 9th
- 6. Save Hemsby Coastline* – Cllr Ian Brennan explained that the next meeting was Monday 24th September at the Town Hall. 2 representatives from each group had been invited. It was important to keep the momentum going. Bernard Harris had promised that the trail blocks will be aligned. This will be followed up, if GYBC don't, SHC will have to do the work. Promises from GYBC had been made and reiterated since March. Chairman Terry Barnes handed out a letter he would like to be sent to East Coast partnership. It was proposed that this be sent out from HPC – Proposed Cllr Caz Eden, seconded Cllr Scott Bensly, All in favour.

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7. *School Governor's report* – Cllr Keith Kyriacou explained there had been a meeting last week. The new nurture centre would be complete within 2 weeks. The money came from s106 money. There are currently 32 vacancies at the school. (mainly in the early years) the school is very short of money and supplies. Various fundraising events are being organised.
8. *Risk Assessments* – All fine but the grass cutting is looking very messy. The clerk explained that the account with Norse was on hold, and she was awaiting confirmation from Norse of the work that had actually been completed. There was a shortage of 'green forms' that should be handed in after each work. Clerk to action.

19. Finance

1. *Bills to be paid +*
2. *Financial Statement for August 2018* – these had been emailed earlier to councillors. The clerk explained that money from the Community Land Trust had gone through the bank account as previously agreed. Cllr Charlotte Hill was confused re the refund received NEST. The Clerk explained that when the pension scheme with NEST was set up, the incorrect figure for pensionable earnings had been entered (incorrect advice from NEST!). This meant that the pension contributions had been calculated as if the annual salary was, in fact, monthly. As soon as this was spotted, a refund had been requested. This had arrived in the bank account in July. The contribution from the clerk had been refunded in August. It was stated that the clerk is paid for 25 hours per week. Tax and NI are also deducted from the salary. There is also employer's NI contributions to be paid. Proposed that these both be accepted Cllr Ian Brennan, seconded Cllr Scott Bensly. All in favour.
3. *Additional Signatory for Bank Accounts* – carried forward
4. *Tenders for grass cutting next year* – previously discussed
5. *Norse account* – previously discussed
6. *Gardeners review for area around Parish Office* - it was discussed that this area should be tidied and replanted with ground cover. The clerk had been vaguely aware of NCC commitment to maintain this area and had eventually tracked down the dept responsible. A meeting was to be arranged, in conjunction with the gardener, so that the way forward could be agreed.
7. A query had been raised by the external auditor as to the precept previously raised. The clerk had made enquiries but had got no answers from the previous clerk/auditor. The internal auditor had been engaged to help answer the queries.

20. Planning

1. Applications received – some councillors had not responded to planning apps sent out via email. 06/18/0297/F. No objections raised at the meeting. It was agreed that all apps sent via email would be replied to, even if no comments required.

21. *Further comments from members of the public.* A slideshow and talk will be held at the Village Hall covering 'North Sea Floods and their effects on Hemsby'. 27/9/2018 at 7.30pm Tickets available at £5. It was suggested that these should be recorded. Proceeds to the Hemsby Friendship Club.

As the meeting had taken over 2.5 hours, additional agenda items were to be deferred.

The meeting closed at 10.00 pm