

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place virtually on: **Monday 19th April 2021 7.00pm.**

Present: Cllrs, Kyriacou (Chair), Cllr Bowgen, Cllr Taylor, Cllr Bennett, Cllr S Bensly, Cllr Tucker, Cllr Kern & Cllr Mogford. Cllr Richmond sent her apologies prior to the meeting.

Also present GYBC Cllr James Bensly, GYBC Cllr Noel Galer & NCC Ron Hanton.

Clerk: Mrs Kerrie Wilton. Ten members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field.
- 1.2 Cllr Bowgen declared an interest in the Village Hall, Social Club & Playing field.

One minutes silence was observed following the recently passing away of HRH Prince Philip, Duke of Edinburgh.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 15th March 2021 & 26th March 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

- 3.1 A verbal report was given GYBC's Mr S Hubbard- Strategic Planner regarding coastal erosion & GYBC's plans for the residents of Hemsby effected by it. Anne Casey (NNDC) & Rob Goodlife also attended. Anne Casey talked through the recent slides that have been released following their consultation work with Jacobs showing the design, length of the berm, possible funding streams & environmental impact assessments. The Coastal Partnership East will be holding a six week consultation virtual village hall event to start at the end of April 2021 which will be available on line for residents of Hemsby. The Coastal Partnership East has been awarded £8 million of funding at the end of March 2021. Following that the next steps will be to submit a planning application to GYBC & if successful they will then try to achieve a full funding programme which will hopefully lead to the berm being built. Sam Hubbard then spoke about Roll back which would involve relocating some properties at risk further into land in the parish or into another parish & he welcomed the work that the Neighbourhood Plan Group had been doing & was willing to work with them to help identify sites in appropriate. Anne Casey advised that the Parish Council if it wished could consider raising a levy in addition to its Council Tax Precept from its residents if it wished to financially contribute to the project. Several residents spoke about the work that had been carried out over the years to help protect the dunes from erosion & although it was agreed that groynes & reefs would be a better solution than a berm, at present the funding for that would be too great. It was then acknowledged that the rock berm will be a good starting point & that in the future it would be hoped that other alternatives would be able to be funded to secure a longer-term solution. The overall feeling of all of the attendees was that this need to start without further delay as time was not on the side of Hemsby & its residents for much longer, this has been highlighted again by the storms at Easter.
- 3.2 NCC Cllr Ron Hanton advised that his reports are circulated as they appear.
- 3.3 GYBC Cllr N Galer advised that there have been recent editions in the Gt Yarmouth Mercury about the relaunch of the town & the works that the GYBC are carrying out. He also commented of the large Ferris wheel that has been installed on the seafront at Great Yarmouth.
- 3.4 GYBC Cllr J Bensly advised that the road sweeper has been out in the last week on Newport Road &

Beach Road, he also said that additional litter bins had been installed by GYBC in that area. He also advised that GYBC were looking into installing a hand sanitiser station at Kingsway & at the Playing field near to the children's play area & outdoor gym.

4. HEMSBY IN BLOOM

4.1 The group is about to take delivery of the new equipment & plants that they have ordered, once it has arrived they will start planting up in the village & keeping on top of the watering. A commemorative rose bush for HRH Prince Philip, Duke of Edinburgh has already been planted next to the bench opposite the Playing field and a plaque will be installed, this has kindly donated by Hemsby Post Office. The new clothing previously donated to the group will be sold outside the Pavilion during the weekend of the Village garage sale in May to help them raise further funds.

5. NEIGHBOURHOOD PLAN

- 5.1 The Neighbourhood Plan Groups monthly update had been circulated to all Cllrs prior to the meeting. The latest report from the Neighbourhood Planning Group was noted & it was agreed that the group should explore a Roll Back Policy within the NHP. The draft copy of the plan has been circulated to all Parish Councillors for consideration. There will be an informal get together with the Chairman, The Clerk & the NHP Group on Friday to receive a further update.
- 5.2 The request from the Neighbourhood Planning Group to submit an application to GYBC BID for full funding for the installation of a heritage trail in the village was considered & it was agreed that this would be agreeable. However, it was noted that at this time the Parish Council do not have any additional budget to support this should it not be fully funded but it was agreed that the Parish Council should be contacted again should that be the case.

6. CORRESPONDENCE- as circulated during the month. Noted

7. ADMINISTATIVE/DAY TO DAY MATTER

- 7.1 The contents of the Clerks report were noted.
- 7.2 Cllr Taylor provide a further update on the Speed watch initiative that they still do not have enough volunteers to operate the project. - **Ongoing**
- 7.3 Cllr Bennett discussed potential running some summer events at the Playing field, she is meeting up with the NHP group to discuss options, she will bring this to the next meeting. - **Action Cllr Bennett.**
- 7.4 The clerk provided an update regarding the bus shelter replacement project that the confirmation of grant has now been received, The Chairman has signed it, NCC will require a new Street Furniture Licence, sizes has been submitted to the supplier and an enquiry about the lead time.- **Ongoing**
- 7.5 It was agreed to adopt the draft Complaints Policy. – **Action Clerk**
- 7.6 It was agreed for the Personnel Committee to meet on 27th April 2021. – **Action Clerk**
- 7.7 The Premises Licence Application from J & J Wilson Supermarket at Hemsby Beach Holiday Park, Unit 3 Beach Road, Hemsby was considered & it was agreed that The Clerk would submit a response of **No objection.**
- 7.8 It was agreed to purchase & plant a memorial rose to be dedicated to HRH Prince Philip Duke of Edinburgh in the Parish Council Burial Ground. **-Action Clerk/Chairman.**

8. FINANCIAL MATTERS

- 8.1 The Payment schedule was agreed as circulated as the total payments of **£13,404.26**. The receipts of **£11,154.00** were noted, with pending receipts of **£15,376.00**

The bank summary was received & accepted as at **31st March 2021** totalling **£67,676.35**:

Hemsby Parish Council savings account (Barclays)	£46,165.95
Hemsby Parish Council current account (Barclays)	£4000.00
Hemsby Parish Council Unity Trust current account	£2956.44
Hemsby Parish Council Unity Trust deposit account	£14,620.00
Unpresented cheques	£66.04

£460.94 free funds were noted as at 31st March 2021.

- 8.2 The Clerk advised that the estate agent has finally installed the 'To let' board on the Parish Council Office building & no viewings have yet taken place. **-Ongoing**
- 8.3 It was noted that Hemsby parish Council have donated £200 towards the re-opening of the beach following the Easter storms. - **Noted**
- 8.4 Consideration was given to allocating a budget entry for a village disaster fund & it was agreed that the Cllrs would like a policy to accompany this to allow them to define what disasters this would cover as the Parish Council is excluded by law from donations to be made to individuals, they will then they will consider how much is required. – **Action Clerk/Ongoing**
- 8.5 The request from the clerk to attend the NPTS summer seminar 30/6/2021 cost £60 & SLCC one day essential training on 21/4/2021 cost £45, both requests were agreed. – **Action Clerk**
- 8.6 The suggestion that the Parish Council could financially assist the Village Hall & Social Club with the running of the November 2021 Firework display was discussed. It was agreed that as the Parish Council are already working with the Neighbourhood Plan on arranging engagement events this summer they would need to supply accurate monetary requirements before any donations to the fireworks could be considered as this would all need to be financed from the Events Budget for 2021/22.- **Ongoing**

9. PLANNING

9.1 Applications received which have already been responded to:

9.1.1 **06/21/0160/CU** Seacroft Holiday Village Beach Road Hemsby NR29 4HR Retain existing entrance from King's Loke to provide access to previously approved woodland lodges. Change of Use of residential bungalow to Holistic Lounge in association with Hemsby Beach Holiday Park. **No Objections.**

9.2 Planning application decisions issued by GYBC;

- 9.2.1 **06/21/0068/F** Field View North Road Hemsby - Proposed single storey front extension; Changes to facade, proposed single storey side extension; Conversion of garage to provide accommodation; Proposed two storey rear extension, and associated demolition works and landscaping. **APPROVED.**
- 9.2.2 **06/20/0693/F** The Bakery, The Street Hemsby - Variation of Condition 2 of p.p 06/19/0719/F - Changes to internal layout and front elevation. **APPROVED.**
- 9.2.3 **06/20/0669/LB** The Lodge Hall Road Hemsby - Listed building consent to convert downstairs toilet into a shower room with associated works. **APPROVED**
- 9.2.4 **06/20/0023/F** Home Farm Waters Lane Hemsby - The creation of 5 residential units, through conversion of existing buildings, demolition of modern agricultural buildings, new/replacement buildings and extensions to existing buildings (to include works to listed and curtilage buildings) and associated infrastructure. **APPROVED**

9.3 Consider Planning applications circulated and requiring decisions;

9.3.1 **06/21/0207/F** Branton House, North Road, Hemsby - Proposed sub division of garden to form 3 no. plots for 2no. bungalows and detached house and garage It was agreed that The Clerk would submit a response of with an **objection**, due to the overdevelopment of the site, Road safety concerns as the access is very near to the North Road/Waters Lane junction.

9.3.2 **06/21/0209/F** Homestead Gardens, Hemsby - Proposed new detached bungalow with parking and new vehicular access. It was agreed that The Clerk would submit a response of an **objection**, due to the overdevelopment of the site & Highway safety concerns as the access on to the property is off Homestead Gardens would not allow any vehicle to exit the site in a forward gear as there is insufficient space on the site for any vehicle to turn around once they have driven in.

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None.**

10. Exclusion of Press & Public for Confidential Session.

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press left the meeting during consideration of contracts in order that the Parish Council can consider the Cleaning of Parish Council owned land & premises. (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228. It was resolved that an advert be drafted to appoint a person or persons to undertake the work currently undertaken by Mr M Witheridge & Ms Gill King due to her retirement later in the year. - **Action Clerk**

10.2 The expressions of Interest received in the vacancy for the cleaning of the Pavilion at Waters Lane were considered & it was agreed to offer the position to the person that had offered to undertake the work for £55 per week. The clerk will notify them, arrange a start date & obtain proof of them holding Public Liability Insurance to clean commercial premises. - **Action Clerk.**

11. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 5th May 2021 this will also include the Annual Meeting of the Parish at 6:30pm, followed by The Annual Parish Council meeting at 7pm.

Meeting closed **21:00**

Signed.....

Dated.....