

Hemsby Parish Council



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All correspondence please to:
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Minutes of Meeting 15th January 2018

Present:

Chairman Keith Kyriacou, Vice Chairman Mike Peake

Clerk Elaine Galer

Parish Councillors, Noel Galer, Scott Bensly, Ian Brennan, Terry Barnes, Tony Bowgen

County Councillor Ron Hatton and 2 members of the public

Meeting Declared open at 7.30 pm

Apologies from Chairman re state of handover from previous clerk.

MEETING RECORDED

1. Public Participation

- a. No reports received from Borough Councillors Bensly and Weymouth
- b. Ron Hanton was welcomed as County Councillor. Report read out re road improvements. This report is attached to these minutes. Future works include the 'pinch points' at Breydon Bridge and Gapton Hall Roundabout. These are to facilitate traffic flow following the 3rd river crossing. Questions were asked re timetabling of future road improvements and whether they will clash with the proposed Air Show to be held in Great Yarmouth in 2018. Assurance was given that this should not be a problem.
- c. Reports from Local Groups
 - None received in writing
 - Village Hall – PCllr Tony Bowgen – Still running successfully. Currently awaiting for reply from grant application to refurbish kitchen and toilets
 - Playing Field – Chairman Keith Kyriacou reported that the back doors on the Pavilion are to be replaced with metal roller shutters as the existing wooden ones are rotten. The price will be under the current allowed spend of £1500. Cookes have been commissioned to supply and fit these. Damage being caused by youngsters playing football against them
 - Tourism – nothing reported.

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- d. Police – Report from engagement officer re increase in cycling on the pavement (which is illegal) and the legal status of such Posters are to be put up on the Notice Board to raise public awareness.
A Crime report was received and read out. A copy of this report is attached to these minutes and will be posted on the Notice Board.

Meeting closed to hear additional information re the Police and Fire Service from Cllr Ron Hanton. Meeting Re-opened

2. *Apologies:* Parish Councillors Caz Eden, Pam Richmond as both unwell *Absence:* Parish Councillors Leslie Mogford, Maria Ellis
3. Declarations of interest given:
 - a. Chairman Keith Kyriacou – Hemsby Playing Field
 - b. Tony Bowgen – Hemsby Village Hall
4. Approval of Minutes of Meeting 18/12/2017.

A number of discrepancies were identified and corrected:

Amendments:

Attendees incorrect.

(Para 19). Mr and Mrs Rundell - letter not necessary as property in order, all in agreement struck off

A list of burials for the last 10 years is to be produced and appended to these minutes.

Planning section – fenestration medication – removed from text

Various typing errors corrected

It was agreed that these were amended manually as no electronic version was available.

Proposed PClr Ian Brennan seconded PClr Terry Barnes. All in favour. Minutes signed off.

5. Matters arising

PClr Tony Bowgen still awaiting reply from company supplying battery for defibrillator at Village Hall

6. Approval of Minutes of Meeting held 8th January 2018

Proposed PClr Terry Barnes, Seconded PClr Ian Brennan Minutes signed off

7. Community Resilience Plan – this was added to the agenda following the emergency meeting 8/1/2018. Unfortunately, due to operational demands no representatives from HIRS were available to attend the meeting

- a. Should HPC own and maintain the contact list held within the CRP?

Yes Proposed PClr Noel Galer, Seconded PClr Mike Peake. All in favour

- b. Should the CRP be limited to the scenarios that HIRS are able to cope with?

Yes – with a paragraph added to declare the facilities available at the Village Hall. PClr Noel Galer to liaise with Allison Billet re the wording

Proposed PClr Ian Brennan, Seconded PClr Scott Bensly. All in favour

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- c. Should the Parish Office be offered as a control Centre in the event of an emergency?

Yes – but may require mast for VHF radio. Scott Bensly to liaise with Dan Hurd (HIRS) re costs and what is required. Parish Council will fund this

Proposed PClr Ian Brennan, Seconded PClr Noel Galer. All in favour

8. Chairman's report.

Telephone installed New number is 01493 719235 – set to divert to Clerk's mobile. Router will be available in next 48 hours. Desk to be removed from Office in the next week.

9. Vice Chairman Mike Peake reported:

SNAP meeting attended by himself and Parish Clerk 11/1/2018. Agenda attached. Moving forward it was decided to focus on 2 main areas: Speeding and ASBO. The next SNAP meeting will be held in Gt Yarmouth, due to financial cut backs, which was opposed by the 22 attendees as they felt they would not have a voice.

The church warden stated that the bin from the Barn Room was stolen and an attempt was made to break in to their shed. She had to use 101 to report this as instructed and was unhappy with the time involved.

Fire extinguishers have all been checked and are in date

Alarm has been serviced and the number has been changed.

PClir Pam Richmond is now the representative on the Patient Participation Group (PPG)

Identity cards still not available from the Town Hall. PClir Mike Peake will reapply – these are for PClir Caz Eden and PClir Pam Richmond

10. Parish Surgery 13/1/2018

Report of accident by member of the public who fell over whilst trying to catch bus. Basic first aid given and accident report completed.

First Aid Kit is out of date and needs replacing – to be actioned by PClir Mike Peake

PClir Mike Peake suggested the office should also have a smoke alarm fitted. Agreed

Reports of Speeding in Village – SAM signs are working!

11. Report from PClir Pam Richmond re PPG

PClir Pam Richmond not present – item carried forward

12. Committee Reports

- a. Bloomin Hemsby

PClir Noel Galer reported that due to only just becoming aware of the scheme in late December, (the bid process began in September) that they were not sufficiently prepared to tender for the grant available in January 2018. He had discussed this with Grow Wild, who are offering the

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grant, and had mutually agreed that it would be preferable to apply in the next round September / October 2018. Meanwhile there was a lot of preparation work to be undertaken and, most importantly, any planning and work undertaken now would not prejudice the bid attempt for later in the year. The committee should meet once a month and report back to HPC.

13. Correspondence

Not all correspondence is being received by the new Clerk. Postal re-direction should start working within the next 7 days

- a. Accounts to be paid:
 - i. NCC for £42.00 for NP Law – need to check re subscription
 - ii. Norse £9.00 – rental for bin in burial ground
 - iii. bOnline – phone and internet at Parish Office – direct debit details agreed
 - iv. Flameskill – Fire extinguishers £37.20
 - v. Mark Witheridge – one month £437.66
 - vi. Wave – Sewage for Toilets £60.44

Above accounts - agreed to be paid

- vii. Wave – Sewage for Pavilion to be queried £327.70

- b. Received £96.00 for Memorial A. Bane
- c. Other correspondence
 - i. Mandate at Bank needs updating re New Clerk's details
 - ii. Street Scene Inspector – read out email offering to inspect re road maintenance. Parish Councillors are to e-mail clerk with details of problems in their area. Also: to include on Surgery Posters and on Facebook
 - iii. Post from NP Law regarding tree preservation orders stating that GYBC will not confirm the TPOs as requested on Pontins Site. Clerk to email NP Law to confirm. Cllr Ron Hanton stated that he thought that the trees did not warrant a TPO.

14. Financial Statement – not produced this month as all records are with the auditor

15. Burial Ground – There was one Interment of ashes

Councillors heard a proposal to turn part of the burial ground into a car park for the use of village.

16. Risk Assessments

PCllr Terry Barnes – nothing to report. Attending Risk Assessment Course on 23rd January but unsure of details.

17. Planning Applications – none received but planning department have been notified of new Clerk's details. Decision received re Application for Peacehaven on Yarmouth Road. Approved by GYBC.

18. Grants to Groups - The form needs to be re-distributed to groups in the village with a closing date of 1st March 2018.

19. Access to the Broads – PCllr Caz Eden not present so carried forward

20. Data Protection Officer – awaiting announcement by NALC re new rules to be introduced May 2018

21. Date of next meeting - 19th February 2018

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22. Comments from Members of the Public

A warm welcome was extended to Steve Oliver who has recently moved from Northampton to The Marrams and is a retired Police Officer.

23. Final Comments

- a. PCllr Tony Bowgen stated that the Bowls Club has folded and their equipment has been disposed of
 - b. PCllr Terry Barnes asked if the Clerk would write to EE Green Plant Hire regarding sweeping Beach Road whilst the building work is ongoing
 - c. PCllr Noel Galer mentioned that the 'black path' leading from Barleycraft to the Co-op has been swept of leaves but would need continual monitoring.
24. Chairman Keith Kyriacou mentioned that The Hemsby Harlequins will be presenting their pantomime on 26/27/28 January. Tickets on sale at the door or from Hemsby Post Office.
25. Meeting Closed at 20.50