

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place at Hemsby Pavilion on: **Monday 15th November 2021 7.30pm,**

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr S Bensly, Cllr M Kern, Cllr Bowgen, & Cllr Tucker, Cllr Cook, Cllr Nash, Cllr Chilvers & Cllr Mogford (arrived at 8:04pm), also GYBC & NNDC Cllr James Bensly.

Apologies received from Cllr Bennett & GYBC Cllr Noel Galer.

Clerk: Mrs Kerrie Wilton & Mrs Catherine Moore RFO
Seven members of the public were in attendance.

Before the meeting was opened Cllr Kyriacou advised that the public toilets have been broken into again twice over the weekend & damaged sustained to the door again. He has already spoken to Mr Witheridge & he will be boarding up the ladies toilets again until the brick wall surrounding the ladies toilets can be removed, hopefully within the next few days. The Police had attended this morning & had taken the details away & provide the PC with a crime number. The Chairman urged everyone to keep their eyes peeled when they are travelling around the Kingsway island area to call the police if anything untoward is happening.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field
- 1.2 Cllr Bensly declared an interest in the Social Club.
- 1.3 Cllr Taylor declared an interest in the Hemsby in Bloom

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 20th October 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

3.1 Cllr James Bensly had provided the Clerk with a written update from his role at NCC prior to the meeting which had been circulated to Parish Cllrs. He advised that there is an open morning at the Marina Centre to have a look at work so far. The Wellesley sports ground is shortly to have some work done. There is a new 'Community Circle initiative' starting for the winter months, this will be a signposting service for 07884 750520 communitycircles@accessct.org this will be run by several organisations.

Christmas in the park event is running on 26,27,28th, lots of events running also in the market place, a fun fair & at the town hall. Norfolk recycles have updated their guidance on what you can & can not put in your recycling bins at home. Cllr Bensly advised that he had also attend the parish visit this morning to look at the road defects in the parish, over hanging hedges on the Pines side of Kingsway, also Winterton Road hedge to be flailed. The Back market lane hedge is the responsibility of the Pines. He thought that the proposed site for a crossing on Waters Lane looked favourable & he will be working with NCC Highways for that to be looked into. He advised that new street lights are on order for the two missing ones on Water. Following on from this mornings visit the lighting on the pedestrian island at Newport Road junction has had the lighting crew out today to look at that.

Cllr Kyriacou asked again about the litter bin on Newport road which has been out of use for almost a year since it was set on fire. Cllr Bensly spoke about the roll-out across the borough of Smart Litter bins, these will allow waste to be sorted into compartments depending on their type, they will also have automatic compactors inside them & they will send a message to the depot to empty them when they are full. Hemsby is part of a pilot scheme called **FACET** <https://www.norfolk.gov.uk/what-we-do-and-how-we-work/our-budget-and-council-tax/our-budget/bids-and-funding-weve-won/facet-circular-waste-solutions-for-food-businesses> EU project encouraging circular economy approaches with the food/beverage tourism sector in Great Yarmouth, improving sustainability by securing local environmental AND economic benefits. Initiatives include keep cup schemes, recycling sculpture bins, increased capacity recycling bins and business support/engagement. He offered for an officer presentation to the Parish Council, it was agreed for an invitation to be sent for them to attend the 17th January 2022 meeting.

The clerk requested that if any of the bins that are removed could they be stored by the PC for future use also that the Parish Council is consulted on the locations.

The barn room have offered to host a community fridge, this will be in partnership with the co-op & Colemans farm, this will be covered by volunteers.

Cllr Bensly also advised that the petition that was raised with over 400 signatures to improve bus service & he is applying for funding & hopefully the outcome will be known in the spring.

Broadland Futures initiative is run by the Environments Agency & they recently delivered a talk at Somerton PC about water management & he wondered if we would like to have a presentation from them too in the spring.

4 . HEMSBY IN BLOOM

4.1 Cllr Taylor advised that they have had one new member join the group, so they now have seven members. They have starting on the re-wilding area however this was not suitable for rotavating due to rubble in the area, however they are still hoping to seed it with wild flowers.

5. NEIGHBOURHOOD PLAN

5.1 The Neighbourhood Planning Group Chairman advised that the terms of reference had been broken again by a member of the group appearing on & making reference to the NHP group in a political parties newsletter which had been sent out to residents of Hemsby & neighbouring villages. There was concern that this could undermine & compromise the adoption of the plan once it gets to the next stages of consultation with residents & at the scrutiny stage at GYBC. It was agreed that the NHP should be 'A' political. She advised that there is a reluctance in the group to work on the actual things that need to be done & that many are working on side issues away from the plan. Cllr Kyriacou confirmed that as agreed at the last meeting when earlier breach of the TOR had been reported the PC had agreed that the Clerk should send a letter to the member & this had been sent. Cllr Tucker stated that anyone using the plan as a political platform should be removed from the NHP. It was suggested by the Chairman that he & the Clerk should meet with all members of the NHP Group to reinforce the TOR. All of the Cllrs agreed that the member had contributed well with the plan & again this was unexpected but they did not wish to see any unauthorised references to the NHP in any way if permission has not been granted by the PC. The Chairman of the NHP wanted it to be known that she is currently reluctant to continue with the plan, it was asked who is the controller of the 'Whatsapp' Group & the NHP email inbox, this is not known &

there are concerns that former members of the group that still have access to both of them. The Clerk advised that there are potential GDPR implications. It was agreed that Cllr Kyriacou, the Clerk, PC Cllr members of the NHP group & the Chairman of the NHP would meet with members of the group.

5.2 The anonymous feedback made at the NHP event from the residents of Hemsby regarding the Parish Council had been already circulated to Cllrs, no further comments were made.

5.3 It was noted that further correspondence has been received from the Land Agent for Highfields Equestrian Centre that they strongly object to their site being included in any Open Space designation as part of the Neighbourhood Plan. The Chairman of the NHP advised that this would be decided by GYBC as part of the examination, however it is unlikely that this would be adopted.

6. CORRESPONDENCE- as circulated during the month.

6.1 It was noted that an email has been received thanking the Parish Council for the new netball posts. Cllr Kyriacou thanked Cllr Bowgen for assembling the netball posts.

6.2 The Parish Council acknowledged receipt of the Norfolk Lieutenancy Commemorative plaque from HM Lord-Lieutenant of Norfolk Lady Dannett MBE to commemorate our Community's resilience in the year of the pandemic, it was agreed it would be displayed in the pavilion.

6.3 It was noted that we were not successful in our grant application with Locality to refurbish the hard court into a MUGA.

6.4 It was noted that we have been advised by Anne Casey (Coastal Adaptions Officer) that the planning application and marine licence application for the Hemsby rock berm were submitted on 1 November 2021. GYBC Cllr Bensly advised that the Marine Licence had also been submitted.

7. ADMINISTATIVE/DAY TO DAY MATTER

7.1 The contents of the Clerks report was noted.

7.2 He clerk advised that a quotation to trim tree behind the North Road bus shelter site & the burial ground corner had been received at £150, it was agreed that this works should be arranged as soon as possible. The sealed bids received for the sale of the existing bus shelter was discussed & it was agreed to accept the bid of £500. **-Action Clerk**

7.3 Cllr Mogford to provide verbal report on the setting up of Hemsby disaster fund & he requested that £1000 be allocated from the existing budget. Cllr Cook wished for the PC to explore other organisations that are already in place & funded for such situations. The clerk advised that she had recently sought advice from GYBC for details of the current evacuation plans for Hemsby which it appears are held by the lifeboat & she is working with them to bring all of the contact details up to date as it is at least two years since this was last done. **It was agreed that £1000 would be allocated from earmarked reserves. -Action RFO**

7.4 To note that the advert for the position of Village Ranger has been re-run again, two applications have been received so far.

7.5 Cllr Mogford wished to provide a verbal report on motorhome parking on Council owned land at another meeting as he is still waiting for some information. **-Carried forward Cllr Mogford**

7.6 Cllr Nash gave an the draft strategic/forward plan following the initial brainstorming meeting that had been held, he had collated them & adopted some others using the examples that they had found from other Parish Councils. A draft copy has already been sent to the Clerk & Chairman & Cllr Nash will work on it further. **-Ongoing Cllr Nash**

7.7 The installation of electric car charging points on some of its land was discussed by GYBC Cllr Bensly is keen to support the Parish Council, it is hoped that four bays can be installed at the pavilion & a site visit will be held shortly. The NHP Chairman advised that there was strong support for this is the NHP consultation. **-Ongoing Clerk & GYBC Cllr Bensly**

7.8 It was considered nominating a Cllr representatives to the Patient Participation Group, It was thought that Cllr Bennett had already volunteered for this, Clerk to check. **-Action Clerk**

7.9 It was noted that the clerk has been advised that three additional bus shelters will be installed as part of The Pines development; One Kingsway on the Yarmouth bound side with a litter bin (same side as the Pines), One at the pedestrian entrance to Barleycroft estate on Kingsway with a litter bin, this is also where there will also be a puffin crossing installed, one on Beach Road near to the junction for The Close (it is believed that this bus stop will be moved slightly due to an existing lighting column). The Clerk has written to ask if there will be any funding available for ongoing maintenance, insurance, replacement & cleaning after the initial installation as this would be in addition to the 6 bus shelters & 29 litter bins that we already have & the reply had been no. The Clerk also explained that enquires had been sent by GYBC Cllr Bensly to see if there were any other options & he awaits a reply from GYBC. The RFO advised that it is possible that the concurrent functions paid by GYBC may well end in 2023 & therefore the provision for all future replacements, maintenance etc may have to be added to the precept from April 2023.

7.9.1 The Parish Councils did not wish to pick a preferred design of bus shelter & litter bins at this stage.

7.10 It was noted that the Clerk & Chairman have attended a site meeting on 9 November 2021 with UK Power Networks, as access will be required to the sub station in the burial ground for additional cabling installation to The Pines development. It was explained that trenching the Parish Council owned Car Park would be a cheaper alternative for the developer, however the Clerk had advised them that it is in a GYBC designated conservation area, a very well used public car park & also an operational burial ground & all of that would need to cease whilst the work was under way. The Cllrs were concerned that the surface would not be returned to its current good state. The Chairman advised that there was a discussion about moving the trench as much as possible to the edge to minimise disruption to the surface. It was agreed to see what contact is received next, however the contractor advised that the works would need to be completed before the first units on the Pines are occupied in January 2022. **-Ongoing Clerk**

7.11 The clerk advised that a site visit had been held that morning with the NCC Highway Engineer, the Chairman & GYBC/NCC Cllr Bensly to discuss road safety concerns, potential for additional pedestrian crossings, lack of white lining, the effect of the Pines development, parking at North Road Junction & The Street Crossroads, surface water flooding on Waters Lane, Winterton Road, Newport Road & Homestead Gardens. The Highways engineer advised that any additional pedestrian crossings would need to include a feasibility study which the Parish Council would have to pay for & this would not guarantee that a future crossing would be suitable. He also confirmed that any crossing would need to be solely funded by the Parish Council. He did agree to include the proposed crossing on Waters Lane on opposite the pedestrian gate to the Pavilion on the new £1m Road Safety Community fund, but he was unsure if it would be eligible. The Norfolk Parish Partnership scheme is open for nominations until 10th December 2021, this was not discussed.

7.12 The meeting dates for the next 12 months were agreed as the 3rd Monday of the month at the Sports Pavilion, Waters Lane Hemsby at 7.30pm.

17th January 2022

21st February 2022

21st March 2022

25th April 2022(This meeting will be a week later due to easter)

16th May 2022 AGM & APM

20th June 2022

18th July 2022

19th September 2022

17th October 2022

21st November 2022

12th December 2021 (This meeting will be a week earlier due to Christmas)

These can be subject to change & any revised dates will be published as soon as possible).

-Action Clerk

7.13 In the absence of Cllr Bennett no discussions took place regarding the setting up of an events committee.

-Carried forward/ Action Clerk

8. FINANCIAL MATTERS

8.1 It was agreed to ratify the payments made as circulated on the schedules for July & August. The Payment schedule for September 2021 was agreed as circulated as the total payments of **£9,605.90** receipts of **£9,799.00** were noted, with pending receipts of **£141.67**.

The bank summary was received & accepted as at **31st October 2021** totalling **£149,162.19**

Hemsby Parish Council savings account (Barclays) **£47,864.24**

Hemsby Parish Council current account (Barclays) **£4,000.00**

Hemsby Parish Council Unity Trust current account **£6,177.95**

Hemsby Parish Council Unity Trust deposit account **£91,120.00**

Free funds £7,695.90

8.2 The Clerk & Chairman advised that the offer to commercially lease the Parish Office building had been withdrawn by the interested party.

8.3 The grass cutting for 2022 was not discussed due to limited replies so far.

8.4 Cllr S Bensly & Cllr Bowgen advised that they had not yet been able to progress the disposal of the ride on lawn mower but hoped to have another look at it shortly. **-Ongoing Cllr Bensly/Cllr Bowgen**

9. PLANNING

9.1 Applications received which have already been responded to: **None**

9.2 Planning application decisions issued by GYBC:

9.2.1 **06/21/0604/F** 9 Ormesby Glebe, Hemsby . Demolition of existing dwelling and construction of a replacement 3 bed bungalow with parking to front. **GRANTED.**

9.2.2 **06/21/0761/F** School House, School Loke, Hemsby. Proposed ground floor extension. **GRANTED.**

9.2.3 **06/21/0786/TCA** Miadel, The Street, Hemsby. Silver Birch causing problems with neighbours. **GRANTED.**

9.2.4 **06/21/0371/F** 13 Springfield North Hemsby. Retrospective application for single storey side extension including garage conversion. **GRANTED.**

9.2.5 **06/21/0778/F** 10 The Paddock Hemsby. Proposed two storey detached garage and garden room with granny annexe **REFUSED.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06/21/0914/F** Hemsby Beach, Beach Road Hemsby. Construction of a 1330m long, 20m wide and +3m high rock berm on Hemsby beach. It was agreed that the Parish Council had **no objection** to the application. **-Action Clerk.**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **None.**

NEXT AGENDA

10 . ITEMS FOR INCLUSION IN THE NEXT AGENDA

- 10.1 Electric car charging points.
- 10.2 Email addresses for Councillors.
- 10.3 Events Committee.
- 10.4 Update on recruitment of Village Ranger.
- 10.5 Legionella checks at parish owned premises.
- 10.6 To receive an update on the drafting of a strategic plan **Cllr Nash**
- 10.7 Update on grass cutting tender **Chairman**.
- 10.8 To receive an update on the disposal of the ride on mower. **Cllr S Bensly & Cllr Bowgen**
- 10.9 To receive progress on the order of the new bus shelter & disposal of the existing one. **Clerk**.
- 10.10 Request from CLT to attend next PC meeting.

Next Meeting will be on Next Meeting: Monday 13th December 2021 at the Pavilion.

Meeting closed **9pm**