

DRAFT MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place virtually on: Monday 20th July 2020 at 7.00pm

Present: Cllrs, Kyriacou (chair) (due to work commitments he had leave the meeting several times for no longer than five minutes each time, before re-joining), Cllr Bowgen, Cllr Nudd, , Cllr Tucker, Cllr Taylor, Cllr Bensly, Cllr Kern, Cllr Mogford (joined meeting at 20:10), Cllr Richmond & Cllr Bennett (left the meeting & rejoined due to work commitments), GYBC Cllr James Bensly, GYBC Cllr Noel Galer, NCC Ron Hanton

Clerk: Mrs Kerrie Wilton

Five members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

None

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 18th May 2020 were agreed as a true and correct record and signed by the Chairman.

3. CORRESPONDENCE

As circulated during the month – **Noted**

4. PUBLIC FORUM

- 4.1 The report from County Councillor – Ron Hanton had been circulated during the meeting, as he prefers to . Cllr James Bensly referred to a recent letter that he had written to the Gt Yarmouth Mercury praising the work of the Hemsby in Bloom Group for the boat planters in the village & also to the Parish Council for the new benches that had installed. Cllr Noel Galer advised that the PC could look into the previous funding of the toilets by GYBC.

5. CORRESPONDENCE

As circulated during the month.

6. ADMINISTATIVE/DAY TO DAY MATTERS

- 6.1 To accept The Clerks report previously circulated. **-Noted**
- 6.2 The meeting viewed the request to re-commence the Carboot sales & it was agreed that this could re-start from Thursday 23rd July 2020, some of the Councillors have agreed to visit the site to observe the running of the site & if there are any concerns they should be directed to the Clerk or The Chairman immediately. **-Action Cllr's/Clerk/Chairman**
- 6.3 It was considered that as the Parish Council have a litter picker contractor then they do not wish to take part in a litter picking day in the Autumn. **-Noted**
- 6.4 Cllr James Bensly agreed to explore the request received from resident to install another litter bin on Common Road next to Fengate Farm/entrance to footpath. - **Action Cllr J Bensly**
- 6.5 The cutting of the hedge on the Playingfield was discussed & it was agreed that The Clerk should obtain some quotations. **-Action Clerk/Chairman**
- 6.6 The removal of the cherry tree in the burial ground discussed & it was agreed that The Clerk should obtain some quotations. **-Action Clerk**
- 6.7 The Playingfield Committee meeting held 9/7/2020 was cancelled as all facilities remain closed at present. **-Noted**

7. FINANCIAL MATTERS

- 7.1 The Payment schedule was agreed as circulated. It was agreed to authorise payments as circulated schedule for **£29,054.78 (including some pre-approved for August)**, to note receipts of **£7,628.39**. Pending receipts of **£1634.00 outstanding invoices**.

The bank summary was received & accepted as at **30TH June 2020** totalling **£72,636.36**;

Hemsby Parish Council savings account **£69,930.90**

Hemsby Parish_Council current account **£4,000.00**

(Unpresented cheques £1,294.54)

- 7.2 To receive findings & recommendations from the Finance Committee meeting to be held 6th July 2020. It was agreed to appoint Cllr Mark Kern & Cllr Angie Bennett as additional members of the Committee.

- 7.3 The £1000 Covid-19 Community Fund that we applied for has been received & it was agreed that there are families & individuals in need in Hemsby which are being supported by the Flegg Foodbank, it was agreed to donate £500. It was also requested by the meeting to ascertain if the school are also able to assist with the identification of additional families that may require financial assistance.

-Action Cllrs J Bensly/The Clerk

- 7.4 To note that the clerk has paid for a further Zoom subscription at a cost of £11.99 per month (last months was also used by the Neighbourhood Planning Group on 24/6/2020 & for former Pontins site catch up). **-Noted**

- 7.5 To note that the Public Consultation for the refurbishment of the Public Toilets has ended & that the application for the loan has been approved by NALC & has been sent on the PLWB for approval.

-Noted

- 7.6 Website update, domain name & training for accessible documents for the Clerk. **-Noted**

- 7.7 It was agreed to submit a grant application to the Great Yarmouth BID for funding assistance with the public toilet refurbishment. **-Action Clerk**

- 7.8 The Meeting agreed that if there are grants available to refurbish the hard court at the Playingfield into a Multi Use Sports Area (MUDA) should be applied for. The Clerk has already contacted companies to obtain quotations. Cllr Kyriacou advised that The Hemsby Football Club have also made contact under the Co-op's grant funding scheme to also assist with a refurbishment. **-Action RFO/Clerk**

- 7.9 It was agreed that The Clerk should attend a Managing Cemeteries & Closed Churchyards training course run by NALC via zoom 30th July 2020 at a cost of £40 + VAT. **-Action Clerk**

- 7.10 A proposal has been received by the Carboot sale operator for a 2021 season at the Playingfield- It was agreed that a tender process should be initiated for the 2020/21 season & that this should be worded at the September 2020 meeting. (Cllr Kyriacou abstained from the discussion)

8. PLANNING

- 8.1 Consider Applications Received – **None**

- 8.2 **To note the Planning application decisions received;**

8.2.1 06/17/0540/O Proposed residential development of site at Martham Road (site off) Hemsby, NR29 4NQ - **Refused**

- 8.3 It was noted that a Planning representative for the owner of Highfield Equestrian Centre on Newport Road, Hemsby has contacted the Parish Council as they are embarking on an online Public Consultation (<http://www.gvdlnd.com/highfield>) to develop the site for approximately 150 units of housing. The consultation runs until 17 August 2020. A response has already been sent by The Clerk to advise them that the Parish Council will wish to be fully included in the planning of the site as will The Neighbourhood Plan Group.

- 8.4 Consider giving feedback to the developer of the Pontins site following the site visit on 1/7/2020. It was felt that the owner & architects had listened to the feedback given at the site visit & The Neighbourhood Plan Group continue to be in contact with them. **-Noted**

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8.5 Neighbourhood Plan, to receive updated report from The Neighbourhood Plan Group & confirmation the funding of £6820.00 has now been received. **-Noted**

8.6 The Coastal Erosion and Climate Change Project survey has been published, there are also paper copies available, leaflets to promote awareness have been delivered to homes throughout Hemsby, this also includes some questions on behalf of the Neighbourhood Planning Group. Cllr Tucker to update the meeting that to date 165 responses had been received & 100 partial responses had been commenced on the online portal, they will all get email reminders to complete their survey. He advised that six paper copies had been delivered. A resident was allowed to question why there were many streets that had still no received a copy of the leaflet, Cllr Tucker advised that there were 2000 leaflets that had been issued & that they were trying to resolve the issue. The consultation closes on 7 August 2020 although it could be extended. Cllr Tucker & Cllr Galer were unable to confirm the date that the next meeting of the group was being held but they would update the Parish Council at the September meeting. A resident was allowed to question Cllr Galer as to the delivery method used for the leaflets & he advised that he had used a previously engaged contractor to undertake the work. The resident then asked if the Coastal Liaison Group are in favour of the survey & they both replied that they were (Cllr Tucker & Cllr Galer). Cllr Nudd & the Vice- Chairman of the NHP group are also assisted with deliveries, copies are also available at the Post Office.

9. ITEMS FOR INCLUSION IN THE NEXT AGENDA (21 September 2020)

9.1 Hard Court refurbishment

9.2 Update on the PLWB loan application & BID grant application, both the refurbish the Public Toilets at Kingsway.

Meeting closed 20:35

Signed.....

Dated.....