

Hemsby Parish Council



Parish Office, Kingsway
Hemsby, Great Yarmouth
Norfolk
NR29 4JT

All correspondence please to:
The Parish Clerk
Elaine Galer Tel 01493 719235
Email: clerk@hemsbyparishcouncil.org.uk

Minutes of Meeting 16th April 2018

Present: Chairman Keith Kyriacou, Vice Chairman Mike Peake

Clerk: Elaine Galer

County Councillor: Ron Hanton

Parish Councillors: Noel Galer, Scott Bensly, Tony Bowgen, Terry Barnes, Leslie Mogford, Ian Brennan

Public: Jill King, Mark Witheridge, Kenny Chaney, Mr and Mrs Lanham

Meeting Declared open at 7.00 pm

THE MEETING WAS RECORDED

1 a. County Councillor Ron Hanton checked that the County Council Report to Parishes had been received and distributed. This was confirmed. The Northern Distributor Road (NDR) would be opened 17/4/2018.

(Councillors Caz Eden and Pam Richmond arrived and apologised for being delayed.)

After the bad weather and the road damage occurred, Norfolk County Council (NCC) have allocated £10.4 million to repair potholes and reseal damaged roads. This work will start next week. Any problems should be reported on the NCC website.

Chairman Keith Kyriacou asked why various business sites (including Pontins) are not paying business rates. This is decided by the rating department. Councillor Noel Galer had investigated this but not gained a satisfactory answer. A Freedom of Information Request may help. County Councillor Ron Hanton suggested to contact Paul Wells (Brandon Lewis' aide) as Brandon was looking into this. Councillor Leslie Mogford offered congratulations to County Councillor Hanton for all his efforts.

Borough Councillor James Bensly's e-mail was read out. There was not a lot to report in the run up to Borough elections, but a fund-raising event was held in aid of Hemsby Inshore Rescue Service (HIRS) at the weekend which raised over £4,700 to thank them for their efforts during the recent bad weather.

Police Reports – next SNAP meeting April 26th at Wellesley Football Ground.

The Police crime figures for the month were distributed.

1 b. *Questions were taken from the public.* None.

2. *Apologies:* Councillor Maria Ellis (family commitments), Borough Councillors James Bensly, Shirley Weymouth and PC Gary May (prior engagements)

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The apologies were accepted by the Council.

3. *Declarations of Interest* – Chairman Keith Kyriacou – Playing Field.

4. It was proposed that the Minutes of meeting held 19th March 2018 are a true and accurate record. Proposed Councillor Tony Bowgen, Seconded Councillor Terry Barnes. All in Favour.

5. It was proposed that the Minutes of meeting held 26th March 2018 are a true and accurate record. Proposed Councillor Ian Brennan, Seconded Councillor Leslie Mogford. All in Favour.

6. *Chairman's Report*. Chairman Keith Kyriacou explained the public consultation re the beach as promised by GYBC was held on 12th April. The meeting was well attended. He attended a private meeting with Graham Plant (GYBC), Carl Smith (GYBC), Bill Parker and Paul Wells to clarify the situation. A decision will be made by the end of May 2018 how / if they can help with coastal defence. Councillor Ian Brennan added that the review would come back with a list of options and approx. prices for each. The next step would be to look at funding.

Borough Councillor Shirley Weymouth had reported to Great Yarmouth Borough Services (GYBS) re the use of weed killer in the village. She had been requested to notify the Parish Council in future.

7. *Vice Chairman's Report*

a) *Burial Ground*

A busy month, including meeting with relatives to arrange a funeral. 7 graves had sunk so Mark Witheridge had been tasked with filling them in as they are a trip hazard. A complaint had been received from the church as the path between the burial ground and the church had become muddy and slippery. Gill King has cleaned this. Bricks are normally used to mark out graves. This was requested last year but has not been followed up. Clerk to contact the stonemason who had done this previously to get a quote for the work. Proposed Councillor Noel Galer, Seconded Councillor Scott Bensly. All in favour. Due to problems in the past, Hemsby Parish Council would like to retain 2 grave diggers to mitigate these problems. Proposed Councillor Lesley Mogford, Seconded Councillor Tony Bowgen. All in favour. Vice Chairman Mike Peake to arrange a meeting to discuss terms with the grave diggers. Amendment to Car Park Policy - Proposed Caz Eden, Seconded Vice Chairman Mike Peake. All in favour. Clerk to publish on website and notice boards.

b) *Items reported to Parish Surgery 14th April 2018*

A quiet surgery with not many visitors. A gentleman from Taylors Loke asking why the double yellow lines that had been requested and paid for had not been installed. This has since been investigated, details appear to have been lost. The process has been reinstated and installation should be within the next 3 months.

Dial / Age concern may potentially hold local surgeries for the elderly at the Parish Office. Our village correspondent Peggy Sutton, had been putting details of the surgery in the Mercury. Details of Parish Meetings will be included in the future.

8. *Items reported to Parish Councillors*

Councillor Leslie Mogford stated that there are a lot of cars abusing the one-way system outside the Parish Office. The clerk has reported it to the police who are aware of the problem. It is hoped that when PC Gary May uses the office, this will deter them, but it is an ongoing problem.

Vice Chairman Mike Peake had received a complaint at the speed driven by the tractors from Hirsty's fun farm. Clerk to notify Richard Hirst.

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Councillor Pam Richmond commented on the electricity board cupboard at the Kingsway. Councillor Noel Galer is in contact with the Environmental Ranger and has notified them of the contact details of the occupant.

Councillor Noel Galer commented on the state of the children's play area and the equipment. Several faults were found. Clerk to send photos and arrange site meeting with GYBC. Although, these are maintained by GYBC It was agreed that Councillor Terry Barnes (HSE) would continue monitoring the play areas for Hemsby Parish Council. The fence panels on the Kingsway had been repaired by a local resident. The 20mph sign outside the Barn Room was still moving with the wind. Clerk to report again.

Councillor Terry Barnes had received a complaint re car parking at the top of Beach Road on seasonal double yellow lines. This will come into effect 1st May. Clerk to assess what can be done.

Chairman Keith Kyriacou had received a request to trim the hedge on Back Market Lane, Pontins side. Clerk to report to NCC.

9. Committee Reports

a. *Bloomin' Hemsby*

No further action at present as daffodils in bloom / birds on nest. Meeting required.

b. *Neighbourhood Plan*

Councillor Pam Richmond mentioned that neighbourhood plans had been discussed on BBC Countryfile. Councillor Leslie Mogford stated that Neighbourhood plans could not affect existing development plans but will preserve the outside structure of the village, existing footpaths and other ambitions. He has developed a Terms of Reference for the formation of a Committee to look at this and will send this out to Councillors for approval. 4 Parish Councillors and 4 Parishioners are required to form this. Funding should be available outside of this Parish - it would cost approx. £12,000 to complete as an external co-ordinator is required.

c. *Village Hall*

Councillor Tony Bowgen informed the PC that an external person had been appointed re the application for a grant. This had been successful, and they had received £9,995 which will go towards refurbishment of the toilets. Another £20,000 is required.

d. *Playing Field / Pavilion*

Another meeting is due. The Bowls Club has disbanded, and the Playing Field Committee will rent out the ground to the Social Club. (Members of the Bowls Club had split any remaining monies between members as per their constitution) The social club has 590+ members. The Clerk is still awaiting accounts from the Playing Field Management Committee.

10. Councillors Reports

- a. *Risk Assessments* - These had been received by Councillors. One of the benches in the Burial Ground needs replacing. Chairman Keith Kyriacou will action this.
- b. *Patient Participation Group* - Councillor Pam Richmond gave a full report of two meetings – January and March. Doctors are kept informed of Planning Applications and are confident that they can cope with additional housing. When patient numbers reach 1500-1600 they will need to expand. Presently there are approx. 800 patients. They have appointed a full-time practice nurse. They state that their car park is for the use of doctors / nurses only – not patients. Councillor Noel Galer stated that the land had been sold to the surgery with on the condition that the car park was to be used for patients. But this only happened for 1 year. It was previously agreed that staff could use the car park in the Bell Public House, but this hadn't been taken up. Councillor Pam Richmond to ask at the next meeting. The Surgery could not move to another site as this was

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determined by the distance to the Dispensary and NHS ruling. Again, the question was asked re extending the opening hours of the Surgery, to provide continuity of coverage especially over holidays / weekends. No complaints had been received. A rota was suggested but this would be too expensive as support staff would be required. Age Concern has been rebranded as Age Connected. The next flu vaccine would be available shortly via 'pop up' surgeries at Village Halls. Councillor Leslie Mogford stated that flu injections are available at the chemist. Doctors are cutting down on prescriptions where it is cheaper to buy the medication over the counter. The Health Minister is reviewing Surgery opening hours and is likely to make an announcement in October 2018.

- c. *Community Resilience Plan* – It had previously been agreed that tables of contacts would be removed from the main plan as addenda and maintained by the Parish Council. These addenda need updating. Chairman Keith Kyriacou to contact Dan Hurd to clarify.
- d. *Projector for Parish Office* - Councillor Noel Galer will review a small projector offered by Chairman Keith Kyriacou.
- e. *Access to the Broads* – Councillor Noel Galer stated that the intention was to look at an alternative route to the Broad which did not go over private land. Mr Lanham stated there was alternative access to the Broad. Mr Daniels has built a dyke – Councillor Galer will contact Mr Daniels. Mr Lanham offered to escort Councillors to show the area and any proposed routes. *Mr and Mrs Lanham left.*
- f. *Save Hemsby Coastline* - Councillor Ian Brennan stated that after 5 years, Save Hemsby Coastline had finally acquired Charity Status. It will continue with its limited company status and will register for VAT – thus saving 20% on future expenditure.

11. *Damage to area around the Parish Office*

Cars driving the 'wrong way' on the one-way system had been reported to the Police. Damage to the verge has been reported on the County Council Website.

12. *Date and Venue for Annual Parish Meeting (APM)*

13. *Date and Venue for Hemsby Parish Council Annual General Meeting (AGM)*

It was explained that the APM is normally held before the AGM so that the Chairman can report on the previous year's activities of the Council to Groups in the village. It was decided to hold both meetings on the same night. The Village Hall is not available on a Monday evening. The 21st of May is the date of the next Parish Council Meeting at 7pm, which must be an Annual General Meeting. It was proposed that this date would remain, and the venue changed as there was not room at the Parish Office for the APM. Proposed Councillor Leslie Mogford, Seconded Pam Richmond. 2 Councillors voted against this. Motion carried. Clerk to investigate the availability of the Barn Room. A question was asked whether a vote could be placed by proxy. This is not allowed by our current Standing Orders.

14. *Correspondence received by Clerk*

- a. VAT Registration – Norfolk ALC had issued a list of questions that need to be addressed before de-registration of VAT could be considered. Some of these were answered – others to be researched. See separate letter. Deregistration would allow invoices to be issued ex VAT.
- b. Accounts for the Playing Field Management Committee were requested again as the figures are needed for an upcoming VAT return that needs completing. Councillor Tony Bowgen promised these would be available shortly.

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- c. Glass recycling produced an income of £995 last year. Parishioners should be encouraged to recycle glass rather than put it in their green bins. Chairman Keith Kyriacou asked the price of a new bottle bank as there was potential for one to be sited in Newport. Clerk to investigate.
- d. Contractor's insurance policy is now in place.
- e. Thank-you letters had been received re the grant monies previously allocated.
- f. A request from a parishioner who wanted to photograph in the old Pontins site had been passed to the owners.

15. Amendment to Car Park Policy – see 7a

16. Bills to be paid: see separate sheet

Councillor Noel Galer declared a personal interest and abstained from the vote.

Proposed Councillor Leslie Mogford Seconded Councillor Ian Brennan. All in favour.

17. Planning Applications

Planning Applications recently received:

06/16/0353/O Erection of a 3-bed dwelling – The Bakery: Discharge of conditions 4,5,6,7 and 11

06/18/0155/F New timber class base at rear of school – no objections

06/18/0200/F Rear single storey extensions to Holywell, The Street – no objections

06/18/0210/F Front, Side and rear single storey extensions to 404 The Glebe – no objections

Clerk to contact planning re previous application for 14 Ormesby Road – annexe - as building work has commenced.

The school has received approx. £60,000 of Section 106 money for an extension.

18. Financial Statement for March 2018: See separate sheet

Proposed that this is accepted. Proposed Councillor Leslie Mogford Seconded Councillor Ian Brennan. All in favour.

Councillors were reminded that any calls to the office number are directed to the Clerk's mobile phone and the Parish Council were paying for this diversion. The Clerk could be contacted directly on 07919 543160.

19. Further comments from Members of the Public

Kenny Chaney mentioned that he would host a slide show showing World War II in Hemsby and the surrounding area 7.30pm on 17th April in the Village Hall.

Gill King enquired whether a bin could be provided near the Bus Shelter on Yarmouth Road. Clerk to investigate costs and liability.

Mark Witheridge asked when the beach would be re-opened. GYBC are still clearing the beach but hope to finish soon. It was closed for public access whilst heavy plant was in operation.

Councillor Noel Galer asked if there was somewhere available where people could put the rubbish collected during a beach clean. Borough Councillor James Bensly has skips that could be used.

The clerk mentioned that she needs to start her CiLCA training. The course costs £300. The Parish Council also need to invest in the latest copy of the Local Council Administration reference books - these would cost £100. The Course takes approx. 1 year to complete.

Councillor Noel Galer declared a personal interest and abstained from the vote.

Proposed Councillor Scott Bensly Seconded Councillor Tony Bowgen. All in favour.

Councillor Leslie Mogford would like to look at installing lighting around the Parish Office. All agreed but further investigation / costings required.

Meeting Closed at 21.00