

## **NOTICE OF HEMSBY PARISH COUNCIL MEETING**

You are hereby summoned to attend the Virtual (Zoom) Hemsby Parish Council Meeting 1  
on: **Monday 15<sup>th</sup> June 2020 at 7.00pm**

*Kerrie Wilton*

Kerrie Wilton  
Parish Clerk

### **AGENDA**

#### **1. ATTENDANCE**

To note those present and consider apologies for absence.

#### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS.**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

#### **3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on **18<sup>th</sup> May 2020 & 9<sup>th</sup> June 2020**.

#### **4. PUBLIC FORUM**

- 4.1 To receive reports from County Councillor – Ron Hanton, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per person, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

#### **5. CORRESPONDENCE- as circulated during the month.**

#### **6. ADMINISTATIVE/DAY TO DAY MATTERS**

- 6.1 To accept The Clerks report previously circulated.
- 6.2 Update on the site visit with the Highways Engineer regarding the Glasdon Gates.
- 6.3 The Clerk has not yet taken any annual leave since commencing employment, she has accrued 16 days since 13 November 2019.
- 6.4 Consider the request to re-commence the Carboot sales following receipt of the updated Risk Assessment.
- 6.5 Consider the donation of a bench to the Parish Council from a long standing visitor to the village.

#### **7. FINANCIAL MATTERS**

- 7.1 To authorise payments as circulated schedule
- 7.2 To receive bank summary as at 31<sup>st</sup> May 2020  
**To agree and adopt the Accounts and Annual Return for year 2019/20**
- 7.3 **To agree and sign off** the accounts for the financial year ending 31 March 2020

Hemsby Parish Council, Parish Office, Kingsway, Hemsby, NR29 4JT  
Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

7.4 **To review and agree** actions regarding the report from the internal auditor.

**To review and sign off** the Audit Commission Annual Return for year ending 31 March 2020.

7.5 The Parish Council has been awarded the Covid-19 Community Grant of £1,000.00 consider groups that may benefit from an initial grant.

7.6 To note that the Small Business Relief Grant that the Parish Council received from GYBC has to be returned as they have deemed that it is not eligible to receive it. Consider next steps.

7.7 Finance Committee meeting to be held 6<sup>th</sup> July 2020 at 7pm.

7.8 We have been awarded the £1000 Covid-19 Community Fund that we applied for, discuss usage

7.9 Discuss the offer to tidy up the flower beds & memorial garden at a cost of £170.00 following a complaint.

7.10 To confirm the resolution to extend the borrowing to £23k from £13k to fully refurbish the ladies & disabled toilets at Kingsway Hemsby. Confirm the date that the Public Consultation will commence.

7.11 To note that the clerk has paid for a Zoom subscription at a cost of £11.99 per month.

## 8. PLANNING

8.1 Consider Applications Received – **TWO**;

8.1.1 **06/19/0549/F** - Conversion/alterations of existing agricultural buildings to create 5 no residential dwellings; Erection of 5 Double garages, construction of boundary wall and fencing, and associated infrastructure/access drive/parking/turning areas at Hall Farm Hall Road Hemsby GREAT YARMOUTH NR29 4LF. Response due by 16/6/2020.

8.1.2 **06/20/0191/F** - Construction of detached car port on existing concrete pad at The Willows Kings Loke Hemsby GREAT YARMOUTH NR29 4HN. Response due by 16/6/2020.

8.2 Consider any Planning applications received since the publication of the agenda.

8.3 Pre-consultation letter has been received from the Developers Agent for Pontins site, they are requesting meeting with members of the Parish Council as soon as possible. Consider attendees.

8.4 Neighbourhood Plan

8.3.1 To receive the report The Neighbourhood Plan Group & confirmation that the Parish Council has £1500 at present in earmarked reserves replacing the £1080 that had previously been earmarked but not spent.

8.3.2 Discus the request from Icarus/ East Coast Partnership to use our Parish Council logo on their survey.

## 9. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 20<sup>th</sup> July 2020

*1 Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting using the following credentials:*

Meeting ID: **825 4541 6348** 6:45pm to 10:45pm

Password: 525110

Clerk is inviting you to a scheduled Zoom meeting.

Topic: Clerk's Zoom Meeting Time: Jun 15, 2020 06:45 PM London

Dial by your location

+44 131 460 1196 United Kingdom or +44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom or +44 203 481 5240 United Kingdom

**The meeting will be accessible from 6:45pm.**

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