

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Village Hall, Waters Lane, Hemsby on: **Wednesday 23rd June 2021 at 7.00pm** **The maximum number of members of the public that can attend will be 24, due to us allowing 2 metres social distancing.**

Please read carefully & DO NOT attend if you have any of the COVID symptoms;

Councillors and staff of the Council are requested to take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes.

If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall. You can attend a centre: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and **do not** remove this during the meeting. **Do not** move the chairs and sit where indicated.

You will be required to use the Track & Trace system which is in place at the Village Hall, if you do not wish to use that please ensure that you record your own name & contact details on the register form, which will be in the entrance, please bring your own pen/pencil to do so. This information will be kept for 21 days in case of an outbreak of COVID, as the NHS may have to trace you.

Kerrie Wilton

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Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on **5th May 2021**.

4. PUBLIC FORUM

- 4.1 To hold one minutes silence in honour of Shirley Weymouth a former Clerk to Hemsby Parish Council, Borough Councillor & Former Mayor.
- 4.2 To receive reports from County Councillor – James Bensly, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.3 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. HEMSBY IN BLOOM

- 5.1 To receive an update from the group.

6. NEIGHBOURHOOD PLAN

- 6.1 To consider the latest report from the Neighbourhood Planning Group.
- 6.2 To receive feedback from Tracy following her attendance at the Coastal Liaison Group meeting on 8th June 2021.
- 6.3 To note that with assistance from the NHP Group the Parish Council have submitted an application to Locality for a Social Infrastructure Support Grant towards the refurbishment costs of the Tennis Court into a Multi Use Games area. -Outcome due later this year.

7. CORRESPONDENCE- as circulated during the month.

8. ADMINISTATIVE/DAY TO DAY MATTERS

- 8.1 To note the contents of the Clerks report.
- 8.2 Cllr Taylor to update on the Speed watch initiative.
- 8.3 To receive a report from Cllr Bennett & The NHP Group to consider summer events at the Playing field, including all costings to the Parish Council.
- 8.4 To note that the Clerk has approached several departments at GYBC regarding the legal requirements to hold markets at the Playing Field. A response from GYBC is still outstanding.
- 8.5 To receive an update regarding the bus shelter replacement project.
- 8.6 To consider the parameters for the drafting of the Hemsby disaster fund & consider allocating funds from the existing budget.
- 8.7 To receive an update on the Fireworks from a representative of the Sports & Social Club/ Village Hall Committee & consider their request to use the Playing field for the event.
- 8.8 To consider the adoption of the update version of the Standing Orders Policy (item 18 f).
- 8.9 To consider the adoption of the revised terms of hire for all Parish Council Facilities.
- 8.10 To consider request from Hemsby FC to hold small one day tournament on Saturday 30th August 2021.
- 8.11 To note that one application has been received for the position of Village Ranger. The advert was also placed in the Parish Newsletter & on to the Noticeboards in the village closing date 5th July 2021.

9. FINANCIAL MATTERS

- 9.1 To authorise payments as circulated on the schedules for May & June 2021 & accept bank statements.
- 9.2 To receive an update commercially leasing the Parish Office building.
- 9.3 To receive recommendations & findings from the Finance Advisory Group who met on 8th June 2021 (present Cllr S Bensly, Cllr K Kyriacou, Cllr Bennett & Cllr Kern).
 - 9.3.1 To resolve to receive the internal auditors report.
 - 9.3.2 Annual Governance Statement – to consider the questions & respond accordingly for submission to PKF Littlejohn our external auditors.

- 9.3.3 Audit Accounting Statement – to consider & agree the accounting statement figures for the year ending 31 March 2021.
- 9.3.4 Electors’ Rights – to note that the dates of the Exercise of Public Rights will be announced as soon as possible after the meeting.
- 9.4 To note that unfortunately the application from the Parish Council claiming the Restart Grant. has been declined for the premises at Pavilion, Waters Lane, Hemsby, as Parish Councils are excluded from the fund.
- 9.5 To note that an application has been submitted to the Co-Op Community Fund for grant funding assistance in refurbishing the tennis courts. Outcomes due October 2021.
- 9.6 To consider the costings supplied by PHS for a clinical/sanitary waste collection for the public toilets.

10. PLANNING

- 10.1 Applications received which have already been responded to:
 - 10.1.1 **06/21/0371/F** 13 Springfield North Hemsby - Retrospective application for single storey side extension including garage conversion. **NO OBJECTION**
 - 10.1.2 **06/21/0386/CU** Hemsby Beach Holiday Village -change of use of residential bungalow to holistic lounge. **NO OBJECTION**
 - 10.1.3 **06/21/0385/F** Hemsby Beach Holiday Village -retain existing access for King's Loke to provide access to previously approved woodland lodges. **NO OBJECTION**
- 10.2 Planning application decisions issued by GYBC;
 - 10.2.1 **06/21/0209/F** Homestead Gardens, Hemsby- Proposed new detached bungalow with parking and new vehicular access – **GRANTED**
 - 10.2.2 **06/21/0276/F** 63 Common Road Hemsby - Proposed demolition of rear conservatory and erection of a new single storey rear and side extension – **GRANTED**
 - 10.2.3 **06/21/0308/F** site adj to midway, Yarmouth Rd- 3 bedroom detached bungalow with integrated garage - **GRANTED**
- 10.3 Consider Planning applications circulated and requiring decisions;
 - 10.3.1 **None**
- 10.4 Consider any Planning applications received since the publication of the agenda requiring consideration.
- 10.5 To note that Hemsby Parish Council submitted a response draft by the Neighbourhood Plan Group to the Planning Agent (Parker Planning Services) for the proposed Yarmouth Road development for 93 residential dwellings. This site was granted outline Planning Permission by GYBC in 2016 (ref 06/16/0583/O) which is due to expire shortly & it was indicated by the Planning Agent that following the consultation they would be applying to GYBC for full Planning Permission.

11. NEXT AGENDA

Next Meeting: Wednesday 21ST July 2021 to be held at the Village Hall