

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Virtual (Zoom) Hemsby Parish Council Meeting 1
on: **Monday 21st September 2020 at 7.00pm**

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council Meeting held on **20th July 2020 & 27th August 2020.**

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – Ron Hanton, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per It, on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. CORRESPONDENCE- as circulated during the month.

6. ADMINISTATIVE/DAY TO DAY MATTERS

- 6.1 To note the contents of the Clerks report
- 6.2 Consider the drafted specifications for expressions of interest to be issued to invite interested parties to operate Car boot sales for the 2021/22 seasons at the Playing field.
- 6.3 Consider the quotation received to cut the hedge on the Playing field & the removal of the cherry tree in the Burial Ground.
- 6.4 Consider the need for a tree report to be conducted on all parish owned land & the quotations received to carry out the report. To note that the Burial Ground is in the villages Conservation area, this will need to be explored as well as the implications of any Tree Preservation orders already in place for trees on all Parish owned land.
- 6.5 Consider the adoption of a Memorial Tree Policy to regulate future bench installation & replacements of existing ones.
- 6.6 Consider the adoption of a Press Policy.

- 6.7 Consider the adoption of a Safeguarding policy & an Equal Opportunities policy, as these are both regularly requested when applying for grants.
- 6.8 To note that the cleaner/litter picker will not be on site 2 October 2020 to 9 October 2020, the opening & closing of the burial ground gates will still be conducted during that time.
- 6.9 To note that the Football Club have offered to cover the cleaning of the outside toilet at the Pavilion every time after their training sessions. Consider their request to be able to re-open the changing rooms for match days (risk assessment & cleaning schedule to be provided).

7. FINANCIAL MATTERS

- 7.1 To authorise payments as circulated schedule & accept bank statements
- 7.2 Request for details of capital projects for 2021/22 budget setting.
- 7.3 The three quotations for the refurbishing the hard court at the Playing field have been received and the grant application has been submitted to the Social Infrastructure Fund.
- 7.4 To note that the NJC salary review has been conducted nationally with a 2.75% increase, backed dated to 1 April 2020.
- 7.5 Consider the Clerks attendance at understanding VAT course on 23rd October 2020.
- 7.6 To note that the clerk has paid for a further Zoom subscription at a cost of £11.99 per month for Parish Council usage & this has been shared again in September with her other parish this month. A second subscription has been paid for at £11.99 to be used by the Neighbourhood Planning Group.
- 7.7 The Clerk has contacted the Flegg Food bank to make the £500 donation as agreed from the £1000 Covid-19 Community Fund that we received however they still do not have a bank account; they will contact the clerk when they have been able to set one up.
- 7.8 To Agree the installation of new entrance barrier at Playing field to replace broken barrier.

8. PLANNING

- 8.1 Applications Received which have already been responded to
 - 06/20/0336/f Hazeldene, Kings Loke, Hemsby, extension to existing garage, **Granted**
 - 06/20/0363/F Holly lodge at Buckenham house, beach road, removal of granny annexe condition, **Awaiting decision**
 - 06/20/0364/F Hirsty's Park, change of opening hours, **Awaiting decision**
 - 06/20/038/F Midway, Yarmouth Rd, Hemsby, sub division 3 bedroom house, **Awaiting decision**

To note the Planning application decisions received- None

- 8.2 Consider any Planning applications received since the publication of the agenda.
- 8.3 To Consider the latest report from the Neighbourhood Planning Group, consider recommendations & provide feedback on items if appropriate.
- 8.4 Invitation has been received to attend Community Land Trust meeting 22 September 2020 at 7.30pm. Confirm Cllrs attending.
- 8.5 To receive a verbal report from Cllr Tucker following the Coastal Adaptions Survey in August. To note that an Invitation has been received to attend Community Liaison Group meeting on Wednesday 7th October from 10am to 12 noon, Jacobs have commenced their work on the rock berm outline design and Environmental Impact Assessment. Confirm Cllrs attending.

9. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: Monday 19th October 2020

1 Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting using the following credentials:

Hemsby Parish Council, Parish Office, Kingsway, Hemsby, NR29 4JT
 Clerk: Mrs Kerrie Wilton Telephone: 01493 719235 Email: hemsbypc@outlook.com

Clerk is inviting you to a scheduled Zoom meeting Time: Sep 21, 2020 06:45 PM London

<https://us02web.zoom.us/j/84909544507>

Meeting ID: 849 0954 4507

Dial by your location

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