

NOTICE OF HEMSBY PARISH COUNCIL MEETING

You are hereby summoned to attend the Hemsby Parish Council Meeting at the Village Hall, Waters Lane, Hemsby on: **Wednesday 20th October 2021 at 7.30pm **note revised time & location**The maximum number of members of the public that can attend will be 24, due to us allowing 2 metres social distancing.**

Please read carefully & DO NOT attend if you have any of the COVID symptoms;

Councillors and staff of the Council are requested to take a lateral flow test one hour before attending a meeting. These give a result in 30 minutes.

If members of the public are attending Councillors would be grateful if you would also undertake a test before coming to the Village Hall. You can attend a centre: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals>

Or do them at home, these tests are free for you to obtain online and are also available free at any pharmacy or library: <https://www.norfolk.gov.uk/care-support-and-health/health-and-wellbeing/adultshealth/coronavirus/testing/symptom-free-testing/individuals/self-testing>

Please attend wearing a mask, and **do not** remove this during the meeting. **Do not** move the chairs and sit where indicated.

You will be required to use the Track & Trace system which is in place at the Village Hall, if you do not wish to use that please ensure that you record your own name & contact details on the register form, which will be in the entrance, please bring your own pen/pencil to do so. This information will be kept for 21 days in case of an outbreak of COVID, as the NHS may have to trace you.

Kerrie Wilton

Kerrie Wilton
Parish Clerk

AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

2. **DECLARATIONS OF INTEREST AND DISPENSATIONS.**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. **MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council Meeting held on **22nd September 2021.**

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor – James Bensly, Borough Councillors – James Bensly and Noel Galer and Police if present.
- 4.2 To receive comments from members of the public, restricted to 5 minutes per item on matters elsewhere in the agenda. Item to last no more than 20 minutes.

5. HEMSBY IN BLOOM

- 5.1 To receive an update from the group.

6. NEIGHBOURHOOD PLAN

- 6.1 To receive an update from the Neighbourhood Planning Group.

7. CORRESPONDENCE- as circulated during the month.

8. ADMINISTRATIVE/DAY TO DAY MATTERS

- 8.1 To note the contents of the Clerks report.
- 8.2 To receive an update on obtaining quotations to trim tree behind the site & the disposal of the existing bus shelter.
- 8.3 Cllr Mogford to provide verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget.
- 8.4 To note that the interviews for the position of Village Ranger have not yet been held, due to lack of applicants.
- 8.5 Cllr Mogford to provide a verbal report on motorhome parking on Council owned land.
- 8.6 To note that Cllr members have started drafting a strategic/forward plan which would set out the Parish Council's aims and objectives for 3-5 years, this will hopefully be brought to full council in November in time for budget setting for 2022/23.
- 8.7 To note that the Norfolk Parish Partnership scheme is now open for nominations, consider if any Projects are to be submitted.
- 8.8 To note that the Clerk had received a complaint that the bench at the bus stop on Beach Road had been removed, Richardson's Holiday Park was contacted & they have agreed to re-instate it.
- 8.9 To consider the need for a donation/grants policy for future village events.
- 8.10 To note that all new Co-opted Councillors have completed their declarations of interest, these have been sent on to GYBC. They have all been issued with a copy of the code of conduct, social media policy, Good Councillor guide.
- 8.11 To note that the Burial Ground Gates at the Church yard end will be closed for the winter when the clocks change as previously agreed.
- 8.12 The Clerk attended the NPTS Autumn Seminar which included a speaker from the 'Good Neighbour Scheme' which is run by Community Action Norfolk. They are willing to talk to groups of people from the village who may wish to consider setting up such a scheme which would offer volunteers training & support as well as the ability to use their insurance cover. They are contactable at;
<https://www.communityactionnorfolk.org.uk/sites/content/good-neighbour-schemes-0>
- 8.13 To consider the Clerks request to carry forward her un-used annual leave.

9. FINANCIAL MATTERS

- 9.1 To ratify the payments as circulated on the schedule for October & accept bank statements.
- 9.2 To receive an update commercially leasing the Parish Office building.
- 9.3 Discuss the public toilets & decide if any security measures need to be installed.
- 9.4 To discuss grass cutting for 2023.
- 9.5 To receive an update from Cllr S Bensly on the disposal of the ride on lawn mower.

- 9.6 To consider a donation for a poppy memorial wreath for the upcoming Remembrance Day & consider PC Cllr attendees.
- 9.7 To agree the attendance of Cllr Cook, Cllr Chilvers & Cllr Nash to attend induction training with NPTS at a cost of £50 per delegate. Cllr Bennett is also due to attend Finance training on 15th November 2021 at a cost of £45.
- 9.8 To note that the Clerk has submitted an application to GYTIA for a further grant for Kingsway Island site for further maintenance & planting.

10. PLANNING/TREE PRESERVATION ORDERS

10.1 Applications received which have already been responded to:

- 10.1.1 **06/21/0371/F** 13 Springfield North Hemsby. Retrospective application for single storey side extension including garage conversion. **Revised plans received 8/9/2021. Response sent to GYBC of NO OBJECTION.**
- 10.1.2 **06/21/0761/F** School House, School Loke, Hemsby - Proposed ground floor extension. **Response sent to GYBC of NO OBJECTION.**
- 10.1.3 **06/21/0786/TCA** Miadel, The Street, Hemsby. Silver Birch causing problems with neighbours. **Response sent to GYBC of NO OBJECTION.**
- 10.1.4 **06/21/0778/F** 10 The Paddock Hemsby. Proposed two storey detached garage and garden room with granny annexe. **Response sent to GYBC of OBJECTION** for the following reasons; overdevelopment of the site, highways concerns as this area is to be accessed from the same small cul-de-sac that already services residents parking & block of garages, concerned that this may become an independent unit of accommodation.

10.2 Planning application decisions issued by GYBC;

- 10.2.1 **06/21/0490/F** 1 Beach Road Hemsby. Proposed demolition of outbuildings and erection of 1no. chalet style bungalow. **GRANTED.**
- 10.2.2 **06/21/0267/F** 30 Mill Road Hemsby. Proposed single storey lean-to extension for use as workshop. **GRANTED.**
- 10.2.3 **06/21/0624/F** 35 Easterley Way Hemsby Proposed single storey pitched roof side extension 3.7 metres x 6.4 metres to north elevation. **GRANTED.**
- 10.2.4 **06/21/0643/F** Compass Rose Parklands North Road Hemsby. Proposed single storey pitched roof side extension on west elevation to form larger lounge. **GRANTED.**

10.3 Consider Planning applications circulated and requiring decisions;

- 10.3.1 **06/21/0810/F** 1 Chapel Terrace Yarmouth Road Hemsby. Removal of existing utility room and erection of new single storey to rear extension. Response due by 29th October 2021.
- 10.3.2 **06/19/0676/O** Nova Scotia Farm (Land at) Jack Chase Way (West of) West Caister GREAT YARMOUTH. Outline planning application with all matters reserved, except access, for up to 665 dwellings; local centre (to include A1-A5, B1, D1 and other community uses); land for a primary school; health centre; plus associated infrastructure and open space. Response due by 5th November 2021.

10.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

10.5 To note that the next CLT meeting is Tuesday 19th October 2021 venue to be agreed.

11. NEXT AGENDA

Next Meeting: Wednesday 17th November 2021 at the Village Hall.