

MINUTES OF HEMSBY ANNUAL PARISH COUNCIL MEETING

Which took place at Hemsby Village Hall on: **Wednesday 22nd September 2021 7.30pm,**

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr S Bensly, Cllr M Kern.

Apologies received from Cllr Mogford, Cllr Bowgen, Cllr Bennett & Cllr Tucker

Also present GYBC & NNDC Cllr James Bensly. Apology received from GYBC Cllr Noel Galer

Clerk: Mrs Kerrie Wilton.

Ten members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

1.1 Cllr Kyriacou declared an interest in the Playing Field, Co-option

1.2 Cllr Bensly declared an interest in the Social Club.

1.3 Cllr Taylor declared an interest in the Hemsby in Bloom, Co-option & the Village Ranger vacancy.

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 23rd June 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

3.1 Cllr James Bensly confirmed;

3.1.1 As NCC Cllr as circulated during the month, he advised that he has been working with the parishes of Winterton on Sea, Somerton, Ormesby & Scratby regarding speeding in the villages, Cllr Taylor advised that she still has the original volunteers from the parish & hopefully they might be able to join with other parishes to make a viable scheme. He put out a thank you to a resident who helped organise a petition for residents to sign to help get a direct bus route from the villages to Norwich, he hopes to be able to provide an update shortly. He confirmed that there are 92 highways road marking/lining requests across this ward, including the white lining of the Kingsway area. The hedge on Back Market Lane & Winterton Road over the next week as this has been subject to many complaints. He offered £100 from his budget towards the item 8.15 for the memorial bench for the late Owen Church-former post master.

3.1.2 As GYBC Cllr, he advised that he thought that the Neighbourhood Plan Group had done a marvellous job holding the latest village engagement event which had coincided with the Football tournament on the August Bank Holiday weekend, he also praised Cllr Bennett for helping to organise the tournament & commented that he had presented the trophies to the 19 teams that had attended. He also gave thanks to Cllr Taylors husband for the many hours that he puts in around the village with his lawn mower helping to keep the village looking the best it can. He advised that there are some one off grants available for sports & leisure & he confirmed that he has already been able to assist some village groups. The Clerk drew his attention to agenda items 7.7 & 7.8 regarding the purchase of netball posts & replacement tennis net & he advised that he would be happy to receive an application.

3.2 A resident complained that GYBC are always very keen to spend money on projects in Great Yarmouth itself for replacement of the Marina Centre & Market Place refurbishment but they felt that this should also be spread Borough wide.

4. HEMSBY IN BLOOM

4.1 Cllr Taylor advised that they are still short of volunteers to help with the planting & general maintenance & anybody wishing to join the group should get in touch. They have received really good comments from residents & visitors to Hemsby & the Chairman also praised the group for

making the village look more colourful. Shortly the group will be planting up the containers in the village with spring bulbs. They have started work on the small garden area by between the pavilion & the road to get this area ready for re-wilding as this was something that came up in the Neighbourhood Plan public consultation. Cllr Taylor gave thanks to Cllr Bowgen as he had assisted with strimming the area.

5. NEIGHBOURHOOD PLAN

5.1 The consultants Louise Cornell & Mark Thompson from Collective Community Planning attending to discuss the next stages of the plan. Mark gave a quick time lime for the plan from when it started to its next stages before it passes to GYBC for consideration & then back to the residents of Hemsby for a referendum on its adoption. He said that the two village consultations had helped form the basis for the plan & are being used to help develop policies to identify & protect the things that residents feel are important in all future developments in the village for the lifetime of the plan. He mentioned that one of the key themes from the feedback was the lack of accessible public routes between the neighbouring parishes, tourism & environmental protection, Site allocation for affordable housing, roll back sites. The Chairman & several Councillors present echoed the feeling that Hemsby is unique due to it high level of tourism & this must be acknowledged & protected in the Neighbourhood Plan. The Council were asked if they wished for the rock berm & rollback to be added to the plan, it was unanimously agreed that they should be included in the plan. A resident asked the Parish Council & GYBC Cllr Bensly if they knew the levels of capacity at Hemsby school & it was confirmed by GYBC Cllr Bensly that there was a low level of in take at present, this is the same at Martham & Rollesby. Another resident asked why the census information used was getting quite old & it was confirmed that the latest census information is due to be released later this year. The NHP group also advised that residents had expressed a need for a roundabout at the Post office cross roads & GYBC Cllr James Bensly confirmed that it was his understanding that a roundabout would be installed as a condition of the proposed Yarmouth Road development.

5.2 The Neighbourhood Planning Group confirmed that they were happy with the progress of the draft plan & that the outstanding items had now been brought up to date.

6. CORRESPONDENCE- as circulated during the month.

7. ADMINISTATIVE/DAY TO DAY MATTER

7.1 The contents of the Clerks report were noted.

7.2 The Clerk provided an update regarding the bus shelter replacement project as the existing one needs to consider disposed of before the installation of the new one. It was agreed that this would be advertised for sale by sealed bids. It was also agreed that quotations need to be obtained to trim tree behind the site.
-Action Clerk

7.3 The parameters for the drafting of the Hemsby disaster fund & consider allocating funds from the existing budget was not discussed & it was agreed that this would be carried forward to a future meeting.
-Ongoing

7.4 An update on the Fireworks from a representative of the Sports & Social Club/ Village Hall Committee was received & they have decided not to hold the event this year.

7.5 To note that two applications have been received for the position of Village Ranger. The advert was also placed in the Parish Newsletter & on to the Noticeboards in the village. It was agreed that the Chairman would be sit on the Personnel Committee as a replacement for Cllr Taylor & the date will be arranged by The Clerk.
-Action Clerk/Personnel Committee.

7.6 It was noted that Green Edges have been asked to tidy up the hard court, burial ground flower beds & memorial garden due to complaints from users.

- 7.7 The purchase of netball goal posts was due to considered & GYBC Cllr Bensly advised that there may be a fund available to assist with this & the replacement tennis net. **-Action Clerk**
- 7.8 To consider the purchase of a replacement tennis net – see item 7.7
- 7.9 In line with the Internal Auditors report, consider appointing Cllr members to prepare a strategic plan which would set out the Parish Council’s aims and objectives, the actions required to achieve them, the timescale, and the budget required over a three-year period. These planned activities form the basis for setting future budgets. Due to lack of Councillors in attendance Cllr Kern agreed to sit on a small group of Cllrs to discuss this further & then to feed back to the Full PC.
-Action Cllr Kern/ Cllr Mogford
- 7.10 To note that the Parish Council was successful in an award of litter picking items from the East of England Co-op, consider a Councillor to lead a litter picking event in the village. Cllr Kyriacou offered to help host this event, date to be agreed.
-Action Cllr Kyriacou
- 7.11 It was noted that the Norfolk Parish Partnership scheme is now open for nominations, consider if any projects are to be submitted – Item carried forward to next meeting. **-Ongoing**
- 7.12 Consider the setting up of an events committee. Due to lack of Cllrs present it was agreed to carry it forward to next meeting. **-Ongoing**
- 7.13 It was agreed to arrange a visit from Outdoor gym company to do minor repairs & servicing, cost £395 plus VAT. **-Action Clerk**
- 7.14 To note that Cllr Mogford has attended NALC Planning training on 14th September 2021 cost £30.
- 7.15 It was agreed that the Parish Council will assist with the purchase & installation of a memorial bench for Mr Owen Church the former Post Master, who has recently passed away. **- Ongoing**

8. FINANCIAL MATTERS

8.1 It was agreed to ratify the payments made as circulated on the schedules for July & August. The Payment schedule for September 2021 was agreed as circulated as the total payments of **£6,277.45** The receipts of **£679.00** were noted, with no pending receipts (see page 6).

The bank summary was received & accepted as at **31st August 2021** totalling **£104,324.13:**

Hemsby Parish Council savings account (Barclays)	£46,846.09
Hemsby Parish Council current account (Barclays)	£4000.00
Hemsby Parish Council Unity Trust current account	£6358.04
Hemsby Parish Council Unity Trust deposit account	£47,120.00

8.2 It was noted that there had been another viewing of the Parish Office building, but again no response afterwards.

8.3 The costings supplied (two quotes received) for a clinical/sanitary waste collection for the public toilets were discussed & it was agreed to engage Anglian Chemicals. **-Action Clerk**

8.4 The quotations received from roller doors & metal shutter suppliers for the public toilets were discussed & it was agreed to remove the boarding from the ladies toilets & to discuss it again at the next meeting so that the vandalism can be monitored. **-Ongoing**

8.5 The contribution towards the pro-rate Annual SLCC membership for the Clerk was agreed.

8.6 It was noted that the External Auditors have completed their review & no issues were raised. The conclusion of audit notification will be published shortly. **-Action RFO**

8.7 The grass cutting contract for 2023 was discussed & it was agreed that it should be advertised for tender. It was also suggested that the football club may wish to take over the cutting of the new playing field. **-Action Clerk**

8.8 The disposal of the ride on lawn mower was discussed & it was agreed that Cllr Scott Bensly will have a look at the Mower & liaise with the Clerk so that it can be advertised for sale by sealed bids. **-Action Cllr S Bensly & The Clerk**

9. PLANNING

9.1 Applications received which have already been responded to:

- 9.1.1 **06/21/0267/F** - 30 Mill Road Hemsby. Proposed single storey lean-to extension for use as workshop. **NO OBJECTION**
- 9.1.2 **06/21/0518/O** - Foxholme Four Acres Hemsby. Outline application for the sub-division of existing curtilage and erection of 1no. two bedroomed detached bungalow. **NO OBJECTION**
- 9.1.3 **06/21/0495/D** Yarmouth Rd, Hemsby, reserved matters, appearance, landscaping & layout & scaled. **NO OBJECTION**
- 9.1.4 **06/21/524/F** Passageway Adj Oasis Amusements, Beach Rd, Hemsby no.9 illuminated 'selfie' letters 2.27m x 1.77m & associated ground works. **No Objection**
- 9.1.5 **06/21/0563/F** Lan tege, Kings Loke, Hemsby. Proposed single storey rear extension **No Objection**
- 9.1.6 **06/21/524/F (Revised application received 27/7/2021)**. Passageway Adj Oasis Amusements, Beach Rd, Hemsby. Installation of 6 no. 6m-tall steel columns supporting 6 no. mesh-lighting internally-illuminated letters, each of 2.3m height x 1.8m width, and associated ground works and infrastructure including supporting platform. **No Objection submitted by HPC. GYBC heard the application at their Development Control Committee**
- 9.1.7 **06/21/0267/F (Revised application received 2/8/2021)**- 30 Mill Road Hemsby. Proposed single storey lean-to extension for use as workshop. **No Objection**
- 9.1.8 **06/21/0604/F** 9 Ormesby Glebe, Hemsby - demolition of existing dwelling and construction of a replacement 3 bed bungalow with parking to front. **No Objection**
- 9.1.9 **06/21/0624/F** 35 Easterley Way Hemsby. Proposed single storey pitched roof side extension 3.7 metres x 6.4 metres to north elevation. **No response submitted as not enough councillors replied to be quorum.**
- 9.1.10 **06/21/0643/F** Compass Rose Parklands North Road Hemsby. Proposed single storey pitched roof side extension on west elevation to form larger lounge. **No Objection.**

9.2 Planning application decisions issued by GYBC:

- 9.2.1 **06/21/0385/F** Hemsby Beach Holiday Village -retain existing access for King's Loke to provide access to previously approved woodland lodges. **GRANTED**
- 9.2.2 **06/21/0386/CU** Hemsby Beach Holiday Village -change of use of residential bungalow to holistic lounge. **GRANTED**
- 9.2.3 **06/17/0540/O** Martham Road, Hemsby - Proposed development of site. **Appeal rejected by the Planning Inspectorate.**
- 9.2.4 **06/21/0518/O** Foxholme Four Acres Hemsby. - Outline application for the sub-division of existing curtilage and erection of 1no. two bedroomed detached bungalow. **REFUSED.**
- 9.2.5 **06/21/0563/F** Lan tege, Kings Loke, Hemsby. - Proposed single storey rear extension **GRANTED**
- 9.2.6 **06/21/0207/F** Branton House, North Road, Hemsby - Proposed sub division of garden to form 3 no. plots for 2no. bungalows and detached house and garage. **GRANTED**
- 9.2.7 **06/20/0695/F** La Marina, Yarmouth Rd - Variation of conditions. **GRANTED**

9.3 Consider Planning applications circulated and requiring decisions:

- 10.3.1 **06/21/0371/F** 13 Springfield North Hemsby. Retrospective application for single storey side extension including garage conversion. ***** revised plans received 8/9/2021. It was agreed that No Objection would be submitted to GYBC Planning Department.**
- 10.3.2 **06/21/0761/F** School House, School Loke, Hemsby - Proposed ground floor extension **It was agreed that No Objection would be submitted to GYBC Planning Department.**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration. **-None**

9.5 It was noted that the public consultation on potential modifications to the Great Yarmouth Local Plan Part 2 and accompanying documents is now open. The consultation ran for 8 weeks between **12pm on 9th July 2021 and 12pm on 3rd September 2021.**

9.6 It was noted that the CLT meeting was held on Tuesday 21st September 2021 at Martham Community Centre. The next meeting will be 19th October 2021, venue to be agreed.

10. Co-Option

10.1 Three candidates were co-opted to the current three vacancies on the Parish Council, they were Jo Cook, Ben Chilvers & Dean Nash, the Chairman welcomed them for joining the Parish Council.

11. ITEMS FOR INCLUSION IN THE NEXT AGENDA

11.1 Nominate Cllr to Patient participation Group

11.2 Email addresses for Councillors

11.3 Continue the development of a disaster policy & allocating funding. **Cllr Kern**

11.4 Churchyard/ Burial Ground gates **Chairman**

11.5 To receive feedback from the Personnel Committee regarding recruitment of Village Ranger.

11.6 To receive an update on the public toilets, following the re-opening of the ladies toilets.

11.7 Norfolk Parish Partnership scheme is now open for nominations

11.8 To receive an update on the drafting of a strategic plan **Cllr Kern & Cllr Mogford**

11.9 Update on grass cutting tender & requirements for its drafting. **Chairman, Cllr Chilvers, Cllr Kern**

11.10 To receive an update on the disposal of the ride on mower. **Cllr S Bensly**

11.11 To receive quotations to trim tree for the installation on the new bus shelter, to discuss progress on the order of the new bus shelter & disposal of the existing one. **Clerk.**

Next Meeting will be on Wednesday 20th October 2021 at the Village Hall.

Meeting closed **9:04pm**

Signed.....

Dated.....

