

MINUTES OF HEMSBY PARISH COUNCIL MEETING

Which took place at Hemsby Village Hall on: **Wednesday 15th December 2021 7.30pm,**

Present: Cllr Kyriacou (Chair), Cllr Taylor, Cllr Bowgen, Cllr Nash.

Apologies received from Cllr S Bensly, Cllr M Kern, Cllr Mogford, Cllr Chilvers, Cllr Tucker, Cllr Cook. & GYBC & NNDC Cllr James Bensly No apology received from Cllr Bennett or GYBC Cllr Noel Galer.

Clerk: Mrs Kerrie Wilton

Six members of the public were in attendance.

1. DECLARATIONS OF INTEREST AND DISPENSATIONS.

- 1.1 Cllr Kyriacou declared an interest in the Playing Field & Football Club
- 1.2 Cllr Taylor declared an interest in the Hemsby in Bloom

2. MINUTES OF PREVIOUS MEETING

The minutes of the Parish Council Meeting held on 15th November 2021 were agreed as a true and correct record and signed by the Chairman.

3. PUBLIC FORUM

- 3.1 Cllr James Bensly had provided his latest update in the week prior to the meeting & this had been circulated to the Parish Councillors.
- 3.2 An email had been received prior to the meeting advising that some additional residents of Ormesby & Scratby PC had come forward to join the Speedwatch scheme & it is hoped that this will shortly be launched.

4. HEMSBY IN BLOOM

- 4.1 Cllr Taylor advised that they group have not met since the last PC meeting & will not do so until the spring.

5. NEIGHBOURHOOD PLAN

- 5.1 An update from the Neighbourhood Planning Group was received & the request to consider their recommendations for a public consultation to be held to consider the site that has been proposed as a potential Rollback site was **Agreed**.
- 5.2 The recent publicity issued by Save Hemsby Coastline Group was acknowledged.

6. CORRESPONDENCE- as circulated during the month.

- 6.1 It was noted that the Broads Authority have commenced the review of their Local Plan.
- 6.2 It was that Hemsby has been included in the Innovation Resilience Fund Brief - Reclaim the Rain. This project will deliver an innovative approach to integrated water management – helping to manage floods and drought. The project aims to capture surface water runoff during periods of flood and high rainfall, and reusing water for groundwater recharge and agriculture, improving water security in rural communities. <https://www.gov.uk/government/news/innovative-projects-to-protect-against-flooding-selected>. The Clerk confirmed that she had attended a flooding meeting this week organised by NALC & that the slides had been circulated.

7. ADMINISTRATIVE/DAY TO DAY MATTER

7.1 The contents of the Clerks report was noted.

7.2 Due to Cllr Mogford not being present his verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget was not received. **Carried forward**

7.3 Cllr Mogford was not present to provide a verbal report on motorhome parking on Council owned land. **Carried forward**

7.4 Cllr Nash gave a further verbal update on the draft strategic/forward plan & that this will be circulated shortly via the clerk. **Action Cllr Nash/Clerk**

7.5 Due lack of Cllrs in attendance it was agreed not to nominate a Cllr representatives to the Patient Participation Group. **Carried forward**

7.6 Cllr Kyriacou provided an update on installation of vehicle electric charging points at the Pavilion as he has a site meeting scheduled for Thursday 16th December with the company.

7.7 It was agreed to register the Burial Ground with Land Registry, using the solicitor that had already provided a quotation of £500-£600. **Action Clerk**

7.8 The request from Football Club for them to store their ride on mower in the externally accessed storeroom at the pavilion was agreed, they will need to provide proof of insurance to the Parish Council & the clerk will check with the PC insurers if there are any other restrictions required. **Action Clerk/FC**

8. FINANCIAL MATTERS

8.1 Payment schedule for December 2021 was agreed as circulated as the total payments of **£6,008.48** receipts of **£7,825.00** were noted, with pending receipts of **£1585.00**.

The bank summary was received & accepted as at **30th December 2021** totalling **£148,363.29**

Hemsby Parish Council savings account (Barclays) **£47,864.24**

Hemsby Parish Council current account (Barclays) **£4,000.00**

Hemsby Parish Council Unity Trust current account **£5,379.05**

Hemsby Parish Council Unity Trust deposit account **£91,120.00**

Free funds £6,719.96

8.2 No update available on the disposal of the ride on lawn mower. **Ongoing Cllr Bensly/Cllr Bowgen**

8.3 The Clerk provide an update on commercially leasing the Parish Office building, there had been two more viewings this week. **Ongoing**

8.4 It was agreed to accept the quotation received for the installation of an external electrical socket at the Pavilion (Cost £150.00). **Action Clerk**

8.5 It was noted the clerk has been advised that the two original SAM2's are too old to be converted to solar chargers. To consider the purchase of 6 new batteries & 2 solar conversion units. Cllr Bowgen offered to seek prices to replace the batteries with lithium ones rather than the current type as they only have a guarantee for 1 year. **Ongoing Cllr Bowgen**

8.6 The quotations received for Legionella assessments & testing at all Parish Council owned premises were considered & it was agreed to accept the quotation from Taurus. **Action Clerk**

8.7 It was agreed to accept Cllr Mogford's proposal that the Parish Council should purchase Haemostatic Gauze which stops severe bleeding fast. It was hoped that this could be installed inside the existing defibrillator. **Action Clerk**

8.8 It was noted that the Parish Council have received a preliminary grant award from GYBTIA of £1,500.00 towards Kingsway Island maintenance for 2022. The Parish Council agreed that they would also budget £1000 in addition to this to ensure that the maintenance visits were maintained at the same level in 2022 (four visits in addition to the three provided by NCC) & £500 in 2022 for more planting.

-Action RFO/Clerk

8.9 The quotations received to survey & safety check the floodlights at the playing field & tennis court were also discussed & it was agreed to instruct Bowers & Barr to undertake the work.

-Action Clerk

8.10 Cllr Nash to presented a verbal report for the PC to consider submitting application to National Lottery Community's fund for Tennis Court/MUGA refurbishment, it was agreed that this Should be drafted up for submission.

9. PLANNING

9.1 Applications received which have already been responded to: **None**

9.2 Planning application decisions issued by GYBC:

9.2.1 **06/21/524/F** (revised) Passageway Adj Oasis Amusements, Beach Rd, Hemsby no.9 illuminated 'selfie' letters 2.27m x 1.77m & associated ground works. **GRANTED.**

9.2.2 **06/21/0810/F** 1 Chapel Terrace Yarmouth Road Hemsby. Removal of existing utility room and erection of new single storey to rear extension **GRANTED.**

9.2.3 **06/21/0757/F** Holly Lodge 29A Beach Road Hemsby (Variation of condition 1 of pp. 06/20/0363/F) - extension to period planning permission to allow granny annexe to be used and occupied independently from the main dwelling. **GRANTED.**

9.3 Consider Planning applications circulated and requiring decision:

9.3.1 **06/21/0947/A** Proposed "Hemsby" sign and Dibond hoardings. Richardsons Leisure Ltd, Beach Road, Hemsby. Response due by 3/1/2022. **No Objection.**

9.4 Consider any Planning applications received since the publication of the agenda requiring consideration.

10 . Exclusion of Press & Public for Confidential Session.

10.1 Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of contracts in order that the Parish Council can consider the grass cutting of Parish Council owned land for 2022 & agree the appointment of a contractor (2).(1)Public Bodies (Admission to Meetings) Act 1960(2)Local Government Act 1972 s 228. The Parish Council agreed to re-contract Garden Guardian for the grass cutting for 2022 season. **Action Clerk**

Re-admission of press & public.

11. An update on the bus shelter project was provided, The Chairman advised that he had received a telephone call from the clerk on the evening that the bus shelter had been collected & despite both the clerk & the RFO being in contact with the only bidder for the purchase of the bus shelter, as the person was insisting that they had submitted their bid to be paid by the Parish Council to remove the bus shelter, rather than the Parish Council's intention that they were advertising it for sale. It was agreed that due to the poor state of the bus shelter & the fact that it had already been removed the Parish Council would pay £250 for its removal.

12. NEXT AGENDA: Monday January 2022 location to be agreed.

To receive the recommendations & findings of the Finance Committee (budget & precept)
 Discuss events committee
 GYBC Emergency Response Plan – to receive presentation Jan/Feb
 Cllr Mogford to present a verbal report on the setting up of Hemsby disaster fund & consider allocating funds from the existing budget was not received.
 Cllr Mogford to provide a verbal report on motorhome parking on Council owned land.
 To consider nominating Cllr Nash to join the Finance committee.
 Update on recruitment of Village Ranger.
 To receive an update on the drafting of a strategic plan **Cllr Nash**
 To receive an update on the disposal of the ride on mower. **Cllr S Bensly & Cllr Bowgen**
 Request from Flegg Community Land Trust to attend January/February meeting
 To consider presentation from YMCA
 Community Fridge project – to receive presentation Jan/Feb

Next Meeting will be: January 2022 location to be agreed.

Meeting closed **8:43 pm**

Payments for Hemsby Parish Council December 2021				
<u>Expenditure</u>				
<u>Cheque</u>	<u>Payee</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
DD	Bonline - Telephone/Internet	£ 14.00	£ 2.80	£ 16.80
BACS	Salary K Wilton - 25 hours/week @ SCP32 plus 30 hours overtime plus expenses	£ 1,999.83	£ -	£ 1,999.83
BACS	Salary C Moore - 5 hours/week @ SCP26 plus expenses	£ 300.32	£ -	£ 300.32
BACS	HMRC PAYE	£ 801.57	£ -	£ 801.57
BACS	Norfolk Pension Fund	£ 870.52	£ -	£ 870.52
SO	Mr M Witheridge - Litter Picking	£ 337.66	£ -	£ 337.66
SO	Mr M Witheridge - Toilets	£ 100.00	£ -	£ 100.00
DD	Norse - Burial Ground Bin	£ 30.10	£ 6.02	£ 36.12
DD	Lloyds - Purchasing Card	£ 23.31	£ 1.67	£ 24.98
BACS	James Charlton - Pavilion Cleaning	£ 220.00	£ -	£ 220.00
DD	URM - Recycling	£ 4.50	£ 0.90	£ 5.40
BACS	SMT Builders - Toilet Repair	£ 322.08	£ 64.42	£ 386.50
BACS	Vocalvale - Pavilion Alarm Service	£ 90.00	£ 18.00	£ 108.00
BACS	Maple Tree Services - Tree Works	£ 150.00	£ -	£ 150.00
DD	Wave - Burial Ground Water	£ 30.78	£ -	£ 30.78
BACS	JG Services - Grave Digging	£ 540.00	£ -	£ 540.00
BACS	Caister Electrical - PAT Testing	£ 80.00	£ -	£ 80.00
				£ -
	Total	£ 5,914.67	£ 93.81	£ 6,008.48
	Overdue/Outstanding invoices			£ -
				£ -
		£ -	£ -	£ -
	Receipts since last meeting (09/11/2021 - 06/12/2021)			
	Football Club - Electric Tokens	£21.67	£ 4.33	£ 26.00
	Jary - Memorial Fee	£120.00	£ -	£ 120.00
	GYTA - BID Grant Funding	£7,000.00	£0.00	£ 7,000.00
	Murrants - Burial Fee	£679.00	£0.00	£ 679.00
				£ -
		£7,820.67	£4.33	£7,825.00
	Pending Receipts (at 06/12/2021)			
	Jary - Memorial Fee	£120.00	£ -	£ 120.00
	Brownies - Pavilion Hire	£120.00	£ 24.00	£ 144.00
	Lines - Bus Shelter	£416.67	£ 83.33	£ 500.00
	Jary - Burial Fee	£679.00	£ -	£ 679.00
	Co-op - Memorial Fee	£120.00	£ -	£ 120.00
	Football Club - Electric Tokens	£18.33	£ 3.67	£ 22.00
				£ -
		£ 1,474.00	£ 111.00	£ 1,585.00